

BOROUGH OF UNION BEACH MINUTES COUNCIL MEETING January 21, 2021, 7:30 P.M. 650 Poole Avenue, Union Beach, NJ

CALL TO ORDER: Meeting called to order by Mayor Charles Cocuzza at 7:30 p.m.

ANNOUNCEMENT: By Mayor Cocuzza of the Emergency Fire Exits.

SALUTE TO THE FLAG: Mayor Cocuzza

SUNSHINE LAW NOTICE: Announced by Borough Clerk

Adequate notice has been given to the public and press on the date, time and place of this meeting, in accordance with P.L 1975, chapter 231, "open public meetings act." - change of meeting legal notice has been sent and run in the Asbury Park Press and Independent as to the teleconferencing of this meeting containing instructions for public participation.

ROLL CALL: Council Members	Also Present:
Mr. Wicki	Mayor Charles W. Cocuzza
Ms. Roche	John T. Lane, Jr., Borough Attorney
Mr. Cavallo	Robert M. Howard, Jr. Borough Administrator
Mr. Lewandowski	Anne Marie Friscia, Borough Clerk
Mr. Andreuzzi	Carol Seney, Deputy Clerk
Ms. Woodruff	

Dennis Dayback via Chime and Mary Frances Lane in Audience.

PUBLIC HEARINGS ON ORDINANCES AND OTHER PUBLIC HEARINGS, ETC.: MEETING OF JANUARY 21, 2021 – none

PRESENTATION OF COMMUNICATIONS; PETITIONS, ETC.

Beachfront Vendor Application/License A & B – Angelo Soldi Beachfront Vendor Application/License C – Firefighter Park – Audrey Phillips

Motion moved by Councilman Andreuzzi, seconded by Councilwoman Woodruff and approved by voice vote.

REPORTS OF COMMITTEES AND DEPARTMENT HEADS:

Councilman Wicki

Finance, Personnel, Administration, Special Grants & Shared Services

Mr. Wicki discusses that the 2021 Salary Resolution for the non-bargaining unit employees of the Borough is on the Agenda for adoption tonight. Mr. Wicki thanks Councilman Andreuzzi for presenting this information at last week's workshop meeting. All the salaries for this year do fall within our Salary Ordinance which contains a range of salaries and all salaries in this Resolution fall within the ranges contained in the Salary Ordinance so there is no need to amend the Ordinance at this time. We will just need to adopt this Resolution. The Borough has been notified by the County that round 3 of the CARES Act reimbursements have been approved. The current amount of reimbursement is \$57,048.45 that brings the total reimbursement to date related to the pandemic to \$154,390.13. Work has begun on the 2021 Municipal Purposes Budget. The Finance Committee expects to meet in the next few weeks as additional required information is received from the State before we have to sit down and put the budget together. We are hoping for a March introduction of our budget which is normally when we do introduce it.

Councilwoman Roche

Board of Education, American Legion & Public Affairs

Mrs. Roche reports that the Board of Education meeting is scheduled for Tuesday. As of today, school is in session however the decisions change based upon updated information. The American Legion do not have any meetings scheduled. She and Gerry Scharfenberger had the honor of judging the Middletown VFW Post National Level - Patriots Pen Contest. They chose three wonderful essays from 15 entries that will go to the National VFWs. At the end of January, the students will be picked and will receive scholarship awards from the VFW. She was honored and she cannot wait to share the number one that was chosen.

Councilman Cavallo Seniors, Library, Community Alliance & Health

Mr. Cavallo states that the **Seniors** have not met in quite a while.

The <u>Library</u> has submitted the minutes of their meeting. The Library roof still has some leaks. <u>Community Alliance</u> are trying to plan events for the future should things open up and they also made donation to Faith Chapel's Food pantry.

<u>Board of Health</u> met and reported on dog licensing and health inspections and there is an issue he would like to discuss in executive session.

POINT OF ORDER: Mrs. Roche discusses that she had seen on social media that residents were having trouble registering their dogs on the website. It seems to be a problem when using certain browsers on their phones.

Councilman Lewandowski

Public Safety, Court, OEM, Fire Dept., EMS

Mr.

Lewandowski reports from the Fire Department. They responded to the following:

18 Calls during the month of December for a total of 124.1 man hours.

1 Drill held at the Middletown Fire Academy

They will be filing for the 2020 AFG grant for portable radios. They will be coming to the and he will discuss with Mr. Howard and the Finance Committee.

<u>OEM</u>: Thank you to John Perrone for securing the vaccines from Shoprite Pharmacy. Seventy shots of the Moderna vaccine were given out to our first responders. They are to receive their second shot on February 3rd. They have secured this for our responders. He is working on trying to secure additional 150 shots for the Board of Education, DPW and Borough Employees. He has a meeting next week with them.

<u>EMS</u>: The last report of the year will be given by Councilman Andreuzzi. He has a meeting with them next week.

Municipal Court:

Title 39 Contempt and Fines collected \$6,564.06

Police Report:

<u>The Patrol area</u> 748 calls for service. 88 traffic stops 2 DUI 3 Warrant Arrests 897 Traffic Summonses for the year 2020

Detective Bureau 11 Firearms permits 4 Background checks

<u>Notable items:</u> Received \$5,600 from the Monmouth County Prosecutors for forfeiture money. They also received \$5,000 from the Bayshore Chiefs of Police for a license plate reader that they just recently purchased.

Emergency Service: The Radio upgrade is now completed. Everything is installed and the Police Department has portable radio to a mobile radio. The console is installed and everything is up and running with no issues.

The Police Department has also secured, free of charge, three digital speed limit signs that are attached to trailers that will be able to be used and they also have secured three message boards to be used around the Borough.

Mr. Lewandowski reports that he was on a conference call tonight prior to the meeting. He reports that starting on Monday, Monmouth County has secured 2500 vaccines a week that they will be getting from the State. Monmouth County was getting 500 per week and now that has been increased to 2500 vaccines per week. Hopefully we will be able to get more people vaccinated.

