



AGENDA MEETING INDEX
Borough of Union Beach
Thursday, January 16, 2020 – 7:30 p.m.
650 Poole Avenue, Union Beach, NJ

CALL TO ORDER: Meeting called to order by Mayor Smith at ____ p.m.

ANNOUNCEMENT: By Mayor Smith of the Emergency Fire Exits.

SALUTE TO THE FLAG: Mayor Smith

SUNSHINE LAW NOTICE: Announced by Borough Clerk

Adequate notice has been given to the public and press on the date, time and place of this meeting, in accordance with P.L 1975, chapter 231, "open public meetings act."

ROLL CALL: Council Members

Mr. Wicki
Ms. Roche
Mr. Cavallo
Mr. Lewandowski
Mr. Andreuzzi
Mr. Cocuzza

Also Present:
Mayor Paul J. Smith, Jr.
John T. Lane, Jr., Borough Attorney
Robert M. Howard, Jr., Borough Administrator
Anne Marie Friscia, Borough Clerk
Carol Seney, Deputy Clerk

SET ASIDE THE REGULAR ORDER OF BUSINESS: January 16, 2020

Motion moved by _____, seconded by _____ and approved by voice vote

BACK TO THE REGULAR ORDER OF BUSINESS OF THE MEETING OF JANUARY 16, 2020

Motion moved by _____, seconded by _____ and approved by voice vote.

APPROVAL OF MINUTES OF THE MEETING OF: December 19, 2019 (In Dropbox January 2020 Meeting Folder) & Reorganization Meeting 1/3/2020 – *Clerk to submit.*

Motion moved by _____, seconded by _____ and approved by voice vote.

PRESENTATION OF COMMUNICATIONS; PETITIONS, ETC.:

Application for Towing License – Bill Wright Towing - Renewal
Application for Renewal of Beachfront Vending A&B – Angelo Soldi
Request for 5K to be held on June 27th – Alicia Maresco

Motion moved by _____, seconded by _____ and approved by voice vote.

PUBLIC HEARINGS ON ORDINANCES AND OTHER PUBLIC HEARINGS, ETC.: none

REPORTS OF COMMITTEES AND DEPARTMENT HEADS:

Councilman Wicki
Councilwoman Roche
Councilman Cavallo
Councilman Lewandowski
Councilman Andreuzzi
Councilman Cocuzza

Finance, Personnel, Administration & Code Enforcement
Emergency Svs. (Fire, OEM) Education & American Legion
Public Affairs, Seniors, Court & Special Grants
Health, Library, Recreation & Drug Alliance
EMS, Public Works & Building and Grounds & Construction
Public Safety (PD) & Shared Services

MEETING OPEN FOR PUBLIC DISCUSSION: January 16, 2020 Meeting

Meeting opens for Public Discussion at ____ p.m.

Meeting closes for Public Discussion at ____ p.m.

NEW BUSINESS AND INTRODUCTION OF ORDINANCES:

ORDINANCE NO. 2020-286:

AN ORDINANCE FIXING THE SALARIES, WAGES AND OTHER EMOLUMENTS OF THE POLICE CHIEF AND POLICE CAPTAIN(S) OF THE POLICE DEPARTMENT OF THE BOROUGH OF UNION BEACH, IN THE COUNTY OF MONMOUTH FOR THE FISCAL YEARS BEGINNING JANUARY 1, 2017 THROUGH DECEMBER 31, 2021

Be it ordained by the Mayor and Council of the Borough of Union Beach as follows:

SECTION 1: The following shall constitute the salaries, wages and emoluments of the indicated employees and officials of the Borough of Union Beach, payable as hereinafter provided and effective as of the adoption of this ordinance, and the publication of notice of such adoption, in accordance with the law, and continuing in effect until thereafter amended, except where otherwise specified.

The Chief and Captain(s) of the Police Department of the Borough of Union Beach covered by this ordinance shall be compensated bi-weekly pursuant to the following salary guide for the fiscal years beginning January 1, 2017 through December 31, 2021.

