



**BOROUGH OF UNION BEACH  
AGENDA  
Council Meeting  
December 17, 2020, 7:30 P.M.  
650 Poole Avenue, Union Beach, NJ**

**CALL TO ORDER:** Meeting called to order by Mayor Charles W. Cocuzza at \_\_\_\_ p.m.

**ANNOUNCEMENT:** By Mayor Cocuzza of the Emergency Fire Exits.

**SALUTE TO THE FLAG:** Mayor Cocuzza

**SUNSHINE LAW NOTICE:** Announced by Borough Clerk

Adequate notice has been given to the public and press on the date, time and place of this meeting, in accordance with P.L 1975, chapter 231, "open public meetings act." - change of meeting legal notice has been sent and run in the Asbury Park Press and Independent as to the teleconferencing of this meeting containing instructions for public participation.

**ROLL CALL: Council Members**

- Mr. Wicki
- Ms. Roche
- Mr. Cavallo
- Mr. Lewandowski
- Mr. Andreuzzi
- Ms. Woodruff

**Also Present:**

- Mayor Charles Cocuzza
- Bernard M. Reilly, Special Counsel
- Robert M. Howard, Jr. Borough Administrator
- Dennis Dayback, Borough Engineer
- Anne Marie Friscia, Borough Clerk
- Carol Seney, Deputy Clerk

**MOTION TO SET ASIDE THE REGULAR ORDER OF BUSINESS: December 17, 2020**

Motion moved by \_\_\_\_\_, seconded by \_\_\_\_\_ voice vote.

**MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS: December 17, 2020**

Motion moved by \_\_\_\_\_, seconded by \_\_\_\_\_ voice vote.

**PUBLIC HEARINGS ON ORDINANCES AND OTHER PUBLIC HEARINGS, ETC.:  
MEETING OF DECEMBER 17, 2020**

**Ordinance 2020-295:**

The Clerk presented affidavit of publication showing that the ordinance was duly advertised in accordance with law in the Asbury Park Press in the issue of November 28, 2020.

Mayor Cocuzza directs the Clerk to read the Ordinance by Title only, advising that said Ordinance was posted on the Bulletin Board at the Municipal Building and on the Borough's Website at least one week in advance of this Public Meeting, and that copies of said Ordinance were made available to the General Public upon request.

**ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$235,000, OR SUCH OTHER AMOUNT CERTIFIED BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES, FOR THE PURPOSES SET FORTH IN N.J.S.A. 40A:4-53(L) AND/OR N.J.S.A. 40A:4-53(M), IN AND BY THE BOROUGH OF UNION BEACH, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE BOROUGH OF UNION BEACH, IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:**

**Section 1.** The Borough of Union Beach, in the County of Monmouth, New Jersey (the "Borough") hereby appropriates an aggregate amount of \$235,000 to provide for (i) the immediate preparation, response, recovery, and restoration of public services during such time as a public health emergency, pursuant to the "Emergency Health Powers Act," P.L.2005, c.222 (C.26:13-1 et seq.), declared in response to COVID-19 remains in effect, in the amount of \$0, pursuant to N.J.S.A. 40A:4-53(l) and (ii) a deficit in operations experienced by the Borough during fiscal year 2020, in which a public health emergency pursuant to the "Emergency Health Powers

Act," P.L.2005, c.222 (C.26:13-1 et seq.), or a state of emergency, pursuant to P.L.1942, c.251 (C.App.A:9-33 et seq.), or both, has been declared by the Governor in response to COVID 19, in the amount of \$235,000, pursuant to N.J.S.A. 40A:4-53(m). The appropriation authorized hereby shall be in the individual and aggregate amounts set forth herein or such other amounts as certified by the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey (the "Director").

**Section 2.** The Borough shall apply for any financial assistance that may be available to the Borough from the federal government, the State of New Jersey, and other sources to offset any operating deficit directly attributable to COVID-19, and any such financial assistance obtained by the Borough shall be utilized to offset any operating deficit.

**Section 3.** A copy of this ordinance as finally adopted shall be filed with the Director.

**Section 4.** This ordinance shall take effect upon the latter of (i) the date determined by applicable law or (ii) the earlier of (a) the date the Director approves in writing the application submitted by the Chief Financial Officer of the Borough for approval of the special emergency authorized hereby (the "Application") and (b) the date that is 45 days (or the first business day following such 45<sup>th</sup> day, if applicable) following the date the Chief Financial Officer submits the Application to the Director.