Mr

<u>Councilman Andreuzzi</u>	Public Works, Building and Grounds & Construction, Code
	Enforcement, Environmental & Planning Board

	1011.
Andreuzzi reports from EMS for the December year- December 55 dispatched calls – 52 were answered – answered.	•
Mutual Aid for the month of December was 12	2020 total Mutual Aid – 84 98.7% rate – very good.
He thanks all for their help and cooperation. Calls for the month of December 34 emergency, 2 fire	e, 11 cancelled, 6 stand by.
Call hours for the month of December – 199.5	2020 total call hours 1,811.9
Work and Cleanup for the month of December 65 Training 44.5 for the month of December	2020 total 585.3 2020 total 688.5
Administrative 6 for the month of December	2020 total 170
Total hours for the month of December 315 hours	2020 total 3,255.7 hours

Mr. Andreuzzi thanks all for an outstanding job. No training was done during December. He states he as represented the EMS since 2009. He had the opportunity to meet many good people. Truly outstanding men and woman who are committed to this Borough and they are there for us all the time. The are either rescuing us or saving our lives. God Bless them all and he looks forward to working with them again in the near future.

<u>Post Sandy Planning Committee:</u> The Planning Committee met last night with potential developers of the former Ceglia site on Florence Avenue. Additional recommendations were made and expect updated plans in the near future. The Committee also has a tentative meeting with the owner of the car wash site in the Route 36 development zone. Things are once again moving forward in the Borough with the Planning Committee sites. It is looking good.

Building and Construction Report for the month of December:

Some highlights from the report to be included in the minutes: Permits 21 Certificates 10 Additions 1 Alterations 20 Fee summary of building, electric, fire, plumbing, mechanical and HVCA is \$10,975.00 Total Value of Construction \$341,586. Total Value of Alterations \$326,586.

Code Enforcement Report for the Year 2020:

Number of complaints received 336 Number of letters sent out to residents 1052 Number of complaints resolved 330 OPRA Request 77 responses Certificates of Occupancy 170 Total income from C of O \$17,550. Total income from all sources 2020 \$90,608.33

Environmental:

The Save Coastal Wildlife and Bayshore Regional Watershed Council held their first meeting on Thursday, January 14th via ZOOM. Major agenda items included microplastics, the oyster restoration programs in the Bay, NATO Lake clean up and other updates. The public is always welcome via ZOOM. Please see the Union Beach website for more information.

Department of Public Works:

Inspection and daily sanitizing continues at all common public areas, including the beachfront and Helen Hayes Park. The DPW continues to remain vigilant and prepare for any winter snow storms including brining a few days before, plowing and salting. The DPW is also continuing its pothole and catch basin restorations as requested by the public. Mr. Andreuzzi displays an award presented by the State and he believes there is only one given out per year. This award is for 2020. He is proud to announce that the DPW has been awarded the 2020 rise to the challenge award for the New Jersey Clean Communities Committee. This past summer under the guidance of our Clean Community Coordinator, Mrs. Mancini, volunteers of all ages converged every Monday and Thursday morning on the beachfront to clean up the trash and residue. More than 15 mini clean ups were held and in compliance with COVID regulations resulted in more than 70 bags of trash collected. He thanks Mrs. Mancini and our DPW staff as well as all the volunteers who rose to the challenge. It is quite an honor for Union Beach. God Bless.

Councilwoman Woodruff Recreation & UBSA

Mrs. Woodruff reports that <u>**Recreation**</u> has not had a meeting since November. They are meeting on Monday. She will report back after this meeting.

<u>The Union Beach Soccer Association</u> is working to schedule a meeting. As of tonight, there is no date for this meeting. They did have 57 children sign up for their winter training and conditioning program. This program runs through March. It is held on Tuesday and Thursday nights and Saturdays during the day. So far even with this cold weather, the children are showing up. This is good as they are not getting gym in school.

Spring registration has also started and opening day is April 10th. The program will run for 10 weeks up until Father's Day.

MEETING OPEN FOR PUBLIC DISCUSSION: January 21, 2021

Meeting opens for Public Discussion at 7:50 p.m. With no one appearing to be heard, Mayor Cocuzza closes portion of the meeting for Public Discussion at 7:50 p.m.

NEW BUSINESS AND INTRODUCTION OF ORDINANCES:

ORDINANCES: Meeting of January 21, 2021: Full Ordinance available in Clerk's Office and on website.

Ordinance 2021-296:

AN ORDINANCE AMENDING CHAPTER XIX (ENVIRONMENTAL PROTECTION) OF THE GENERAL ORDINANCES OF THE BOROUGH OF UNION BEACH TO AMEND CERTAIN PROVISIONS REGARDING STORMWATER MANAGEMENT AND CONTROL.

BE IT ORDAINED by the Borough Council of the Borough of Union Beach, County of Monmouth, and State of New Jersey that Chapter XIX (Environmental Protection) of the General Ordinances of the Borough of Union Beach is hereby amended or supplemented as follows:

PURPOSE

The purpose of this ordinance is to amend or add certain definitions, general provisions, design standards and general zoning provisions to incorporate changes to clarify the requirement for Stormwater Management and Control as recommended by the New Jersey State Environmental Protection Agency.

Chapter XIX (Environmental Protection) of the General Ordinances of the Borough of Union Beach is hereby amended or supplemented in its entirety as follows:

<u>RESOLUTION NO. 2021- 29:</u> AUTHORIZING INTRODUCTION OF ORDINANCE 2021- 296 AND FURTHER AUTHORIZING CLERK TO ADVERTISE NOTICE OF PUBLIC HEARING OF ORDINANCE 2021-296 IN ASBURY PARK PRESS TO BE HELD ON FEBRUARY 18, 2021.

Paper: <u>The Asbury Park Press</u>, Issue of January 27, 2021

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki	х		х			
Ms. Roche			Х			
Mr. Cavallo			Х			
Mr. Lewandowski			Х			
Mr. Andreuzzi			Х			
Mrs. Woodruff		Х	Х			

Ordinance 2021-297:

AN ORDINANCE AMENDING CHAPTER XIII (LAND USE AND DEVELOPMENT REGULATIONS) OF THE GENERAL ORDINANCES OF THE BOROUGH OF UNION BEACH TO AMEND CERTAIN PROVISIONS REGARDING ACCESSORY BUILDINGS AND STRUCTURES.