SALARY GUIDE

| <u>Title</u> | <u>1/1/2017 to 12/31/2017</u> | <u>1/1/2018 to 12/31/2018</u> | <u>1/1/2019 to 12/31/2019</u> | <u>1/1/2020 to 12/31/2020</u> | <u>1/1/2021 to 12/31/2021</u> |
|--------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| Chief | 157,464.90 | 157,464.90 | 160,614.20 | 163,424.95 | 166,693.45 |
| Captain | 149,896.57 | 152,145.02 | 155,187.92 | 157,903.71 | 161,061.79 |

SECTION 2: Any benefits required to be accorded or paid to or on behalf of any employee designated herein under any employment contract and/or bargaining agreement, the execution of which was duly authorized by the Mayor and Council of the Borough of Union Beach, shall be deemed authorized by this Ordinance.

SECTION 3: All salaries authorized by this Ordinance shall be paid retroactively, effective to July 1, 2010, provided that the employee was still in the employ of the Borough of Union Beach at the time of the execution of the employment contract between the Mayor and Council of the Borough of Union Beach and the Chief and Captain(s) of the Police, dated December 19, 2019.

SECTION 4: All Ordinances or parts of Ordinances inconsistent with this Ordinance shall be deemed repealed to the extent of such inconsistency.

SECTION 5: This Ordinance shall take effect immediately upon its adoption.

RESOLUTION NO. 2020-34: AUTHORIZING INTRODUCTION OF ORDINANCE 2019-286 AND FURTHER AUTHORIZING CLERK TO ADVERTISE NOTICE OF PUBLIC HEARING OF ORDINANCE 2019-286 IN ASBURY PARK PRESS TO BE HELD ON FEBRUARY 20, 2020.

Paper: The Asbury Park Press, Issue of January , 2020

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|--------------|-----------------|-------------|-------------|---------------|----------------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

Resolutions:

Resolution 2020-35:

January 16, 2020

Resolution Authorizing Issuance of Duplicate Tax Sale Certificates

WHEREAS, on property known as Block #73, Lot #3, also known as 1309 Florence Avenue, Union Beach, currently assessed to Lawrence & Louis Natarcola, tax sale certificates #00-047 & #04-026 were sold to outside buyers, and;

WHEREAS, said tax sale certificates were redeemed, and;

WHEREAS, the original tax sale certificates have been lost, destroyed or misplaced, and;

WHEREAS, in accordance with section 1 of P.L.1990.c.90 (C.54:5-52.1) the Tax Collector may issue a duplicate tax sale certificate provided a resolution of the governing body authorizes such issuance, and;

WHEREAS, said statute allows for a fee of \$100.00 per certificate to be charged, and;

WHEREAS, Foundation Title, representing the Natarcolas has requested that duplicate certificates be issued, and;

WHEREAS, the Foundation Title has remitted payment in the amount of \$200.00

THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR & COUNCIL OF THE BOROUGH OF UNION BEACH:

1. That the Tax Collector is authorized to issue two duplicate tax sale certificates, #00-047 & #04-026 and
2. That the records of the Tax Collector’s office be accordingly adjusted.

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|--------------|-----------------|-------------|-------------|---------------|----------------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

RESOLUTION NO. 2020-36:

January 16, 2020

AWARD OF THE BID FOR 5 YEAR ASSESSMENT DEMONSTRATION PROGRAM

Whereas, Requests for Proposals were received and opened in public on Monday December 30, 2019 at 4 p.m. at the Municipal Building, 650 Poole Avenue, Union Beach, New Jersey, for the project “**ASSESSMENT DEMONSTRATION PROGRAM**” and;

Whereas, in letter dated December 31, 2019 from the Borough Tax Assessor, Michael Del Re recommending award of contract to bidder, Realty Data Systems a Division of Realty Appraisal Company as follows:

BIDDER:

BASE BID

Realty Data Systems, LLC
2 Majestic Avenue, Suite 2
Lincroft, N 07738

\$43,657.00 (Years 1 thru 3)

Now, Therefore, be it Resolved, by the Mayor and Council of the Borough of Union Beach, that the contract for the project “**ASSESSMENT DEMONSTRATION PROGRAM**” be awarded to Realty Data Systems, LLC, 2 Majestic

Avenue, Lincroft, NJ 07738 on their bid of \$43,657.00 for the project, “**ASSESSMENT DEMONSTRATION PROGRAM**” in accordance with the recommendations of the Borough Tax Assessor, Michael Del Re.