**PUBLIC HEARING ON ORDINANCE NO. 2020-295 : MEETING OF DECEMBER 17, 2020:**

MAYOR COCUZZA OPENS THE MEETING TO PUBLIC HEARING ON ORDINANCE NUMBER 2020-295 AT \_\_\_\_\_ P.M.

MAYOR COCUZZA DECLARES THE PUBLIC HEARING CLOSED ON ORDINANCE NO. 2020-295 AT \_\_\_\_\_ P.M.

**RESOLUTION NO. 2020-202: AUTHORIZING FINAL ADOPTION OF ORDINANCE 2020-295 AND FURTHER AUTHORIZING CLERK TO ADVERTISE NOTICE OF ADOPTION IN ASBURY PARK PRESS**

Paper: The Asbury Park Press, Issue of December \_\_, 2020.

	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**APPROVAL OF MINUTES OF THE MEETING OF:** November 23, 2020 Minutes in Dropbox.

Motion moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved by voice vote.

**PRESENTATION OF COMMUNICATIONS; PETITIONS, ETC.**

Motion moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved by voice vote.

**REPORTS OF COMMITTEES AND DEPARTMENT HEADS:**

Councilman Wicki  
Councilwoman Roche

Councilman Cavallo  
Councilman Lewandowski  
Councilman Andreuzzi

Councilwoman Woodruff

Finance, Personnel, Administration, Code Enforcement  
Emergency Svs. (Fire, OEM) Education & American Legion  
Health, Seniors, Community Alliance, Library  
Public Safety, Shared Services, Court  
Public Works, Building and Grounds & Construction, EMS, Environmental  
Public Affairs, Special Grants, Recreation

**Robert M. Howard, Borough Administrator**  
**Dennis Dayback, Engineer**

**MEETING OPEN FOR PUBLIC DISCUSSION: December 17, 2020 Meeting**

Meeting opens for Public Discussion at \_\_\_\_\_ p.m.

Meeting closes for Public Discussion at \_\_\_\_\_ p.m.

**UNFINISHED BUSINESS:**

**NEW BUSINESS AND INTRODUCTION OF ORDINANCES:**

**ORDINANCES: Meeting of December 17, 2020: None**

**RESOLUTIONS: Meeting of December 17, 2020**

**RESOLUTION NO. 2020-203:**

***RESOLUTION AUTHORIZING A REFUND FOR PAYMENT OF A ZONING APPLICATION***

**Whereas**, the following payment was collected from Habitat for Humanity, 45 South Street, Freehold, NJ for zoning permit payment application for 430 Aumack Avenue, Block 165, Lot 4.01

PERMIT NO.	AMOUNT PAID	ADDRESS	BLOCK LOT	REFUND DUE	DATE REC.	CHECK #
#3002	\$100.00	430 Aumack Ave	165 4.01	\$100.00	11/19/2020	#9657

**Whereas**, said payments were received and recorded in the records of the Borough of Union Beach on the above dates listed; and

**Whereas**, it was unknown by applicant that the property was subject to a previous court decision under Monmouth County Superior Court of New Jersey Docket No. Mon-L-2630-01; and

**Whereas**, an application for bulk variances to construct a single-family dwelling on the subject property was previously denied by the Planning Board and upheld by the courts for reasons outlined in the court’s decision; and

**Whereas**, Robert M. Howard, Jr., Borough Administrator, for the Borough of Union Beach, has made application to the Finance Officer to grant a refund listed above to Habitat for Humanity, 45 South Street, Freehold, NJ in the amount of \$100.00;

**Now, Therefore, Be it Resolved**, by Mayor and Council of the Borough of Union Beach, that in accordance with the recommendations of the Borough Administrator, a refund is hereby authorized to Habitat for Humanity as indicated above.

**Be it Further Resolved**, that the records of the Construction and Finance Departments be adjusted accordingly.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**RESOLUTION NO. 2020- 204:**

***AUTHORIZING CHANGE ORDERS NO. 41, 44 & 45 - COMPLETION CONTRACT, ADDITIONS & RENOVATIONS, UNION BEACH MUNICIPAL BUILDING***

**Whereas**, the Borough of Union Beach in the County of Monmouth, State of New Jersey, has on June 20, 2019, authorized the awarding of a contract to H&S Construction & Mechanical, Inc., 721 Bayway Avenue, Elizabeth, NJ 07202, and

**Whereas**, the Mayor and Council authorize Change Order Nos. 41, 44 & 45 to the contract awarded to H&S Construction & Mechanical, Inc.