BE IT ORDAINED by the Borough Council of the Borough of Union Beach, County of Monmouth, and State of New Jersey that Chapter XIII (Land Use and Development Regulations) of the General Ordinances of the Borough of Union Beach is hereby amended or supplemented as follows:

PURPOSE

The purpose of this ordinance is to amend or add certain definitions, general provisions, design standards and general zoning provisions to incorporate changes to clarify the requirement regarding decks, driveways and curb cuts as recommended by the Zoning Official.

Chapter XIII (Land Use and Development Regulations) of the General Ordinances of the Borough of Union Beach is hereby amended or supplemented as follows (new text is double <u>underlined</u>, text to be deleted is struck through and notations to the reader and changes in subparagraph designations either with or without changes to content are italicized):

SECTION 1

Chapter XIII (Land Use and Development Regulations), Section 13-5 (General Provisions), Subsection 13-5.8 (Accessory Buildings) shall be amended as follows:

13-5.8 Accessory Building and Structures.

Unless otherwise specified in this chapter, accessory buildings and Structures shall conform to the following regulations.

a. An accessory building attached to a principal building shall comply in all respects with the yard requirements of this chapter for the principal building. Detached accessory buildings shall be located in other than the front yard, and if located in a side or rear yard area, shall be set back as indicated in Section 13-10, Zoning District Regulations, for the specified distance, except that in the R-8 Residential Zone, storage sheds containing less than 100 square feet of floor area may be located not less than three feet from any side or rear lot line. <u>Any storage shed having a floor area of 100 square feet or more shall be not less than five feet from any side or rear lot line.</u>

b. through g

(No Change)

h. Any lot shall not contain more than <u>one two</u> accessory storage shed structures, in addition to a detached garage. The combined floor area of any two storage shed accessory structures shall be no more than 180 square feet.

i. through j

(No Change)

If any section, subsection, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the remaining portions of this ordinance. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3

The Municipal Clerk is hereby directed, upon adoption of the Ordinance after public hearing thereon, to publish notice of the passage thereof and to file a copy of this Ordinance as finally adopted with the Monmouth County Planning Board as required by N.J.S.40:55D-16. The Clerk shall also forthwith transmit a copy of this Ordinance after final passage to the Borough Tax Assessor as required by N.J.S. 40:49-2.1.

SECTION 4

This Ordinance shall take effect immediately upon final passage and publication according to law and filing with the Monmouth County Planning Board.

<u>RESOLUTION NO. 2021-30:</u> AUTHORIZING INTRODUCTION OF ORDINANCE 2021- 297 AND FURTHER AUTHORIZING CLERK TO ADVERTISE NOTICE OF PUBLIC HEARING OF ORDINANCE 2021-297 IN ASBURY PARK PRESS TO BE HELD ON FEBRUARY 18, 2021.

Paper: <u>The Asbury Park Press</u>, Issue of January 27, 2021

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki			х			
Ms. Roche			Х			
Mr. Cavallo			Х			
Mr. Lewandowski	Х		Х			
Mr. Andreuzzi		Х	Х			
Mrs. Woodruff			х			

RESOLUTIONS: Meeting of January 21, 2021

RESOLUTION NO. 2021-31:

Appointments to the Board of Health

Mayor Cocuzza announces that he nominates, and with the advice and consent of the Council, appoints the following persons as members of the Union Beach Board of Health for a three-year term expiring on December 31, 2023:

Bruna Devino Alternate 1 1321 Florence Ave. (Three Year Term expiring 12/31/23)

Karen Kraut Alternate 2 101 Victoria Place (Three Year Term expiring 12/31/23)

Be it Resolved, by the Borough Council of the Borough of Union Beach, that the Appointments of the above named persons as members of the Board of Health, of the Borough of Union Beach, as made by the Mayor, for the terms set forth above, be and the same are hereby approved and confirmed.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki			Х			
Mrs. Roche			Х			
Mr. Cavallo	х		Х			
Mr. Lewandowski			Х			
Mr. Andreuzzi			Х			
Mrs. Woodruff		х	Х			

RESOLUTION NO. 2021-32:

Resolution Authorizing the Award of a Non-Fair and Open Contract for Consulting Services

Whereas, the Borough of Union Beach has a need to acquire services of a Consulting Expert for litigation as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

Whereas, the Borough has determined that the value of the services may exceed \$17,500.00; and

Whereas, the anticipated term of this contract is one (1) year; and

Whereas, Capital Project Management, Inc., Blue Bell, PA (CPMI) has submitted a proposal dated December 16, 2020 indicating they will provide the services and the Borough's legal counsel in said litigation has recommended acceptance of the proposal; and

Whereas, CPMI has completed and submitted a Business Entity Disclosure Certification which certifies that CPMI has not made any reportable contributions to a political or candidate committee in the Borough of Union Beach in the previous one (1) year, and that the contract will prohibit contributions through the term of the contract; and

Whereas, CPMI has completed and submitted a State of New Jersey Business Registration Certificate; and

Whereas, the value of said services is not to exceed \$20,000.00 without further authorization by the Mayor and Council of the Borough of Union Beach; and

Now Therefore, Be It Resolved that the Mayor and Council of the Borough of Union Beach authorizes the Borough Administrator to enter into an engagement agreement with CPMI as described herein; and

Be It Further Resolved that the Business Disclosure Entity Certificate and the State of New Jersey Business Registration Certificate be placed on file with this registration.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki	х		Х			
Mrs. Roche			Х			
Mr. Cavallo			Х			
Mr. Lewandowski			Х			
Mr. Andreuzzi			Х			
Mrs. Woodruff		х	Х			

RESOLUTION NO. 2021-33:

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Moved Seconded Ayes Nays Absent Abstain

Mr. Wicki		x	X		
Mrs. Roche	х		Х		
Mr. Cavallo			Х		
Mr. Lewandowski			Х		
Mr. Andreuzzi			Х		
Mrs. Woodruff			Х		

RESOLUTION NO. 2021-34:

Whereas, Ordinance No. 2018-268 was introduced and adopted by the Governing Body of the Borough of Union Beach on May 17, 2018 establishing the salary ranges for Officials and Employees of the Borough of Union Beach not covered by any organized bargaining unit contract.