Be it Further Resolved, that said award be subject to funds being available; the approval of the Borough Attorney, John T. Lane, Jr., Esq.,

Be it also resolved, that the Mayor is authorized to sign said contract on behalf of the Governing Body of the Borough of Union Beach and Clerk is hereby authorized to attest to same.

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|-------|----------|------|------|--------|---------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

RESOLUTION NO. 2020-37:

RESOLUTION AUTHORIZING A REFUND IN THE AMOUNT OF \$360.00 FOR PAYMENT OF SOLAR PERMIT

19 ANDERSON STREET, UNION BEACH PERMIT NO. 1900161

Whereas, a payment in the amount of \$479.00 was collected from Vivint Solar Developers, LLC, 1800 W. Ashton Blvd., Lehi, UT 84043 for a solar permit payment for installation of Rooftop Residential PV Solar System, 6.93 KW, 22 Panels, for property known as Block 134, Lot 15 further known as 19 Anderson Street, in the Borough of Union Beach, and

Whereas, said payment in the amount of \$479.00 was received and recorded in the records of the Borough of Union Beach on July 23, 2019; and

Whereas, the solar project was cancelled by the homeowner, Mary Cullen; and

Whereas, a letter dated November 25, 2019 was received requesting a refund for the permit fees submitted; and

Whereas, Timothy Davis, Department Head Construction/Code for the Borough of Union Beach, has made application to the Finance Officer to grant a refund of \$360.00 to Vivint Solar Developers, LLC, 1800 W. Ashton Blvd., Lehi, UT which is the balance after DCA State Training Fees and Plan Review costs have been deducted.

Now, Therefore, Be it Resolved, by Mayor and Council of the Borough of Union Beach, that in accordance with the recommendations of the Construction Official, a refund in the total amount \$360.00 is hereby authorized to Vivint Solar Developers, LLC, 1800 W. Ashton Blvd., Lehi, UT 84043

Be it Further Resolved, that the records of the Construction and Finance Departments be adjusted accordingly.

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|-------|----------|------|------|--------|---------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

RESOLUTION NO. 2020-38:

RESOLUTION AUTHORIZING A REFUND IN THE AMOUNT OF \$360.00 FOR PAYMENT OF SOLAR PERMIT

127 CENTRAL AVENUE, UNION BEACH PERMIT NO. 1900180

Whereas, a payment in the amount of \$468.00 was collected from Vivint Solar Developers, LLC, 1800 W. Ashton Blvd., Lehi, UT 84043 for a solar permit payment for installation of Rooftop Residential PV Solar System, 4.41 KW, 14 Panels, for property known as Block 85, Lot 10 further known as 127 Central Avenue, in the Borough of Union Beach, and

Whereas, said payment in the amount of \$468.00 was received and recorded in the records of the Borough of Union Beach on August 13, 2019; and

Whereas, the solar project was cancelled by the homeowner, Maureen Pitonzo; and

Whereas, a letter dated November 25, 2019 was received requesting a refund for the permit fees submitted; and

Whereas, Timothy Davis, Department Head Construction/Code for the Borough of Union Beach, has made application to the Finance Officer to grant a refund of \$360.00 to Vivint Solar Developers, LLC, 1800 W. Ashton Blvd., Lehi, UT which is the balance after DCA State Training Fees and Plan Review costs have been deducted.

Now, Therefore, Be it Resolved, by Mayor and Council of the Borough of Union Beach, that in accordance with the recommendations of the Construction Official, a refund in the total amount \$360.00 is hereby authorized to Vivint Solar Developers, LLC, 1800 W. Ashton Blvd., Lehi, UT 84043

Be it Further Resolved, that the records of the Construction and Finance Departments be adjusted accordingly.