The original Contract Sum.....	\$	3,554,000.00
Net change by previously authorized Change Orders.....	\$	222,491.27
The Contract Sum prior to this Change Order was .....	\$	3,776,491.27
The Contract Sum will be changed by these Change Orders.....	\$	

# 41	\$5,250.00	
# 44	-\$2,500.00	
# 45	\$7,008.75	
	..... \$ (net)	9,758.75

The new Contract Sum including these Change Orders will be.....	\$	3,786,250.02
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And,

**Whereas**, the Chief Financial Officer has certified in writing hereon that funds are available and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form;

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Union Beach, in the County of Monmouth, State of New Jersey, that the Mayor and Council hereby authorize the issuance of Change Order Nos. 41, 44 & 45 to the contract with H&S Construction & Mechanical, Inc., and

**Be It Further Resolved** that the Mayor is hereby authorized to sign said Change Orders on behalf of the Borough.

**Be It Further Resolved** that a certified copy of this resolution be forwarded to the Borough Administrator and Finance Department.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**RESOLUTION NO. 2020-205:**

**DECEMBER 17, 2020**

***Resolution Authorizing Addendum Number 13 to AIA Document B101-2087 Standard Form of Agreement Between Owner and Architect***

This addendum to AIA Document B101-2007 Standard Form of Agreement Between Owner and Architect (“Addendum”) is entered into this 23rd day of November, 2020 by and between the Borough of Union Beach (“Owner”), with offices located at 650 Poole Avenue, Union Beach, New Jersey 07735, and The Goldstein Partnership (Architect”), with offices located at 515 Valley Street, Suite 110, Maplewood, New Jersey 07040.

**WHEREAS**, the Owner and Architect entered into an AIA Document B101-2007 Standard Form of Agreement Between Owner and Architect (“Agreement”) for the Architect to provide professional services in connection with the Renovations & Addition to the Union Beach Municipal Building project (“Project”); and

**WHEREAS**, the Agreement contemplates that additional and/or extended services might be required of the Architect; and

**WHEREAS**, as a result of the Project Contractors’ delays and failures; the Architect has provided extended services beyond those required by the Agreement; and

**WHEREAS**, the Owner agrees that the extended services are required due to the fault of the Contractors; and

**WHEREAS**, the Architect will submit an invoice in the amount of \$4,285.25 for its extended services relative to ongoing litigation with the original General Contractor through November 30, 2020; and

**WHEREAS**, the Owner reviewed the invoice and determined that the time spent is reasonable and the amounts invoiced are consistent with the Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants, conditions and agreements contained herein and in the Agreement, the Owner and Architect desire to amend the Agreement as follows:

1. The above recitals are incorporated herein by reference.
2. The Architect’s fees for the Project shall be increased in the amount of \$4,285.25 which amount shall be invoiced in accordance with the terms and conditions of the Agreement.
3. The Contract Sum for the construction of the project as set forth in the Owner/Prior Contractor Agreement may be reduced by this amount. The Architect shall prepare any necessary documents to reduce the Contract Sum and/or back charge the Contractor and/or include in claim against the Surety the fees for the Architect’s extended services.
4. All other terms and conditions of the Agreement remain in full force and effect and shall apply to the services set forth in the Proposal.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**RESOLUTION NO. 2020-206:**

***RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 AND FINAL – BOROUGH HALL ASBESTOS ABATEMENT***

**WHEREAS**, the Borough of Union Beach in the County of Monmouth, State of New Jersey, has on August 21, 2020 authorized the awarding of a contract to **Lilich Corporation, 606 McBride Avenue, Little Falls, NJ 07424**; and

**WHEREAS**, the Mayor and Council authorize Payment Certificate No. 3 and Final to the contract awarded to **Lilich Corporation**, in the amount of:

Original Contract Price: \$23,300.00

Total Reductions		0
Total Extras No. 1		10,460.00
Net Change in the Contract:	\$	\$10,460.00
Revised Contract Price		\$33,760.00
Previous Payments		\$23,300.00
Total Amount Due this Certificate No. 2 and Final		\$10,460.00