Whereas, the Governing Body of the Borough of Union Beach now wishes to set the salaries of these Officials and Employees in accordance with said Ordinance and any subsequent revision for the calendar year 2021; and

Now, Therefore, Be It Resolved by the Governing Body of the Borough of Union Beach that these salaries are hereby fixed and determined for the following Officials and Employees of the Borough of Union Beach effective and retroactively to January 1, 2021.

Registered Municipal Clerk F/T	\$72,550.00
Deputy Municipal Clerk F/T	\$50,500.00
Tax Collector F/T	\$72,550.00
Chief Financial Officer/Treasurer P/T	\$56,874.00
Borough Administrator F/T	\$130,000.00
Department Head – Public Works – CPWM F/T	\$95,000.00
Mayor P/T	\$7,283.00
Councilmember P/T	\$5,202.00
Department Head – Construction Official F/T	\$91,500.00
Tax Assessor P/T	\$21,000.00
Municipal Court Judge P/T	\$36,624.00
Municipal Court Prosecutor P/T	\$34,471.00
Alternate Municipal Court Prosecutor P/T	\$3,450.00
Municipal Court Public Defender P/T	\$4,600.00
Municipal Court Administrator – Temporary P/T	\$35.00 per hour
Borough Attorney P/T (And Such Other Compensation for Special Services as may be required by the Borough Upon Vouchers duly presented)	\$50,000.00
Borough Engineer P/T (And Such Other Compensation for Special Services as may be required by the Borough Upon Vouchers duly presented)	\$3,000.00
Clerk of the Planning Board P/T	\$10,260.00
Clerk of Elections P/T	\$2,600.00
Deputy Clerk of Elections P/T	\$1,500.00
Fire Sub-Code Official P/T	\$9,818.00
Plumbing Sub-Code Official P/T	\$11,562.00
Electrical Sub-Code Official P/T	\$11,562.00
Recycling Coordinator P/T	\$2,650.00

Assistant Recycling Coordinator P/T	\$2,000.00
Communications Operator/Police Department Dispatcher P/T	SMW - Probationary Period (3 mos.), then \$13.80 per hour
Special Police Officer P/T (Where Appointed to Serve with Compensation)	\$16.85 per hour
School Traffic Officer P/T (Where Appointed to Serve with Compensation)	SMW - Probationary Period (3 mos.), then \$6,550.00
School Traffic Officer – Temporary P/T	\$14.75 per hour
Secretary of Board of Health P/T	\$9,325.00
Blood borne Pathogen Compliance Officer P/T	\$3,350.00
Class I Special Police Officer P/T	\$11.00 per hour Probationary Period (3 mos.), then \$12.70 per hour
Class II Special Police Officer P/T	\$13.00 per hour Probationary Period (3 mos.), then \$19.00 per hour
Temporary Building/Fire/Plumbing/Electrical	A) \$40.00 per hour
Sub-Code Official P/T	B) \$38.00 per hour
Admin. Officer for Municipal Land Use Searches P/T	\$ 950.00
Tax Search Officer P/T	\$3,500.00
Assessment Search Officer P/T	\$2,400.00
Laborer – Temporary Emergency P/T	\$12.75 per hour
Seasonal Parking Enforcement P/T	\$13.50 per hour
(SNA)A/ - State Nainimum Mage)	

(SMW = State Minimum Wage)

Be It Further Resolved by the Governing Body of the Borough of Union Beach that a certified copy of this Resolution be sent to the Borough Administrator and Chief Financial Officer.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki	х		х			
Ms. Roche			Х			
Mr. Cavallo			Х			
Mr. Lewandowski			Х			
Mr. Andreuzzi		х	Х			
Mrs. Woodruff			Х			

RESOLUTION NO. 2021-35:

Resolution authorizing the Union Beach Police Department to acquire (2) Packbots or other type of DEMIL CODE B – Q remotely controlled robots from the Federal 1033 Program.

Whereas, the Union Beach Police Department has been authorized to participate in the 1033 Program by the Union Beach Governing Body and as a result is eligible receive equipment via the 1033 Program; and

Whereas, The Borough of Union Beach Police Department has advised the Union Beach Governing Body that the Union Beach Police Department wants to obtain (2) Packbots or other type of DEMIL CODE B – Q remotely controlled robots without any cost to the Borough of Union Beach; with the exception of transportation and maintenance fees related to obtaining and maintaining the robots and

Whereas, the robots would be a useful tool for the Union Beach Police Department to assist with responses to handling active shooter incidents, hostage incidents, hazardous material incidents, and confined space incidents that may occur in the Borough of Union Beach; and

Whereas, the robots will be deployed and maintained in accordance with State and Federal guidelines; and

Now, therefore be it resolved that the Mayor and Council of the Borough of Union Beach hereby authorize the acquisition of (2) Packbots or other type of DEMIL CODE B – Q remotely controlled robots from the Federal 1033 Program for use by the Borough of Union Beach Police Department. This authorization is valid from January 1, 2021 through January 31, 2021, which satisfies the requirements of Senate bill No. 2364-2(a) and NJSA 40A:5-30.2 as they apply to the participation and acquisition of equipment through the 1033 Program in the State of New Jersey.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki			х			
Ms. Roche		х	Х			
Mr. Cavallo			Х			
Mr. Lewandowski	Х		Х			
Mr. Andreuzzi			Х			
Mrs. Woodruff			Х			

RESOLUTION NO. 2021-36:

Authorizing the appointment of a P/T Telecommunicator Trainee

Whereas, the Borough of Union Beach is presently in need of Part-Time, Telecommunicator Trainees due to resignations and retirements; and

Whereas, a letter received from the Chief of Police on January 14, 2021 has been received requesting such appointments be filled;

Now, therefore be it resolved by the Governing Body of the Borough of Union Beach in accordance with the recommendations of the Chief of Police, Michael J. Woodrow that the Governing Body of the Borough of Union Beach hereby authorizes the appointment of the following named person(s) as Telecommunicator Trainees (part-time). Effective as of January 21, 2021 not to exceed one year at a salary set forth in the 2021 Salary Resolution as follows:

Jeremy Susser Long Branch, NJ

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki			х			
Ms. Roche		х	х			
Mr. Cavallo			Х			
Mr. Lewandowski	Х		Х			
Mr. Andreuzzi			Х			
Mrs. Woodruff			Х			

RESOLUTION NO. 2021-37:

Resolution Authorizing Addendum Number 14 to AIA Document B101-2007 Standard Form of Agreement Between Owner and Architect

This addendum to AIA Document B101-2007 Standard Form of Agreement Between Owner and Architect ("Addendum") is entered into this 21st day of January, 2021 by and between the Borough of Union Beach ("Owner"), with offices located at 650 Poole Avenue, Union Beach, New Jersey 07735, and The Goldstein Partnership (Architect"), with offices located at 515 Valley Street, Suite 110, Maplewood, New Jersey 07040.

