



**Borough of Union Beach  
Citizen's Advisory Group Meeting Minutes  
Monmouth County  
Community Block Grant Program  
Thursday, June 8, 2017, 7:00 p.m.  
Council Meeting Room, Municipal Building  
650 Poole Avenue, Union Beach**

**CALL TO ORDER:** Meeting called to order by Robert M. Howard, Jr. at 7:00 P.M.

**SALUTE TO FLAG:** Mr. Howard leads salute to flag.

**ANNOUNCEMENT:** By Mr. Howard of the Emergency Fire Exits.

**SUNSHINE LAW NOTICE:** Announced by Clerk.

Adequate notice has been given to the public and press on the date, time and place of this meeting, in accordance with P.L 1975, chapter 231, "open public meetings act." In the Asbury Park Press in the issue of May 9, 2017.

**ROLL CALL: Committee Members**

Mr. Robert M. Howard
Mr. Kenneth Connors
Ms. Florence McInerney - absent
Mr. Victor Tuberion
Mr. Christopher Tuberion - absent

**Also Present:**

Engineer – Dennis Dayback  
Anne Marie Friscia, Borough Clerk/Resident  
Carol Seney, Deputy Clerk/Resident

**COMMENTS BY: Mr. Howard** The purpose of Meeting tonight is a review of possible projects for submission to the Community Development Block Grant Program later this summer. The project will be funded for the FY 2018 construction season. The program runs on a two year cycle and the Borough has been fortunate to receive funding during 2016 for the reconstruction of Johnson Avenue from Newark Avenue to Florence Avenue. Next week at the Borough Council's Public Meeting on June 15<sup>th</sup> there will be a public hearing on the results of tonight's meeting and a presentation to the Governing Body for their approval. At this time he turns the meeting over to Mr. Dennis Dayback of T & M Associates who will discuss at least one of the possible projects that the Borough has taken into consideration for this application

**PRESENTATION OF PROJECTS BY ENGINEER:**

Dennis Dayback of T&M Associates gives background on the Community Block Grant. It is a Federally funded grant administered through the Monmouth County Planning Board, through the Monmouth County Community Development Block Committee. The Borough is eligible for funds through the CDBG Program every two years. As Mr. Howard stated, the last project completed in 2015 was the reconstruction of Johnson Avenue. Prior to that, the Borough completed the reconstruction Seventh Street funded in part through the CDBG program. The Borough has been very successful over the years with our applications being viewed favorably by the Committee. The Borough's applications over years are predominately road reconstruction projects. As you know, the Borough depends heavily on funding sources such as the CDBG Grant program and the NJDOT Municipal Aid Grant program. Both of which the Borough has been successful over the years. Many of these projects are funded through the grant monies, as well as are supplemented through Borough funding. Mr. Dayback refers to a Borough street map which he passes out to the Committee. He points out the projects that have been completed over the last 25-30 years. We have made significant progress in our road reconstruction. Many of these projects are completed with the help of the Community Block Grant and the NJDOT Municipal Aid funding. With that said, Mr. Dayback presents this year's project that he would like the Committee to consider is the reconstruction of approximately 925 linear feet of St. James Avenue from Poole Avenue to 10<sup>th</sup> Street. Mr. Dayback refers to pictures of the road. As you can see, the road is in very poor condition. A lot of alligatored pavement, pot holes, no curb, no drainage. It is typical of the roads that we have reconstructed in the past. We try to pick these roads based on the conditions and the amount of complaints that we have had from residents. The road reconstruction project is typical of the road reconstruction projects we have completed in the past. We try to maintain the 28 foot roadway with a total reconstruction of the roadway surface. Presently, St James has no sidewalks so we are not proposing sidewalks now due to right of way restrictions. The project consists of concrete curb both sides of the roadway with a proposed subsurface drainage system. The roadway will be re-profiled to promote gutter flow to the subsurface drainage system. The roadway reconstruction project extends from Poole Avenue to Edmunds Avenue- Edmunds Avenue was reconstructed in 2003 through a CDBG grant, and ties into 10<sup>th</sup> Street, which was reconstructed as part of our 2016 Road Reconstruction Program which was funded through Borough funds. The estimated construction cost is approximately \$246,000.00. The CDBG grants have a cap of \$200,000.00. This is not to say that we

would receive \$200,000.00. Each project is rated amongst all of the municipalities that sit on the CDBG Committee. As stated earlier the Borough has been very successful in the past, partly due to the projects we select and the schedule for completion. As in the past, once Borough receives notification of award of the CDGB funds, the Borough authorizes the design. As soon as the monies from the Federal Government become available, we are out the door for public bid and ready to build the road. We have been successful in the past. This is something that we have done every year. This is the recommendation of the Engineer's Office to the Governing Body and to this Committee. Does anyone have any questions?

**COMMENT PORTION:**

Mr. Howard comments that the Borough will be receiving \$162,545.00 for Reconstruction of Johnson Avenue from the 2016 Construction season. In addition to the CDBG and DOT funds that we receive the Borough is always willing to fill the gap between what the grant is and what the actual costs are. That ties in to what Dennis had remarked on as being "ready to go". There is no question that the Borough would have a problem or would turn down grant funds because of lack of funds on the Borough side.

Mr. Dayback: That is consistent with what was done in the past. We have a limit of construction and whatever help we get through the grant monies, has always been supplemented by the Borough so that we can complete the project.

Mr. Dayback asks if there are any questions and/or suggestions from the Public:

**RESIDENT PUBLIC COMMENT:**

Mr. Howard calls for any public comment or recommendations for any other project. With no one appearing to be heard or further recommendations, Mr. Howard closes the public comment portion.

**APPROVAL OF PROJECT BY COMMITTEE MEMBERS: ROLL CALL VOTE:**

The above project was chosen by the committee members and will be presented to the Mayor and Council at the public hearing scheduled for the June 15, 2017 council meeting. The above project will be formally submitted for the Borough's FY2018 application upon approval of the Mayor and Council and after public hearing by the following roll call vote:

Motion by Mr. Kenneth Connors, seconded by Mr. Victor Tuberion and approved by the following roll call vote:

Ayes: Mr. Howard, Mr. Connors, Mr. Tuberion  
Nays: None  
Absent: Mrs. McNerny, Mr. Christopher Tuberion.  
Abstain: None

**ANNOUNCEMENT OF PUBLIC HEARING BY MR. HOWARD:**

Mr. Howard announces that the St. James Reconstruction Project has been chosen by the Committee for the FY 2018 Application and that it will be forwarded to the Mayor and Council for Public Hearing on project selected which is scheduled for June 15, 2017 at 8 p.m. Applications are due in Freehold by the close of business on July 28, 2017. The Community Development Block Grant Committee with representatives from all the towns involved in the program will meet in Freehold for presentation of all projects to the Committee on September 13, 2017. The Committee members will then be given a ranking sheet which is due back in Freehold by September 20<sup>th</sup> with a ranking of the applications. On September 27<sup>th</sup> the whole Committee meets for a time this year for a final voting will be disclosed. This is the end of the program for this year. We will know if we are successful at that time.

Dennis Dayback: If we are successful, he anticipates that this street will be under construction in 2018.

**ADJOURNMENT:**

Motion to adjourn the meeting by Mr. Victor Tuberion, seconded by Mr. Connors and approved by voice vote. Meeting was adjourned at 7:13 p.m.

Respectfully Submitted by: \_\_\_\_\_  
Anne Marie Friscia, Municipal Clerk