**Total Amount Due for Payment Certificate No. 3 & final \$10,460.00 Previous Payments \$23,300.00; and,**

**WHEREAS**, this proposed Change Order No. 1 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

**WHEREAS**, THE REGULATIONS (N.J.A.C. 5:30-11.9) OF THE State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:
  - i) an explanation of the factual circumstances which necessitate issuance of the change order;
  - ii) a statement indicating why these circumstances could not have been foreseen;
  - iii) a statement indicating why issuance of the change order would be in the best interests of the Borough and would not constitute an abuse of these rules;
  - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the Borough Engineer, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

**WHEREAS**, the Chief Financial Officer has certified in writing hereon that funds are available and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Union Beach, in the County of Monmouth, State of New Jersey, does hereby authorize Change Order No. 1 and Final in the amount of \$10,460.00 and issuance of Payment Certificate No. 3 and final for the contract with **Lilich Corporation** in the amount of \$10,460.00 and

**BE IT FURTHER RESOLVED** that the Mayor is authorized to sign said Payment Certificate on behalf of the Borough and the Borough Clerk is hereby authorized to publish a notice of this action in the Asbury Park Press indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

**BE IT FURTHER RESOLVED** that the Clerk shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**RESOLUTION 2020 -207 :**

***AUTHORIZING CHANGE ORDER NO. 1 & FINAL- 2020 CAPITAL IMPROVEMENT PROGRAM***

**WHEREAS**, the Borough of Union Beach in the County of Monmouth, State of New Jersey, has on May 21, 2020, authorized the awarding of a contract to **Jads Construction Co., P.O. Box 513, South River, NJ 08882;** and,

**WHEREAS**, the Mayor and Council authorize Change Order No. 1 and Final to the contract awarded to **Jads Construction Co., P.O. Box 513, South River, NJ 08882** the amount of:

Original Contract Price:	\$879,635.69
Total Reductions	- \$101,830.34
Total Extras this Change Order	\$ 53,296.50
Total Supplementary This C.O	\$ 19,804.28
Net Change This C.O. (Reduction)	- \$ 28,729.57
Previous Change Orders	\$ 0
Revised Contract Price of	\$850,906.12
Net Change in the Contract:	- \$28,729.57

Total Amount Due for Payment Certificate No. 3 & final \$112,906.41- Previous Payments \$737,945.72; and,

**WHEREAS**, the Chief Financial Officer has certified in writing hereon that funds are available and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Union Beach, in the County of Monmouth, State of New Jersey, does hereby authorize the issuance of Change Order No. 1 & Final and Payment Certificate 3 and Final to the contract with **Jads Construction Co., P.O. Box 513, South River, NJ 08882**; and,

**BE IT FURTHER RESOLVED** that the Mayor is authorized to sign said Change Order on behalf of the Borough.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Ms. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**RESOLUTION 2020-208:**

**BOROUGH OF UNION BEACH**  
**COUNTY OF MONMOUTH**  
**RESOLUTION**  
**TRANSFER OF CY 2020 BUDGET APPROPRIATIONS**

WHEREAS, Certain Appropriations for the Budget Calendar Year 2020 require modifications in order to balance the cost of operations for said calendar year; and

WHEREAS, N.J.S.A. 40A:4-58 provides that during the last two months of the budget year transfers may be made from unexpended balances to those appropriations deemed insufficient to fulfill the purpose of such appropriations.

THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Union Beach, County of Monmouth that the following transfers in the amount of \$19,500.00 for the Current Fund Budget between CY 2020 Budget Appropriations:

**Current Fund**

	<b><u>From</u></b>	<b><u>To</u></b>
Operations - within "CAPS":		
General Government		
Police:		
Salaries and Wages	\$ (2,500.00)	\$
Other Expenses		2,500.00
Construction Office:		
Salaries and Wages		11,000.00

Code Enforcement Office: Salaries and Wages	(11,000.00)	
Landfill Charges - Taxes	(6,000.00)	
Other Expenses		
Recycling Costs: Other Expenses		6,000.00

<b>Total Expenditure Municipal Within " CAPS "</b>	<u>(19,500.00)</u>	<u>19,500.00</u>
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<b>Total Transfers</b>	<u>\$ (19,500.00)</u>	<u>\$ 19,500.00</u>
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	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**RESOLUTION 2020-209: CY2021 TEMPORARY MUNICIPAL BUDGET**

WHEREAS, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption of the CY 2021 Budget, the Governing Body shall, by resolution adopted prior to January 31 of the calendar year, make temporary appropriations for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the total appropriation in the CY 2020 Budget, exclusive of any appropriations made for Interest and Debt Redemption Charges, Capital Improvement Fund, and for Public Assistance (Relief), is the sum of \$8,645,617.0 for the Current Fund, and

WHEREAS, twenty six and a quarter percent of the total Current Fund appropriation of the CY 2020 Budget exclusive of any appropriations made for Debt Service, Capital Improvement Fund and Public Assistance (Relief), is the sum of \$2,269,474.46 for the Current Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Union Beach, County of Monmouth, that the following temporary appropriations be made to provide for the period between the beginning of the 2021 Calendar Year and the adoption of the CY 2021 Budget and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records.

**CURRENT FUND**

**GENERAL GOVERNMENT**

**Administrative and Executive:**

Salaries and Wages:	
Governing Body	\$12,000.00
Administrator's Office	45,000.00
Borough Clerk	45,000.00
Other Expenses	10,000.00
Other Supplies	20,000.00

Elections:	
Salaries and Wages	100.00
Other Expenses	100.00
Financial Administration:	
Salaries and Wages	25,000.00
Other Expenses	15,000.00
Assessment of Taxes:	
Salaries and Wages	15,000.00
Other Expenses	100.00
Collection of Taxes:	
Salaries and Wages	35,000.00
Other Expenses	3,000.00
Tax Sale Cost	
Liquidation of Tax Title Liens and Foreclosed Property:	
Other Expenses	50.00
Legal Services and Costs:	
Salaries and Wages	25,000.00
Other Expenses	15,000.00
Engineering Services and Costs:	
Salaries and Wages	1,000.00
Other Expenses	25,000.00
Public Buildings and Grounds:	
Salaries and Wages	90,000.00
Other Expenses	30,000.00
Parks and Playgrounds:	
Other Expenses	1,000.00
Zoning/Planning Board:	
Salaries and Wages	3,000.00
Other Expenses	1,000.00
Borough Prosecutor:	
Salaries and Wages	10,000.00
Insurance:	
Insurance Waiver	1,000.00
Other Insurance	100,000.00
Workers Compensation	122,340.00
Group Insurance	450,000.00
<b><u>PUBLIC SAFETY</u></b>	
Fire:	
Aid to Volunteer Companies	30,000.00
Fire Alarm	2,500.00
Hydrant Service	30,000.00
Police:	
Salaries and Wages	472,658.69
Other Expenses	25,000.00
Bayshore Task Force:	
Other Expenses	100.00
Emergency Management Services:	
Other Expenses	3,000.00
First Aid Organization:	
Contribution	10,000.00
Clothing Allowance	500.00
<b><u>STREETS AND ROADS</u></b>	
Road Repair and Maintenance:	
Salaries and Wages	80,000.00
Other Expenses	26,000.00
Street Lighting	
Garbage and Trash Removal	55,000.00
Landfill Charges and Taxes	60,000.00



Recycling Costs:	
Salaries and Wages	25,000.00
Other Expenses	15,000.00

HEALTH AND WELFARE

Board of Health:	
Salaries and Wages	10,000.00
Other Expenses	1,000.00
Recreation and Education:	
Other Expenses	2,000.00
Drug Alliance:	
Other Expenses	250.00
Bayshore Senior Center:	
Other Expenses	2,500.00

STATE UNIFORM

CONSTRUCTION CODE

Code Enforcement Officials:	
Salaries and Wages	50,000.00
Other Expenses	5,000.00
Code Enforcer:	
Salaries and Wages	15,000.00
Other Expenses	600.00

UNCLASSIFIED:

Electricity	40,000.00
Gasoline	35,000.00
Heating Gas	15,000.00
Irrigation	10,000.00
Telephone	20,000.00

STATUTORY EXPENDITURES

Contributions to:	
Social Security System (FICA)	73,225.77

OTHER OPERATIONS

Municipal Court:	
Salaries and Wages	25,000.00
Other Expenses	3,000.00
Public Defender:	
Salaries and Wages	1,200.00
Police - #911 System	9,150.00
Police - Reverse #911 System	6,100.00
Aid to Free Public Library	11,000.00

<u>TOTAL CURRENT FUND</u>	<u>2,269,474.46</u>
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CAPITAL IMPROVEMENTS

Capital Improvement Fund	<u>\$5,000.00</u>
-	
<u>TOTAL CAPITAL IMPROVEMENTS</u>	<u>\$5,000.00</u>

DEBT SERVICE

-	
Interest on Bonds	\$45,000.00
Payment of Bonds	150,000.00
Interest on Notes	144,776.00
Payment of Notes	113,900.00
Green Acres	20,000.00
<b><u>TOTAL DEBT SERVICE</u></b>	<b><u>\$473,676.00</u></b>

	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**RESOLUTION 2020-210:**

**BOROUGH OF UNION BEACH**  
**RESOLUTION**  
**CY 2021 TEMPORARY SEWER UTILITY BUDGET**

WHEREAS, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption of the CY 2021 Sewer Utility Budget, the Governing Body shall, by resolution adopted prior to January 31 of the Calendar year, make temporary appropriations for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the total appropriation in the CY 2020 Sewer Utility Budget, exclusive of any appropriations made for Interest , Debt Redemption Charges and Capital Improvement Fund is the sum of \$847,000.00 for the Sewer Utility Fund, and

WHEREAS, twenty six and a quarter percent of the total Sewer Utility Fund appropriation of the CY 2020 Budget exclusive of any appropriations made for Debt Service and Capital Improvement is the sum of \$222,338.00 for the Sewer Utility Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Union Beach, County of Monmouth, that the following temporary appropriations be made to provide for the period between the beginning of the 2021 Calendar Year and the adoption of the CY 2021 Sewer Utility Budget and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records.

**SEWER UTILITY  
FUND**

**OPERATING**

Salaries & Wages	\$10,000.00
Other Expenses	10,000.00
Sewer System Share of Costs:	
Bayshore Regional Sewerage Authority	200,338.00

**STATUTORY EXPENDITURES**

Social Security System (O.A.S.I.)	<u>2,000.00</u>
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TOTAL SEWER UTILITY FUND

\$222,338.00

DEBT SERVICE

Interest on Notes	\$3,778.00
Payment of Bond Anticipation Notes	12,800.00
USDA Loan	56,900.00
	<u>\$73,478.00</u>

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**RESOLUTION NO. 2020-211: INSERTION OF 159 GRANT INTO THE 2020 MUNICIPAL BUDGET**

BE IT RESOLVED by the Mayor and Council of the Borough of Union Beach, that

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough of Union Beach has received a grant in the sum of \$8,525 from the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety and wishes to amend its CY 2020 Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Union Beach hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the Budget of the CY 2020, in the sum of \$8,525.

Which is now available as a revenue from:

Miscellaneous Revenue:  
 Special Items of General Revenue Anticipated  
 with Prior Written Consent of the Director of  
 Local Government Services:  
 State and Federal Revenue Offset with Appropriations:  
 State of New Jersey, Bayshore DWI Task Force Program

Pursuant to the Provisions of Statute; and

BE IT FURTHER RESOLVED, that a like sum of \$8,525 be and the same is hereby appropriated under the caption of:

General Appropriations:  
 Operations Excluded from "CAPS":  
 State and Federal Programs Offset by Revenues:  
 State of New Jersey, Bayshore DWI Task Force Program

BE IT FURTHER RESOLVED, that the Borough Clerk be and is hereby authorized and directed to forward two (2) certified copies of the Resolution to the Director of the Division of Local Government Services.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**APPROVAL OF VOUCHERS AND PAYMENT OF BILLS: Dropbox  
RESOLUTION 2020-212:**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski*						
Mr. Andreuzzi						
Mrs. Woodruff						

\*Councilman Lewandowski abstains on \_\_\_\_\_ Fire Department Vouchers/Purchase Orders.

**BUSINESS ADDED TO THE AGENDA OF THE MEETING OF DECEMBER , 2020:**

Mayor Cocuzza calls for a **Motion to Add:** Introduction of the Following Business to the Agenda:

**1. PROPOSED RESOLUTION NO. 2020-213:** *Authorizing Change in the Sewer EDU's for Property Owner, Troy Rudolph, 404 Shore Road, Block 217, Lot 1, Union Beach,*

**2. PROPOSED RESOLUTOIN NO. 2020-214:** Authorizing award of Bid to Onsite Landscaping, Millstone, NJ on their bid of \$63,996.00 for the Turf Maintenance Project.

**Motion to add business to Agenda** moved by \_\_\_\_\_ seconded by \_\_\_\_\_, voice vote.

**PROPOSED RESOLUTION 2020-213:**

*Authorizing Change in the Sewer EDU's for Property Owner, Troy Rudolph, 404 Shore Road, Block 217, Lot 1, Union Beach,*

**Whereas**, Mr. Troy Rudolph, property owner of 404 Shore Road, Block 217, Lot 1, has requested and presented evidence to the Zoning Official in the form of an inspection of the property; and,

**Whereas**, Mr. Dennis Dayback, Zoning Official for the Borough of Union Beach, has inspected the premises and has recommended to the Mayor and Council that Mr. Rudolph's property comprising of Lot 1 Block 217 is a one family dwelling. It is his recommendation to decrease the units billed from three (2) to (1) unit with the understanding that if additional units be added in the future, all additional fees will be charged to owner of said property.

**Now therefore be it Resolved**, that the Sewer Units to be charged to property owner of 404 Shore Road, Block 217, Lot 1, will be one (1) Unit; and this change to the billing shall be effective August 2020.

**Be it further Resolved**, that the Clerk is hereby directed to supply a copy of this Resolution to the Sewer Department, Engineer's Office and the BRSA for their records.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**PROPOSED RESOLUTION 2020-214:**

***AUTHORIZING AWARD OF THE BID FOR THE 2021-2023 TURF MAINTENANCE PROGRAM PROGRAM***

Whereas, bids were received and opened in public on Wednesday, December 16, 2020 at 10 a.m. at the Municipal Building, 650 Poole Avenue, Union Beach, New Jersey, for the project "2020-2023 Turf Maintenance Program" and;

Whereas, in letter dated December 16, 2020, from the Borough Engineer, Edward G. Broberg P.E. of T&M Associates, Middletown, New Jersey recommending award of bid to: On-Site Landscape Management, P.O. Box 294, Millstone, NJ 08535, (low bidder) as follows:

**BIDDER:**

**BASE BID**

On-Site Landscape Management  
P.O. Box 294  
Millstone, NJ 08535

\$63,996.00

Now, Therefore, be it Resolved, by the Mayor and Council of the Borough of Union Beach, that the contract for the project “2020-2023 Turf Maintenance Program” be awarded to On-Site Landscape Management, P.O. Box 294, Millstone, NJ 08535 on their low base bid of \$63,996.00 for the project, “2020-2023 Turf Maintenance Program” in accordance with the recommendations of the Borough Engineer, Edward G. Broberg, P.E. of T&M Associates, Middletown, New Jersey, and:

Be it Further Resolved, that said award be subject to funds being available; the approval of the Borough Attorney and the New Jersey Dept. of Labor, Office of Wage and Hour Compliance.

Be it also resolved, that the Mayor is authorized to sign said contract on behalf of the Governing Body of the Borough of Union Beach and Clerk is hereby authorized to attest to same.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**EXECUTIVE SESSION: RESOLUTION NO. 2020-215: MEETING OF DECEMBER 17.**

Be it Resolved, by the Governing Body of the Borough of Union Beach that;  
The Governing Body retire into Closed Session for the exclusion of public subject matter of discussion under N.J.S.A 10:4-12 (Garbage Contract Negotiation Update) Same to be determined by the Governing Body as to the time when and the circumstances under which the closed session discussion of the Governing Body can be made public.

**Motion** moved by \_\_\_\_\_ seconded by \_\_\_\_\_ and approved by unanimous voice vote.

The Governing Body retired into executive session for a matter of \_\_\_\_\_ at \_\_\_\_\_ **p.m.**

**RECONVENE MEETING: \_\_\_\_ pm**

**Motion** to reconvene meeting moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved by unanimous voice vote.

**ROLL CALL: Council Members**

**Also Present:**

**ATTORNEY: PURPOSE OF CLOSED SESSION:**

**PROPOSED RESOLUTION 2020-216: (if necessary)**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**PROPOSED RESOLUTION 2020-217: (if necessary)**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mrs. Roche						
Mr. Cavallo						
Mr. Lewandowski						
Mr. Andreuzzi						
Mrs. Woodruff						

**ADJOURNMENT:** Motion moved to adjourn the meeting of December 17, 2020 to the sine die meeting of January 2, 2021 by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved by unanimous Voice Vote. \_\_\_\_\_ P.M.