WHEREAS, the Owner and Architect entered into an AIA Document B101-2007 Standard Form of Agreement Between Owner and Architect ("Agreement") for the Architect to provide professional services in connection with the Renovations & Addition to the Union Beach Municipal Building project ("Project"); and

WHEREAS, the Agreement contemplates that additional and/or extended services might be required of the Architect; and

WHEREAS, as a result of the Project Contractor's delays and failures; the Architect has and will provide extended services beyond those required by the Agreement in order to complete the project under the new Completion Contract; and

WHEREAS, the Owner agrees that the extended services are required due to the fault of the Contractors; and

WHEREAS, the Architect submitted a proposal for extended additional services in the amount of \$15,000.00 for its anticipated services for completion of the project through April 30, 2021 and \$1,000.00 for Reimbursable Expenses; and

WHEREAS, the Owner reviewed the proposal dated January 14, 2021 and determined that IT is reasonable and the amounts proposed are consistent with the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions and agreements contained herein and in the Agreement, the Owner and Architect desire to amend the Agreement as follows:

- 1. The above recitals are incorporated herein by reference.
- 2. The Architect's fees for the Project shall be increased in the amount of \$15,000.00 and Expenses \$1,000.00 which amounts shall be invoiced in accordance with the terms and conditions of the Agreement.

- 3. The Contract Sum for the construction of the project as set forth in the Owner/Contractor Agreement may be reduced by all or a substantial portion of the above amount after same has been determined after consultation with the Owner's legal representatives. The Architect shall prepare the necessary documents to reduce the Contract Sum and/or back charge the Contractor and/or include in claim against the Surety the fees for the Architect's extended services and expenses.
- 4. All other terms and conditions of the Agreement remain in full force and effect and shall apply to the services set forth in the Proposal.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki	Х		х			
Ms. Roche		Х	х			
Mr. Cavallo			Х			
Mr. Lewandowski			Х			
Mr. Andreuzzi			Х			
Mrs. Woodruff			Х			

APPROVAL OF VOUCHERS AND PAYMENT OF BILLS: RESOLUTION 2021-38:

BILLS RESOLUTION NO. 2021-38 Thursday, January 21, 2021

OFFERED BY COUNCILMAN WICKI:

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF UNION BEACH THAT THE FOLLOWING LISTED PURCHASE ORDERS AND VOUCHERS BE PAID TO THE PERSONS HEREINAFTER NAMED IN THE AMOUNT SET OPPOSITE THEIR NAMES AND ENDORSED AND APPROVED ON SAID PURCHASE ORDERS AND VOUCHERS, AND;

BE IT FURTHER RESOLVED THAT THE PROPER OFFICERS ARE HEREBY AUTHORIZED AND DIRECTED TO EXECUTE AND ISSUE CHECKS OR WARRANTS FOR PAYMENT OF SAID PURCHASE ORDERS AND VOUCHERS, BUT ONLY WHEN AND IF CONDITIONS OF THE BOROUGH TREASURY PERMIT.

ADD-ON <u>PURCHASE ORDERS</u> <u>POLICE</u> 21-00085 21-00087 21-00090	COMMUNICATIONS SPEC. ACTION UNIFORM IPS GROUP	\$ \$ \$	207.00 483.00 40.91
ADMINSTRATION			
20-01430	COMMERCIAL INTERIOR	\$	6,535.92
21-00094	SAFE FROM SPREAD		980.00
21-00091	ASCAP	\$ \$ \$ \$ \$	367.00
21-00092	INSTITUTE PROFESSIONALS	\$	50.00
21-00093	SPRINT	\$	1,406.48
21-00095	SCARINCI HOLLENBECK	\$	5,760.00
21-00097	H&S CONSTRUCTION	\$	154,275.03
BOARD OF HEALTH 20-01507	ASSOCIATED HUMANE	\$	941.00
DPW 21-00049 21-00050 <u>21-00096</u>	TRADING HUT SURPLUS TRADING HUT SURPLUS INTERSTATE REFRIGER.	\$ \$ \$	59.99 750.00 408.00