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|-------|----------|------|------|--------|---------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

RESOLUTION NO. 2020-39:

***RESOLUTION AUTHORIZING A REFUND IN THE AMOUNT OF \$360.00 FOR PAYMENT OF SOLAR PERMIT
511 PARK AVENUE, UNION BEACH PERMIT NO. 1900248***

Whereas, a payment in the amount of \$487.00 was collected from Vivint Solar Developers, LLC, 1800 W. Ashton Blvd., Lehi, UT 84043 for a solar permit payment for installation of Rooftop Residential PV Solar System, 8.82 KW, 28 Panels, for property known as Block 201, Lot 6 further known as 511 Park Avenue, in the Borough of Union Beach, and

Whereas, said payment in the amount of \$487.00 was received and recorded in the records of the Borough of Union Beach on October 30, 2019; and

Whereas, the solar project was cancelled by the homeowner, Carol Schwing; and

Whereas, a letter dated November 25, 2019 was received requesting a refund for the permit fees submitted; and

Whereas, Timothy Davis, Department Head Construction/Code for the Borough of Union Beach, has made application to the Finance Officer to grant a refund of \$360.00 to Vivint Solar Developers, LLC, 1800 W. Ashton Blvd., Lehi, UT which is the balance after DCA State Training Fees and Plan Review costs have been deducted.

Now, Therefore, Be it Resolved, by Mayor and Council of the Borough of Union Beach, that in accordance with the recommendations of the Construction Official, a refund in the total amount \$360.00 is hereby authorized to Vivint Solar Developers, LLC, 1800 W. Ashton Blvd., Lehi, UT 84043

Be it Further Resolved, that the records of the Construction and Finance Departments be adjusted accordingly.

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|-------|----------|------|------|--------|---------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

Resolution No. 2020-40:

Whereas, the Borough of Union Beach wishes to enter into an agreement for the telephone voice and data services and has reviewed multiple proposals for such services;

Be it Resolved, by the Governing Body of the Borough of Union Beach that the Borough enter into an agreement with Net Carrier Telecom, Inc, 4000 North Cannon Avenue, Landsdale, PA 19446 for said services at a monthly amount of \$920.59, exclusive of taxes and surcharges, for a term of three (3) years commencing on 1/1/2020 or upon receipt of fully executed agreement, whichever is later.

Be it further resolved, that the Governing Body's approval is subject to review of the agreement by the Borough Attorney and the Mayor is hereby authorized to execute said agreement on behalf of the Borough of Union Beach upon said review, and have attested to by the Borough Clerk.

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|-------|----------|------|------|--------|---------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

Resolution No. 2020 -41:

| <u>BOROUGH OF UNION BEACH</u> | | | |
|---|--|-------------|-------------|
| <u>COUNTY OF MONMOUTH</u> | | | |
| <u>RESOLUTION</u> | | | |
| <u>TRANSFER OF CY 2019 APPROPRIATIONS RESERVES</u> | | | |
| WHEREAS, Certain Appropriations for the Budget Calendar Year 2019 require modifications in order to balance the cost of operations for said fiscal year; and | | | |
| WHEREAS, N.J.S.A. 40A:4-59 provides that during the first 3 months of the succeeding year transfers may be made from unexpended balances to those appropriations deemed insufficient to fulfill the purpose of such appropriations. | | | |
| THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Union Beach, County of Monmouth that the following transfers in the amount of \$5,000.00 for the Current Fund Budget between 2019 Appropriation Reserves: | | | |
| <u>Current Fund</u> | | | |
| | | <u>From</u> | <u>To</u> |
| Operations - within "CAPS": | | | |
| General Government | | | |
| Engineering: | | | |
| | | \$ 5,000.00 | |
| Super Storm Sandy: | | | |
| | | | 5,000.00 |
| Total Operations Including Contingent Within " CAPS " | | 5,000.00 | 5,000.00 |
| Total Transfers | | \$ 5,000.00 | \$ 5,000.00 |

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|-------|----------|------|------|--------|---------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

RESOLUTION NO. 2020-42:

RESOLUTION AUTHORIZING RELEASE OF MAINTENANCE GUARANTEE

APPLICANT: WJM Highway 36 Realty, LLC
PROJECT: NJ Auto Wholesale

WHEREAS, the above-named Developer of the above-named land use development, posted a maintenance guarantee in the form of CASH in the amount of \$15,042.00; and

WHEREAS, said Developer requested the return of said Maintenance Guarantee; and

WHEREAS, the Engineer reviewed the site and determined by Letter dated January 8, 2020 that said maintenance bond should be returned.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Union Beach as follows:

1. The Governing Body hereby formally authorizes the return of the maintenance guarantee in the form of Cash in the amount of \$15,042.00 to the developer of the site.
2. Said release of the maintenance guarantee is specifically contingent upon the applicant/developer reimbursing the Borough for the cost of any and all outstanding construction inspection fees and the cost of any and all charges as per Borough Ordinance for the release of said maintenance guarantee.
3. Also, recommended by the Engineer is the return of any remaining engineering escrow subject to the payment of the Maintenance Bond Inspection Fee in the amount of \$242.00
4. Upon receipt of letter from Planning/Zoning that all balances have been paid in full, remaining escrow monies (if any) should also be released.

Upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the following:

- a. Engineer
- b. Borough Administrator
- c. Chief Financial Officer
- d. Planning Board Secretary

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|--------------|-----------------|-------------|-------------|---------------|----------------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

RESOLUTION NO. 2020-43:

Authorizing the signing of Employment Contracts

Be it Resolved the by Governing Body, that the Mayor is hereby authorized to sign the Employment Contracts on behalf of the Governing Body for the following Borough Employees:

Anne Marie Friscia, Borough Clerk

Desiree Durkin, Tax Collector

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized to attest to same and supply copies to the Borough Attorney, Employee and the Finance Office.

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|--------------|-----------------|-------------|-------------|---------------|----------------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

RESOLUTION NO. 2020-44:

RESOLUTION AUTHORIZING THE HIRING OF A CLASS II, SPECIAL POLICE OFFICER

IN THE UNION BEACH POLICE DEPARTMENT

WHEREAS, a vacancy exists for the position of Class II Police Officer in the Union Beach Police Department; and,

WHEREAS, the Mayor and Council of the Borough of Union Beach have received a request and recommendation from Police Chief Woodrow to fill this position effective January 9, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Union Beach that the appointment of the following named person(s) as Class II Special Police Officer, (Part-Time) in the Police Department, at a salary as indicated in the current Salary Ordinance (2020) , not to exceed 28 hours per week. This appointment is effective as of February 3, 2020 in accordance with the recommendations of the Police Chief, and the same is hereby approved and confirmed:

John P. Powers, Manasquan

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|--------------|-----------------|-------------|-------------|---------------|----------------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

RESOLUTION NO. 2020-45:

Authorizing the appointment of P/T Telecommunicator Trainee(s)

Whereas, the Borough of Union Beach is presently in need of Part-Time, Telecommunicator Trainees due to resignations and retirements; and

Whereas, a letter received from the Chief of Police on January 9, 2020 has been received requesting such appointments be filled;

Now, therefore be it resolved by the Governing Body of the Borough of Union Beach in accordance with the recommendations of the Chief of Police, Michael J. Woodrow that the Governing Body of the Borough of Union Beach hereby authorizes the appointment of the following named person(s) as Telecommunicator Trainees (part-time). Effective as of January 16, 2019 not to exceed one year at a salary set forth in the 2019 Salary Ordinance as follows:

**Christian Fisher-Coughlin, Union Beach
Alex John Staats, Keyport**

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|-------|----------|------|------|--------|---------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

RESOLUTION NO. 2020-46:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES

WHEREAS, the Borough of Union Beach has a need to acquire services of an Attorney-At-Law as a non-fair and open contract pursuant to the provisions of <N.J.S.A. 19:44A-20.4 or 20.5 as appropriate>; and,

WHEREAS, the CFO/Finance Department has determined and certified in writing that the value of the acquisition will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is X year(s) <and may be extended x times as approved by Mayor and Council>; and

WHEREAS, DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. has submitted a proposal December 13, 2019 indicating they will provide the legal representation for \$500.00 (five hundred) per hour, not to exceed \$17,500.00 (seventeen thousand five hundred); and

WHEREAS, DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. has not made any reportable contributions to a political or candidate committee in the Borough of Union Beach in the previous one year, and that the contract will prohibit the DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. from making any reportable contributions through the term of the contract, and

WHEREAS, (agency language complying with certification of the availability of funds requirements – N.J.A.C. 5:30-5.4>.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Union Beach authorizes the Borough Administrator, Robert M. Howard, Jr. to enter into a contract with DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., 15 Mountain Boulevard, Warren, NJ 07059 as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution. and,

(BE IT FURTHER RESOLVED that <insert agency language on publication of notice if required>)

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|-------|----------|------|------|--------|---------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

**APPROVAL OF VOUCHERS AND PAYMENT OF BILLS: Dropbox
PROPOSED RESOLUTION NO. 2020-47:**

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|--------------|-----------------|-------------|-------------|---------------|----------------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

*Councilman Lewandowski abstains on _____ Fire Department Vouchers/Purchase Orders.

**Councilman Cocuzza abstains on _____ Board of Education and Monmouth County Vouchers/Purchase Orders.

BUSINESS ADDED TO THE AGENDA OF THE MEETING OF JANUARY 16, 2020:

Mayor Smith calls for a **Motion to Add:** Introduction of the Following Business to the Agenda:

1. RESOLUTION NO. 2020-48: *Change Order Resolution to Municipal Building*

Motion to add business to Agenda moved by _____ seconded by _____, voice vote.

PROPOSED RESOLUTION 2020-48: Change Order Resolution to Municipal Building

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|--------------|-----------------|-------------|-------------|---------------|----------------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |
| Mr. Cocuzza | | | | | | |

**EXECUTIVE SESSION: RESOLUTION NO. 2020 -: MEETING OF
(if necessary)**

Be it Resolved, by the Governing Body of the Borough of Union Beach that;
The Governing Body retire into Closed Session for the exclusion of public subject matter of discussion under N.J.S.A 10:4-12
_____ Same to be determined by the Governing Body as to the time when and the
circumstances under which the closed session discussion of the Governing Body can be made public.

Motion moved by _____ seconded by _____ and approved by unanimous voice vote.

The Governing Body retired into executive session for a matter of _____ at _____ p.m.

RECONVENE MEETING: ___ pm

Motion to reconvene meeting moved by _____, seconded by _____ and approved by unanimous voice vote.

ROLL CALL: Council Members

Mr. Wicki
Mrs. Roche
Mr. Cavallo
Mr. Lewandowski
Mr. Andreuzzi
Mr. Cocuzza

Also Present:

Mayor Paul J. Smith, Jr.
John T. Lane, Jr., Attorney
Robert M. Howard, Jr., Borough Administrator
Anne Marie Friscia, Borough Clerk
Carol Seney, Deputy Borough Clerk

ATTORNEY: PURPOSE:

PROPOSED RESOLUTION 2020-: (if necessary)

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|-----------------|--------------|-----------------|-------------|-------------|---------------|----------------|
| Mr. Wicki | | | | | | |
| Ms. Roche | | | | | | |
| Mr. Cavallo | | | | | | |
| Mr. Lewandowski | | | | | | |
| Mr. Andreuzzi | | | | | | |

| | | | | | | |
|-------------|--|--|--|--|--|--|
| Mr. Cocuzza | | | | | | |
|-------------|--|--|--|--|--|--|

ADJOURNMENT: Motion moved by _____, seconded by _____
and approved by unanimous Voice Vote. ____ P.M.