	e: All e: First t: Condens	to La sed	ast		Open: Rcvd: Bid:	Y	Paid: Held: State:	Y	Void: N Aprv: N Other: Y	Exer	npt: `
0 #	PO Date	Vendor		PO Description	Status		Amount		Void Amount	PO	туре
	09/28/20		PlayPower LT Farmington Inc.	DPW PlaygroundMulch-HelenHayes	Open		1,314.80		0.00		
			STAPLES TECHNOLOGY SOLUTIONS	BLDG PC for Phone System/OSI	Open		1,181.53		0.00		
	10/28/20		W.B.MASON CO., INC.	BLDG ADDITIONAL OFF.FURNITURE	Open		3,234.03		0.00		
	11/02/20		GLENCO SUPPLY INC.	DPW Sign-Making Supply & Signs			918.00		0.00		
	11/05/20		Barrett's Tree Service	BLDG Removal of Tree	Open		1,650.00		0.00		
			Treasurer,County of Monmouth	DPW Recycle Street Sweepings	Open		573.52		0.00		
			SEABOARD WELDING SUPPLY, INC	DPW Accessory Kit WP-18/26	Open		80.00		0.00		
	11/18/20		NJCM	ADM 2021 Membership Dues	Open		395.00		0.00		
			A&K EQUIPMENT	DPW Vehicle Parts Truck #14	Open		353.10		0.00		
			NorthEast Sweepers	DPW Service to Sweeper	Open		946.50		0.00		
			Aberdeen Light Truck Services	OEM Replace Transmission (RIG)			3,856.1		0.00		
			MODERN OFFICE FURNITURE	DPW Sneeze Guard Clamps	Open		124.00		0.00		
	11/25/20		W.B.MASON CO., INC.	BLD CodeEnf.Addtl Furn-Cabinet			349.59		0.00		
	11/25/20		GRAMCO	ADM Wiring/Teleconference Mtgs ADM Conference Microphones			425.00		0.00		
	11/25/20		GRAMCO	BLDG Bulletin Board Letters	Open		315.00 176.97		0.00		
			STAPLES ADVANTAGE SEABOARD FIRE&SAFETY EQUIP.	DPW CO2 Portable Extinguishr	Open Open		339.9		0.00		
	12/01/20			PD Solution for Breathalyzer	Open		240.00		0.00		
			SEABOARD WELDING SUPPLY, INC	DPW Monthly Rental of Gases	Open		131.2		0.00		
			COMMERCIAL INTERIOR.DIRECT INC		Open		6.535.92		0.00		
			NAYLORS AUTO PARTS	DPW Shop Supplies	Open		80.8		0.00		
			Northern Tool	DPW Handheld Power Cutter	Open		939.49		0.00		
			HOME DEPOT	DPW Atomic Impact/Drill Com	Open		447.00		0.00		
			SEALMASTER	DPW Multi-San Sanitizer	Open		1.352.8		0.00		
			SEABOARD FIRE&SAFETY EQUIP.	DPW Fire Extinguisher Inspectn			693.8		0.00		
			A&K EQUIPMENT	DPW Spinner-Spreader #22	Open		62.3		0.00		
			HAZLET PHARMACY, INC.	OEM PPE GLOVES	Open		660.00		0.00		
	12/08/20			OEM PPE SUPPLIES	Open		390.0	7	0.00		
	12/08/20			PD Calibration AlcoTest	Open		263.50		0.00		
			HOME DEPOT	DPW Blades and Bits	Open		139.94	4	0.00		
			A&K EQUIPMENT	DPW Plow Part	Open		63.7	2	0.00)	
			MAZZA MULCH	DPW Recycling Leaves	Open		1,515.00	C	0.00)	
0-01461	12/09/20	MONWIRE	MONMOUTH WIRE&COMPUTER RECYCLE	DPW Recycle Computer Wires	Open		150.00	0	0.00)	
0-01466	12/10/20	HOMEDEPO	HOME DEPOT	DPW Janitorial Supplies	Open		229.9	9	0.00)	
0-01472	12/10/20	HOMEDEPO	HOME DEPOT	DPW Shop Supplies	Open		97.0	1	0.0)	
0-01477	12/16/20	WEIMANN	Shay Weimann Electrical	DPW Electrical Work at PD	Open		455.00	0	0.00)	
0-01479	12/16/20	AUTOZONE	AUTO ZONE	DPW Auto Parts	Open		51.3	7	0.00)	
0-01480	12/16/20	HOMEDEPO	HOME DEPOT	DPWSpreader/Salt/Janitor.Supp.	Open		1,090.20	0	0.00)	
			MID ATLANTIC TRUCK CENTRE	DPW Part for Truck #7	Open		12.6		0.0)	
			NORTHERN SAFETY & INDUSTRIAL	DPW Safety Supplies	Open		89.2		0.0)	
	12/16/20		ARCTIC FALLS SPRING WATER	DPW Coffee and Service	Open		316.2		0.00		
			NorthEast Sweepers	DPW Brooms for Ravo Sweeper	Open		1,700.00		0.0		
			ALL CLEAN JANITORIAL	DPW Paper Products	Open		1,299.7		0.0		
	12/17/20		ASBURY PARK PRESS	ADM Teleconference12/17 mtg	Open		62.9		0.0		
	12/18/20		Samuel Klein & Company	FIN 4TH Q Financial Services	Open		14,252.50		0.0		
			SAFE FROM SPREAD LLC	ADM Sanitizing BoroHall - DPW	Open		1,960.0		0.0		
			ASSOCIATED HUMANE SOCIETY INC.		Open		941.0		0.0		
			Gertrude Brunelli	BOH Member Salary - President	Open		162.5		0.0		
			Bob Carroll	BOH Member Salary - VP 2020	Open		125.0		0.0		
)-01511	12/18/20	ANDREUZZ	Megan Andreuzzi	BOH Member Salary 2020	Open		60.0	0	0.0)	

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0 #	PO Date	Vendor		PO Description	Status	Amount	Void Amount PO Type
0-01512	12/18/20	PETROCEL	Pete Petrocelli	BOH Member Salary 2020	Open	50.00	0.00
0-01513	12/18/20	CHEPULIS	Mary Chepulis	BOH Member Salary 2020	Open	40.00	0.00
0-01514	12/18/20	S SMITH	SHARON SMITH	BOH Member Salary 2020	Open	60.00	0.00
			TIM PERRELLA	BOH Member Salary 2020	Open	50.00	0.00
0-01519	12/29/20	TRADEHUT	TRADING HUT ARMY & NAVY	DPW Uniforms Allowance - Lantz	Open	533.90	0.00
			TRADING HUT ARMY & NAVY		Open	215.94	0.00
			ROBERT M. KELLY	DPW Uniform Allowance Kelly		750.00	0.00
			COUNTY OF MONMOUTH	UTIL GASOLSINE(SHARED SERVICE)		2,713.38	0.00
			SAFE FROM SPREAD LLC	DPW SANITATION PD, BORO, DPW	Open	980.00	0.00
			NEWSPAPER MEDIA GROUP	ADM IND telecon. mtg 12-10&17	Open	56.72	0.00
			FAST COPY	ADM Bus.Card, NamePlates, Stamp	Open	234.00	0.00
			TRADING HUT ARMY & NAVY	DPW Uniform Allowance Walker	Open	750.00	0.00
			AUTO ZONE	DPW Plumbing Supplies	Open	21.64	0.00
				ADM Winter News Letter		878.00	
			FAST COPY		Open		0.00
			SAFE FROM SPREAD LLC	DPW Sanitize PD, Borough Hall	Open	980.00	0.00
			COUNTY OF MONMOUTH	DPW Salt Brine for Roads	Open	194.75	0.00
	12/31/20		Bernard M. Reilly, LLC	ADM Legal Services	Open	4,730.00	0.00
00003	12/31/20	YMCA	THE COMMUNITY YMCA	YMCA Services OctDec.2020	Open	1,716.67	0.00
	01/07/21		ASBURY PARK PRESS	ADM Jan teleconfer. mtg	Open	70.10	0.00
			STEPHEN J. HIGGINS		Open	12.50	0.00
			CAMERONS FLORIST	ADM Sym. & reorg.	Open	225.00	0.00
			NEWSPAPER MEDIA GROUP	ADM IND Reorg Mtg. Teleconf.	Open	63.20	0.00
			SAFE FROM SPREAD LLC		Open	980.00	0.00
			Kelly Winthrop, LLC	DPW Deer Carcass Removal	open	32.00	0.00
	01/08/21		NJMVC	ADM DMV TITLE & REGISTRAION	Open	60.00	0.00
			TREASURER, COUNTY OF MONMOUTH	Monmouth County Transportation	Open	936.00	0.00
L-00016	01/08/21	DELTA	DELTA DENTAL	ADM Delta Dental	Open	3,145.74	0.00
			Edward M. Tuberion	Sewer System Collecion Oper.	Open	250.00	0.00
L-00018	01/08/21	1-UB BOE	UNION BEACH BOARD OF EDUCATION	School Taxes January 2021	Open	582,167.83	0.00
1-00019	01/08/21	EXXON	WEX BANK	UTIL Gasoline	Open	63.89	0.00
		EZPASS2		CON EZ Pass Construction	open	100.00	0.00
			REALTY DATA SYSTEMS LLC	TAX ASSESOR Annual Inspections		14,845.44	0.00
			The Goldstein Partnership	BLDG Architect	Open	3,859.36	0.00
			All Covered	ADM IT SERVICES	Open	2,044.84	0.00
		VERIZON3		ADM Internet.Cell Phone	Open	630.91	0.00
	01/08/21		UNUM LIFE INSURANCE CO.OF AMER		Open	767.49	0.00
	01/08/21		NEW JERSEY NATURAL GAS	UTIL Heating Gas	Open	3,249.43	0.00
	01/08/21		USPS	ADM Postage Borough Hall	Open	1.200.00	0.00
			QUADIENT LEASING USA, INC,	ADM Postage Machine Lease	Open	537.69	0.00
			OUADIENT LEASING USA, INC,	ADM Ink for Postage Machine	Open	299.59	0.00
	01/08/21		Cablevision	ADM OnlineBoosts, Voice, IP	Open	1,179.77	0.00
	01/08/21		INTERNA.ASSOC.ELECTIC INSPECTS			336.00	0.00
	01/08/21		RICOH	BLDG Relocation of Equipment	Open		
				ADM Copier Lease	Open	769.20	0.00
	01/08/21		RICOH USA, INC.		Open	715.24	0.00
	01/08/21		RICHO USA, INC	CON Wide Format Printer Lease	Open	314.11	0.00
				ADM Cable/Internet	open	42.08	0.00
			Union Beach Memorial Library	LIBRARY AID	Open	3,200.00	0.00
			FAST COPY	CODE ENVELOPES	Open	82.00	0.00
			NetCarrier Telecom, Inc.	UTIL Telephones Borough Hall	open	1,216.28	0.00
			VAIDER NETWORK SOLUTIONS	PD Network Software Contract	Open	1,250.00	0.00
			BROWNELLS, INC.	PD Weapons Slings&Mounts	Open	314.07	0.00
			STAPLES ADVANTAGE	ADM Office Supplies	Open	352.93	0.00
-00046	01/12/21	CAVANAU	CAVANAUGH'S INC.	CON Squirrel Trapping	Open	625.00	0.00
			TCTANJ	2021 MEMBERSHIP	Open	100.00	0.00

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0 #	PO Date	vendor		PO Description	Status	Amount Vo	id Amount PO Ty
			TRADING HUT ARMY & NAVY	DPW Uniforms - Pumarejo	open	59.99	0.00
1-00050	01/12/21	TRADEHUT	TRADING HUT ARMY & NAVY		Open	750.00	0.00
L-00052	01/12/21	NJDMV	NJ MOTOR VEHICLE COMMISSION	ADM Registration (2) Vehicles	Open	170.00	0.00
-00053	01/12/21	BRSA	BAYSHORE REGIONAL SEWERAGE	BRSA 1st Quarter 2021	Open	198,354.51	0.00
-00054	01/12/21	BRSA-07	Bayshore Regional Sewerage Aut	Under Funded Rent Reserve	Open	943.88	0.00
-00055	01/12/21	ZUMA	ZUMU SOFTWARE	ADM WebSite Hosting 2021	Open	2,000.00	0.00
-00056	01/12/21	GOVPILOT	GOVPILOT, LLC	ADM Annual Fees Gov.Pilot	Open	5,000.00	0.00
	01/12/21		EDMUNDS & ASSOCIATES	ADM EDMUNDS ANNUAL FEES	Open	11,530.00	0.00
	01/12/21		VISUAL COMPUTER SOLUTIONS	ADM VCS Annual Fees Time Manag	Open	6,935,00	0.00
	01/12/21		ONSOLVE, LLC	ADM Code Red Annual Fee 2021	Open	6,010.00	0.00
			MCSYSTEMS SOFTWARE, LLC	CON MPASS Software Renewal	Open	1,200.00	0.00
			MADE YA LOOK SIGNS	OEM Lettering of Vehicle	Open	800.00	0.00
			SAFE FROM SPREAD LLC	ADM Sanitation BoroHall Pd	Open	980.00	0.00
			SUBURBAN DISPOSAL INC.	TRASH November 2020	Open	46,898.80	0.00
	01/12/21		T&M ASSOCIATES	ADM ACOE PROTECTION PROJECT	Open	945.00	0.00
			T & M ASSOCIATES	ADM Engineering	Open	18,062.50	0.00
	01/12/21		MONMOUTH MUNICIPAL J.I.F.	MON JIF Liability Premium	Open	209,447.00	0.00
	01/12/21		NJDEP, TRUST FUND MANAGEMENT	FIN 727 Garden State Presver.	Open	6,840.15	0.00
	01/12/21		NJDEP, TRUST FUND MANAGEMENT	Bayfront Acquisition	Open	2,864.74	0.00
	01/12/21		NJDEP, TRUST FUND MANAGEMENT	Hayes Memorial PArk	Open	15,545.80	0.00
	01/12/21		GIBBONS	Services Rendered - Bonding	Open	3,353.47	0.00
	01/12/21		Treasurer, County of Monmouth	DPW Mon.Cty Reclamation	Open	8,733.77	0.00
			TREASURER, STATE OF NJ	JANUARY 2021 INSURANCE PREMIUM	Open	67,000.47	0.00
			Union Beach Fire Dept.	FD Annual Contribution 2021	Open	70,000.00	0.00
				UTIL Electricity		8.012.34	0.00
	01/13/21		JCP&L	UTIL Irrigation-Hydrants	Open	820.04	0.00
			NEW JERSEY AMERICAN WATER		Open	12,960.00	0.00
	01/13/21		UPCURVE CLOUD	ADM Annual Fee Cloud Storage	Open		0.00
			BLUE WAVE AUTO SPA	PD NOVEMBER CAR WASHES	Open	136.00	
	01/14/21		Panther Press	PD HATS & PLAQUE	Open	210.00	0.00
	01/14/21		BUHLER & BITTER INC.	PD CAPT CAR REPAIRS	open	52.95	0.00
	01/14/21		JCIII AUTOMOTIVE ENTER. LLC	PD REPAIRS CAR 9	Open	384.70	0.00
	01/14/21		CUSTOM BANDAG	PD CAR REPAIRS #2	Open	652.00	0.00
			COMMUNICATIONS SPECIALISTS, INC		open	207.00	0.00
	01/14/21		ACTION UNIFORM COMPANY	PD Uniforms (Spl.K.Luxich)	Open	483.00	0.00
	01/14/21		Union Beach Emergency Med.Ser	EMS Annual Contribution	open	20,000.00	0.00
	01/19/21		IPS Group, Inc.	PD PARKING METER CARD SET	Open	40.91	0.00
	01/19/21		ASCAP	ADM Special Events License	open	367.00	0.00
	01/19/21		INSTITUTE FOR PROFESSIONAL	TAX COLLECTOR WEBINAR - CEU'S	Open	50.00	0.00
	01/19/21		SPRINT	UTI Cell Phone I-Pad Chargess	Open	1,406.48	0.00
			SAFE FROM SPREAD LLC	DPW Sanitation BoroHall, Police		980.00	0.00
-00095	01/20/21	SCARINCI	SCARINCI HOLLENBECK	BLDG LEGAL MATTERS	open	5,760.00	0.00
			INTERSTATE REFRIGERANT	DPW Removal of Freon	Open	408.00	0.00
-00097	01/21/21	HS CONST	H&S CONSTRUCT.&MECHANICAL, INC	BLDG H&S CONSTRUCTION	Open	154,275.03	0.00

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Totals by Year-Fund Fund Description Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND: 0-01	144,484.25	0.00	144,484.25	0.00	0.00	144,484.25
SEWER UTILITY: 0-07 Year Total:	<u>3,431.00</u> 147,915.25	0.00	3,431.00		0.00	3,431.00
CURRENT FUND: 1-01	445,406.91	0.00	445,406.91	0.00	185,953.58	631,360.49
SEWER UTILITY: 1-07 Year Total:	<u>209,138.39</u> 654,545.30	0.00	209,138.39 654,545.30		0.00	209,138.39 840,498.88
CURRENT FUND: N-01	597,013.27	0.00	597,013.27	0.00	0.00	597,013.27
Total Of All Funds:	1,399,473.82	0.00	1,399,473.82	0.00	185,953.58	1,585,427.40

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki	х		Х			
Mrs. Roche			Х			
Mr. Cavallo			Х			
Mr. Lewandowski*			Х			
Mr. Andreuzzi		х	Х			
Mrs. Woodruff			Х			

*Councilman Lewandowski abstains on 21-00070 Fire Department Vouchers/Purchase Orders.

POINT OF ORDER: Mayor Cocuzza asks Engineer a question regarding Ordinance 2021-297 (page 2) requests verification on the square footage and if other controls are in place to limit the size of accessory buildings. No change is needed.

EXECUTIVE SESSION: RESOLUTION NO. 2021-39:

POINT OF ORDER: John T. Lane, Borough Attorney – No action will be taken upon return to the Meeting.

Be it Resolved, by the Governing Body of the Borough of Union Beach that;

The Governing Body retire into Closed Session for the exclusion of public subject matter of discussion under N.J.S.A 10:4-12 (Personnel) Same to be determined by the Governing Body as to the time when and the circumstances under which the closed session discussion of the Governing Body can be made public.

Motion moved by Mr. Lewandowski, seconded by Mr. Andreuzzi and approved by unanimous voice vote.

The Governing Body retired into executive session for a matter of Personnel Matter at 7:54 p.m.

RECONVENE MEETING: 8:10 pm

Motion to reconvene meeting moved by Mr. Cavallo, seconded by Mrs. Roche and approved by unanimous voice vote.

ROLL CALL: Council Members	Also Present:
Mr. Wicki	Mayor Charles W. Cocuzza
Ms. Roche	John T. Lane, Jr., Borough Attorney
Mr. Cavallo	Robert M. Howard, Jr. Borough Administrator
Mr. Lewandowski	Anne Marie Friscia, Borough Clerk
Mr. Andreuzzi	Carol Seney, Deputy Clerk
Ms. Woodruff	

Mary Frances Lane in Audience.

ATTORNEY: PURPOSE OF CLOSED SESSION:

Discussion on restructuring the powers of the Board of Health and its possible impact upon personnel.

<u>POINT OF ORDER:</u> Mayor Cocuzza welcomes John T. Lane back and thanks Mrs. Mary Frances Lane for all her efforts in his recovery.

<u>ADJOURNMENT</u>: Motion moved by Councilwoman Roche, seconded by Councilman Lewandowski and approved by unanimous Voice Vote. 8:12 P.M.

RESPECTFULLY SUBMITTED BY: