



**BOROUGH OF UNION BEACH  
AGENDA- MEETING INDEX  
Council Meeting  
August 18, 2022, 7:30 P.M.  
650 Poole Avenue, Union Beach, NJ**

**CALL TO ORDER:** Meeting called to order by Mayor Charles Cocuzza at \_\_\_ p.m.

**ANNOUNCEMENT:** By Mayor Cocuzza of the Emergency Fire Exits.

**SALUTE TO THE FLAG:** Mayor Cocuzza

**SUNSHINE LAW NOTICE:** Announced by Borough Clerk

Adequate notice has been given to the public and press on the date, time and place of this meeting, in accordance with P.L 1975, chapter 231, "open public meetings act." -

**ROLL CALL: Council Members**

- Mr. Wicki
- Mr. Cavallo
- Mrs. Roche
- Mrs. Woodruff
- Mr. Andreuzzi
- Mr. Lewandowski

**Also Present:**

- Mayor Charles W. Cocuzza
- John T. Lane, Jr., Borough Attorney
- Robert M. Howard, Jr. Borough Administrator
- Dennis Dayback/Ed Broberg, Borough Engineer
- Anne Marie Friscia, Borough Clerk
- Carol Seney, Deputy Clerk

**MOTION TO SET ASIDE THE REGULAR ORDER OF BUSINESS: August 18, 2022**

**FOR THE PURPOSE OF POLICE PERSONNEL HIRINGS AND PROMOTIONS**

Motion moved by \_\_\_\_\_, seconded by \_\_\_\_\_ voice vote.

**RESOLUTION NO. 2022-126**

**AUGUST 18, 2022**

**AUTHORIZING THE APPOINTMENT OF A POLICE OFFICER  
MATTHEW F. OLIVO**

**WHEREAS**, the Borough of Union Beach ("Borough") is governed by N.J.S.A. 11A:1-1 et seq., the Civil Service Act, and the rules and regulations established pursuant to this act; and

**WHEREAS**, P.L.2021, c.7, amended by P.L. 2021, c.406 provides for the Civil Service Commission to exempt a person from the requirement to take an examination for an entry-level law enforcement position provided the individual successfully completes a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission within 9 months from the date of hire as a temporary entry-level officer under the provisions of P.L. 2021, c.406 (C.11A:4-1.3);and

**WHEREAS**, P.L. 2021, c.7 also provides that a municipal police department may hire a person exempt from the Civil Service requirement to take an examination for an entry-level law enforcement position only upon adoption of a resolution by the governing body authorizing such hiring and the adoption of conflict of interest and nepotism policies; and

**WHEREAS**, pursuant to this statute, the Borough Council adopted Resolution No. 2022- 112 authorizing participation in this program and providing for the appointment of Matthew F. Olivo as a temporary entry-level Police Officer under the provisions of C.11A:4-1.3 effective August 18, 2022 pending the approval of the New Jersey Civil Service Commission; and

**WHEREAS**, for appointments pursuant to this statute the N.J. Civil Service Commission requires submission of all required documents at least seven (7) days prior to the effective date of appointment; and

**WHEREAS**, the certificates of completion for the Basic Course for Police Officers are to be sent to Civil Service in accordance with Civil Service requirements within the nine months of this temporary appointment in order for Officer Olivo to be eligible for permanent appointment status; and

**WHEREAS**, Chief of Police has recommended the appointment of Matthew F. Olivo as temporary entry-level Police Officer effective August 18, 2022,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Union Beach, in the County of Monmouth, State of New Jersey, as follows:

1. Matthew F. Olivo is hereby appointed to the position of temporary – entry level Police Officer effective August 18, 2022. The appointee shall be compensated at the "Academy" pay rate, in accordance with the collective bargaining agreement between the Borough and P.B.A. Union Beach Local No. 291 until such time as the appointment becomes permanent by Resolution of the Governing Body.
2. The Borough Administrator and Chief of Police are authorized to execute all documents necessary to effectuate this appointment in accordance with the requirements of the N.J. Civil Service Commission.

3. The Borough Clerk is directed to transmit a certified copy of this resolution to the Borough Administrator, Chief of Police, and Payroll Supervisor.

	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**OATH OF OFFICE ADMINISTERED BY:** \_\_\_\_\_

**RESOLUTION NO. 2022-127**

**AUGUST 18, 2022**

**A RESOLUTION PROMOTING  
SEAN SMITH TO THE RANK OF SERGEANT  
IN THE UNION BEACH POLICE DEPARTMENT**

**WHEREAS**, a vacancy exists in the position of Sergeant in the Union Beach Police Department; and,

**WHEREAS**, the Mayor and Council of the Borough of Union Beach requested from the State of New Jersey, Civil Service Commission a new list of persons eligible to be promoted to the rank of Sergeant in the Union Beach Police Department; and,

**WHEREAS**, the State of New Jersey, Civil Service Commission conducted a test and provided a Certification List of Eligibles for Appointment dated June 27, 2022; and

**WHEREAS**, the Personnel Committee, after factoring in ranking on the Civil Service Commission Certification, along with Committee interviews and scoring, now recommend Sean Smith as being the best qualified overall candidate to be promoted to Sergeant.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Union Beach that Sean Smith is hereby promoted to Sergeant effective as of August 18, 2022 and compensated in accordance with the current Salary Ordinance.

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized to forward the necessary forms to the State Civil Service Commission for said appointment and that a certified copy of this resolution be forwarded to Sgt. Sean Smith and the Finance Department.

	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**OATH OF OFFICE ADMINISTERED BY:** \_\_\_\_\_

**MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS OF THE MEETING OF August 18, 2022.**

Motion moved by \_\_\_\_\_ seconded by: \_\_\_\_\_ voice vote.

**PUBLIC HEARINGS ON ORDINANCES AND OTHER PUBLIC HEARINGS, ETC.:**

**MEETING OF August 18, 2022**

**Monmouth County Open Space Hearing: - Dennis Dayback**

**PUBLIC HEARING: Monmouth County Open Space Grant Program, Scholar Park**

The Clerk presented affidavit of publication showing that the Public Hearing was duly advertised in accordance with law in the Asbury Park Press in the issue of August 3, 2022.

Notice is hereby given that a Public Hearing will be held for the purpose of receiving comments on an application to the County of Monmouth for Open Space Trust Funds under the Monmouth County Municipal Open Space Grant Program. The Public Hearing will be held on Thursday, August 18, 2021 the Union Beach Borough Hall, 650 Poole Ave, Union Beach, NJ 07735, at 7:30

p.m. at which time all persons who may be interested therein will be given an opportunity to be heard. Written comments may also be submitted and will be accepted by the Municipal Clerk prior to the hearing date and time.

The Borough of Union Beach desires to obtain Monmouth County Municipal Open Space Grant Program funds in order to develop the following park: Scholer Park located on Spruce Street and Prospect Avenue (Block 152, Lots 1, 2, 3, 3.01, 11, 12, 13, Block 26, Lot 2, Block 33, Lot 1, Block 34, Lot 1, Block 35, Lot 1, Block 23, Lot 10, Block 24, Lots 6 and 6.01, Block 25, Lot 6.01, Block 27, Lot 1, Block 30, Lot 1, Block 31, Lot 1, Block 32, Lot 1 of the Official Tax Map of the Borough of Union Beach). Development will include installation of a pedestrian walkway and lighting.

**Engineer, T & M Associates – Presentation of Project:**

Mayor Cocuzza- This hearing is being held to gain public comment/input from the residents on the proposed improvements. Engineer to provide the public with the background and project information .Tonight is the hearing for this project. If approved the amount of the project would be \$ 250,000.00 half of construction costs would be funded by Monmouth County. The application is due in September and Monmouth County requires a public hearing and comments to be taken by the residents.

**Public Hearing on Monmouth County Open Space Grant Application:**

Engineer discusses that this is a public hearing tonight for application for Monmouth County for open space funding for Scholer Park. Scholer Park has been constructed in several phases, many of which are active phases. The purpose of this application is to add a passive phase to the park which will include 1,400 feet of paved walkway around the perimeter of the park. The walkway will be 10 feet wide. It will be lighted and there will be security cameras. It is the latest phase of the many phases. The walkway will go out beyond where the new T-Ball fields are and all the way around. The park is heavily used by a variety of people, mostly young, people playing basketball, baseball, the skate park, and hockey rink. He would like to answer any questions anyone may have. He and Dennis Dayback prepared the application and they are very much in support of this project. The total cost is \$250,000.00. This involves the elements he has described, the walkway, the lighting and the security cameras

Questions and/or comments from Council:

Mayor Cocuzza opens the Public Hearing on Monmouth County Open Space Grant Application at \_\_\_\_\_ p.m.

Public Comments:

Mayor Cocuzza, Mayor closes the meeting to the Public Hearing on Monmouth County Open Space Grant Application at \_\_\_\_\_ p.m.

**RESOLUTION NO. 2022-128:**

**MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS OPEN SPACE TRUST FUND ENABLING RESOLUTION FOR DEVELOPMENT OF SCHOLER PARK -**

**WHEREAS**, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

**WHEREAS**, the Governing Body of the Borough of Union Beach desires to obtain County Open Space Trust Funds in the amount of \$125,000 to fund Scholer Park Improvements located at Spruce Street and Prospect Avenue (Block 152, Lots 1, 2, 3, 3.01, 11, 12, 13, Block 26, Lot 2, Block 33, Lot 1, Block 34, Lot 1, Block 35, Lot 1, Block 23, Lot 10, Block 24, Lots 6 and 6.01, Block 25, Lot 6.01, Block 27, Lot 1, Block 30, Lot 1, Block 31, Lot 1, Block 32, Lot 1 of the Official Tax Map of the Borough of Union Beach). Development will include installation of a pedestrian walkway and lighting.

**WHEREAS**, the total cost of the project including all matching funds is \$250,000.00; and

**WHEREAS**, the Borough of Union Beach is the owner of and controls the project site.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF UNION BEACH THAT:**

1. Edward G. Broberg, PE, Borough Engineer or his successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
2. The Borough of Union Beach is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted there to,

the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and

4. Edward G. Broberg, PE, Borough Engineer or his successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds.

This resolution shall take effect immediately.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**ORDINANCE 2022-317:**

The Clerk presented affidavit of publication showing that the ordinance was duly advertised in accordance with law in the Asbury Park Press in the issue of August 5, 2022.

*Clerk requests permission of Mayor Cocuzza* to read the Ordinance by Title only, advising that said Ordinance was posted on the Bulletin Board at the Municipal Building and on the Borough’s Website at least one week in advance of this Public Meeting, and that copies of said Ordinance were made available to the General Public upon request.

**ORDINANCE 2022-317**

**AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF UNION BEACH APPROVING AN AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE DESIGNATED REDEVELOPMENT PLAN AREA NO. 3 OF THE COMMERCIAL CORRIDORS REDEVELOPMENT PLAN PURSUANT TO THE NEW JERSEY LOCAL REDEVELOPMENT AND HOUSING LAW (NJSА 40A:12A-1, ET SEQ.)**

**WHEREAS**, on November 21, 2016, the Borough Council of the Borough of Union Beach (the “Governing Body”) adopted Ordinance No. 2016-243, which designated certain lands along the Union Avenue and NJ State Highway No.36 corridor as a “Redevelopment Areas” pursuant to the Local Redevelopment and Housing Law (NJSА 40:A 12A-2 et seq.); and

**WHEREAS**, the New Jersey local Redevelopment and Housing Law, NJSА 40A:12A-` et seq., authorizes the Borough Council of the Borough of Union Beach (“the Governing Body”) to adopt by ordinance redevelopment plans for areas in need of redevelopment or rehabilitation; and

**WHEREAS**, the Governing Body previously adopted the Commercial Corridor Redevelopment Plan (the “Redevelopment Plan”) by Ordinance on November 21, 2016; and

**WHEREAS**, in accordance with the provisions of the New Jersey Local Redevelopment and Housing Law, NJSА 40A:12A-1 et seq. (the “LRHL”), the Governing Body authorized the preparation of an amendment to the redevelopment plan for the Designated Redevelopment Area No.3the tract defined as Block 210, Lots 25 and 26; and

**WHEREAS**, the Borough’s planning consultant, T&M Associates, has prepared an amendment to the redevelopment plan for the Designated Redevelopment Area No.3; and

**WHEREAS**, the Borough Council now wishes to approve, adopt, and Amend the Bulk and Area Requirements for Redevelopment Plan Area No.3 in the form attached hereto as **Exhibit A**.

**WHEREAS**, pursuant to NJSА 40A:12-7, the Governing Body referred the Redevelopment Plan Amendment to the Planning Board for review; and

**WHEREAS**, New Jersey Department of Environmental Protection (NJDEP) prohibits the development of non-residential buildings and non-residential portions of mixed use buildings within Coastal “A” Flood Zones, thereby eliminating the first floor permitted use of commercial and retail; and

**WHEREAS**, the Governing Body hereby determines that the Redevelopment Plan is necessary and appropriate and will effectuate redevelopment and rehabilitation within the Borough.

**NOW THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Union Beach, in the County of Monmouth, that the Maximum Residential Density (dwelling units per acre) of the section entitled “Bulk and Area Requirements” of the Designated Redevelopment Area No. 3, Page 29 is hereby amended to 15 du/acre and 2 ½ stories or 30 feet above the Base Flood Elevation (BFE).

**BE IT FURTHER ORDAINED**, by the Borough Council of the Borough of Union Beach, in the County of Monmouth, that the Amendment to the Commercial Corridor Redevelopment Plan is hereby adopted, and the provisions of the Redevelopment Area No.3 shall be revised accordingly.

**BE IT FURTHER ORDAINED**, that all prior Ordinances that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**BE IT FURTHER ORDAINED**, that this Ordinance shall become effective immediately upon final passage and publication as required by law, as the “Ordinance Approving an Amendment to the Commercial Corridor Redevelopment Plan.”

**PUBLIC HEARING ON ORDINANCE NO. 2022-317: MEETING OF AUGUST 18, 2022:**

MAYOR COCUZZA OPENS THE MEETING TO PUBLIC HEARING ON ORDINANCE NUMBER 2022-317 AT \_\_\_\_\_ P.M.

MAYOR COCUZZA DECLARES THE PUBLIC HEARING CLOSED ON ORDINANCE NO. 2022-317 AT \_\_\_\_\_ P.M.

**RESOLUTION NO. 2022-129: AUTHORIZING FINAL ADOPTION OF ORDINANCE 2022-317 AND FURTHER AUTHORIZING CLERK TO ADVERTISE NOTICE OF FINAL ADOPTION OF ORDINANCE 2022-317 IN ASBURY PARK PRESS.**

Paper: The Asbury Park Press, Issue of August \_\_ , 2022

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**ORDINANCE 2022-318:**

The Clerk presented affidavit of publication showing that the ordinance was duly advertised in accordance with law in the Asbury Park Press in the issue of August 5, 2022.

*Clerk requests permission of Mayor Cocuzza* to read the Ordinance by Title only, advising that said Ordinance was posted on the Bulletin Board at the Municipal Building and on the Borough’s Website at least one week in advance of this Public Meeting, and that copies of said Ordinance were made available to the General Public upon request.

**ORDINANCE NO. 2022- 318:**

**AN ORDINANCE AMENDING CHAPTER 13 (LAND USE AND DEVELOPMENT REGULATIONS) OF THE GENERAL ORDINANCES OF THE BOROUGH OF UNION BEACH**

This Ordinance sets forth procedures for the installation of Electric Vehicle Supply/Service Equipment (EVSE) and Make-Ready parking spaces and establishes associated regulations and other standards within the Borough of Union Beach in the County of Monmouth.

WHEREAS, supporting the transition to electric vehicles contributes to the Borough of Union Beach’s commitment to sustainability and is in the best interest of public welfare; and

WHEREAS, installation of EVSE and Make-Ready parking spaces encourages electric vehicle adoption; and

WHEREAS, the Borough of Union Beach encourages increased installation of EVSE and Make Ready parking spaces; and

WHEREAS, adoption of this ordinance supports the State of New Jersey’s goals to reduce air pollutants and greenhouse gas emissions from the transportation sector as outlined and supported by various programs related to NJ’s 2019 Energy Master Plan, Global Warming Response Act (P.L.2007, c.112 (C.26:2C-37 et al.)), and EV Law (P.L. 2019, c. 362); and

WHEREAS, P.L. 2021, c.171 requires EVSE and Make-Ready parking spaces be designated as a permitted accessory use in all zoning or use districts and establishes associated installation and parking requirements; and

WHEREAS, the Borough of Union Beach encourages greater ownership and use of electric vehicles, thus the Borough of Union Beach is amending its Land Use and Development Regulations to establish standards and regulations for the safe and efficient installation of EVSE and Make-Ready parking spaces at appropriate locations.

NOW, THEREFORE, BE IT ORDAINED, by the *Council* of the Borough of Union Beach, County of Monmouth, State of New Jersey as follows:

Chapter 13 (Land Use and Development Regulations) shall be amended by the addition of the following Article 13-8.35 entitled "Electric Vehicle Supply/Service and Parking Spaces."

### **13-8.35 Electric Vehicle Supply/Service and Parking Spaces**

#### **SECTION 1: ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT**

##### **A. Purpose**

1. The purpose of this ordinance is to promote and encourage the use of electric vehicles by requiring the safe and efficient installation of EVSE and Make-Ready parking spaces through municipal parking regulations and other standards. EVSE and Make-Ready parking spaces will support the State's transition to an electric transportation sector, reducing automobile air pollution, greenhouse gas emissions, and storm water runoff contaminants. The goals are to:

1. Provide adequate and convenient EVSE and Make-Ready parking spaces to serve the needs of the traveling public.
2. Provide opportunities for residents to have safe and efficient personal EVSE located at or near their place of residence.
3. Provide the opportunity for non-residential uses to supply EVSE to their customers and employees.
4. Create standard criteria to encourage and promote safe, efficient, and cost-effective electric vehicle charging opportunities in all zones and settings for convenience of service to those that use electric vehicles.

##### **B. Definitions**

Certificate of occupancy: The certificate provided for in N.J.A.C. 5:23-2, indicating that the construction authorized by the construction permit has been completed in accordance with the construction permit, the act and the regulations. See "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.) and regulations adopted pursuant thereto.

Charging Level: The amount of voltage provided to charge an electric vehicle varies depending on the type of EVSE as follows:

1. Level 1 operates on a fifteen (15) to twenty (20) amp breaker on a one hundred twenty (120) volt AC circuit.
2. Level 2 operates on a forty (40) to one hundred (100) amp breaker on a two hundred eight (208) or two hundred forty (240) volt AC circuit.
3. Direct-current fast charger (DCFC) operates on a sixty (60) amp or higher breaker on a four hundred eighty (480) volt or higher three phase circuit with special grounding equipment. DCFC stations can also be referred to as rapid charging stations that are typically characterized by industrial grade electrical outlets that allow for faster recharging of electric vehicles.

Electric vehicle: Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; and operates either partially or exclusively using an electric motor powered by an externally charged on-board battery.

Electric Vehicle Supply/Service Equipment or (EVSE): The equipment, including the cables, cords, conductors, connectors, couplers, enclosures, attachment plugs, power outlets, power electronics,

transformer, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment standards, direct current electricity. "EVSE" is synonymous with "electric vehicle charging station."

Make-Ready Parking Space: means the pre-wiring of electrical infrastructure at a parking space, or set of parking spaces, to facilitate easy and cost-efficient future installation of Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment, including, but not limited to, Level Two EVSE and direct current fast chargers. Make Ready includes expenses related to service panels, junction boxes, conduit, wiring, and other components necessary to make a particular location able to accommodate Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment on a "plug and play" basis. "Make-Ready" is synonymous with the term "charger ready," as used in P.L.2019, c.362 (C.48:25-1 et al.).

2. Private EVSE: EVSE that has restricted access to specific users (e.g., single and two-family homes, executive parking fleet parking with no access to the general public).
3. Publicly-accessible EVSE: EVSE that is publicly available (e.g., park & ride, public parking lots and garages, on-street parking, shopping center parking, non-reserved parking in multi-family parking lots, etc.).

### C. Approvals and Permits

1. An application for development submitted solely for the installation of EVSE or Make-Ready parking spaces shall be considered a permitted accessory use and permitted accessory structure in all zoning or use districts and shall not require a variance pursuant to C.40:55D-70.
2. EVSE and Make-Ready Parking Spaces installed pursuant to Section D. below in development applications that are subject to site plan approval are considered a permitted accessory use as described in 1. above.
3. All EVSE and Make-Ready parking spaces shall be subject to applicable local and/or Department of Community Affairs permit and inspection requirements.
4. The Administrative Officer, Construction Official, Zoning Officer and/or Municipal Engineer shall enforce all signage and installation requirements described in this ordinance. Failure to meet the requirements in this ordinance shall be subject to the same enforcement and penalty provisions as other violations of the Borough of Union Beach's land use regulations.
5. An application for development for the installation of EVSE or Make-Ready spaces at an existing gasoline service station, an existing retail establishment, or any other existing building shall not be subject to site plan or other land use board review, shall not require variance relief pursuant to C.40:55D-1 et seq. or any other law, rule, or regulation, and shall be approved through the issuance of a zoning permit by the administrative officer, provided the application meets the following requirements:
  - a. the proposed installation does not violate bulk requirements applicable to the property or the conditions of the original final approval of the site plan or subsequent approvals for the existing gasoline service station, retail establishment, or other existing building;
  - b. all other conditions of prior approvals for the gasoline service station, the existing retail establishment, or any other existing building continue to be met; and
  - c. the proposed installation complies with the construction codes adopted in or promulgated pursuant to the "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.), any safety standards concerning the installation, and any State rule or regulation concerning electric vehicle charging stations.
6. An application pursuant to Section 5. above shall be deemed complete if:
  - a. the application, including the permit fee and all necessary documentation, is determined to be complete,

- b. a notice of incompleteness is not provided within 20 days after the filing of the application, or
  - c. a one-time written correction notice is not issued by the Zoning Officer within 20 days after filing of the application detailing all deficiencies in the application and identifying any additional information explicitly necessary to complete a review of the permit application.
7. EVSE and Make-Ready parking spaces installed at a gasoline service station, an existing retail establishment, or any other existing building shall be subject to applicable local and/or Department of Community Affairs inspection requirements.
  8. A permitting application solely for the installation of electric vehicle supply equipment permitted as an accessory use shall not be subject to review based on parking requirements.

**D. Requirements for New Installation of EVSE and Make-Ready Parking Spaces**

1. As a condition of preliminary site plan approval, for each application involving a multiple dwelling with five or more units of dwelling space, which shall include a multiple dwelling that is held under a condominium or cooperative form of ownership, a mutual housing corporation, or a mixed-use development, the developer or owner, as applicable, shall:
  - a. prepare as Make-Ready parking spaces at least 15 percent of the required off-street parking spaces, and install EVSE in at least one-third of the 15 percent of Make-Ready parking spaces;
  - b. within three years following the date of the issuance of the certificate of occupancy, install EVSE in an additional one-third of the original 15 percent of Make-Ready parking spaces; and
  - c. within six years following the date of the issuance of the certificate of occupancy, install EVSE in the final one-third of the original 15 percent of Make-Ready parking spaces.
  - d. Throughout the installation of EVSE in the Make-Ready parking spaces, at least five percent of the electric vehicle supply equipment shall be accessible for people with disabilities.
  - e. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
2. As a condition of preliminary site plan approval, each application involving a parking lot or garage not covered in 1. above shall:
  - a. Install at least one Make-Ready parking space if there will be 50 or fewer off-street parking spaces.
  - b. Install at least two Make-Ready parking spaces if there will be 51 to 75 off-street parking spaces.
  - c. Install at least three Make-Ready parking spaces if there will be 76 to 100 off-street parking spaces.
  - d. Install at least four Make-Ready parking spaces, at least one of which shall be accessible for people with disabilities, if there will be 101 to 150 off-street parking spaces.
  - e. Install at least four percent of the total parking spaces as Make-Ready parking spaces, at least five percent of which shall be accessible for people with disabilities, if there will be more than 150 off-street parking spaces.
  - f. In lieu of installing Make-Ready parking spaces, a parking lot or garage may install EVSE to satisfy the requirements of this subsection.
  - g. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
  - h. Notwithstanding the provisions of this Section, a retailer that provides 25 or fewer off-street parking spaces or the developer or owner of a single-family home shall not be required to provide or install any electric vehicle supply equipment or Make-Ready parking spaces.

**E. Minimum Parking Requirements**

1. All parking spaces with EVSE and Make-Ready equipment shall be included in the calculation of minimum required parking spaces, pursuant to Chapter 13-8.20.
2. A parking space prepared with EVSE or Make-Ready equipment shall count as at least two parking spaces for the purpose of complying with a minimum parking space requirement. This shall result in a reduction of no more than 10 percent of the total required parking.
3. All parking space calculations for EVSE and Make-Ready equipment shall be rounded up to the next full parking space.



4. Additional installation of EVSE and Make-Ready parking spaces above what is required in Section D. above may be encouraged, but shall not be required in development projects.

#### **F. Standards for All New EVSE and Make-Ready Parking Spaces**

1. Location and layout of EVSE and Make-Ready parking spaces is expected to vary based on the design and use of the primary parking area. It is expected flexibility will be required to provide the most convenient and functional service to users. Standards and criteria should be considered guidelines and flexibility should be allowed when alternatives can better achieve objectives for provision of this service.
2. Installation:
  - a. Installation of EVSE and Make-Ready parking spaces shall meet the electrical subcode of the Uniform Construction Code, N.J.A.C. 5:23-3.16.
  - b. Each EVSE or Make-Ready parking space that is not accessible for people with disabilities shall be not less than 9 feet wide or 18 feet in length. Exceptions may be made for existing parking spaces or parking spaces that were part of an application that received prior site plan approval.
  - c. To the extent practical, the location of accessible parking spaces for people with disabilities with EVSE and Make Ready equipment shall comply with the general accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
  - d. Each EVSE or Make-Ready parking space that is accessible for people with disabilities shall comply with the sizing of accessible parking space requirements in the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
3. EVSE Parking:
  - a. Publicly-accessible EVSE shall be reserved for parking and charging electric vehicles only. Electric vehicles shall be connected to the EVSE. Time limits, if any, shall be as set by resolution of the Governing Body.
  - b. Electric vehicles may be parked in any parking space designated for parking, subject to the restrictions that would apply to any other vehicle that would park in that space.
  - c. Public Parking. Pursuant to NJSA 40:48-2, publicly-accessible EVSE parking spaces shall be monitored by the municipality's police department and enforced in the same manner as any other parking. It shall be a violation of this Section to park or stand a non-electric vehicle in such a space, or to park an electric vehicle in such a space when it is not connected to the EVSE. Any non-electric vehicle parked or standing in a EVSE parking space or any electric vehicle parked and not connected to the EVSE shall be is subject to fine and/or impoundment of the offending vehicle as described in the general penalty provisions of this Municipal Code under Chapter 7-12. Signage indicating the penalties for violations shall comply with Section 5. below. Any vehicle parked in such a space shall make the appropriate payment for the space and observe the time limit for the underlying parking area, if applicable.
  - d. Private Parking. The use of EVSE shall be monitored by the property owner or designee.
4. Safety
  - a. Each publicly-accessible EVSE shall be located at a parking space that is designated for electric vehicles only and identified by green painted pavement and/or curb markings, a green painted charging pictograph symbol, and appropriate signage pursuant to Section 5. below.
  - b. Where EVSE is installed, adequate site lighting and landscaping shall be provided in accordance with the Borough of Union Beach's ordinances and regulations.
  - c. Adequate EVSE protection such as concrete-filled steel bollards shall be used for publicly-accessible EVSE. Non-mountable curbing may be used in lieu of bollards if the EVSE is setback a minimum of 24 inches from the face of the curb. Any stand-alone EVSE bollards should be 3 to 4-feet high with concrete footings placed to protect the EVSE from accidental impact and to prevent damage from equipment used for snow removal.
  - d. EVSE outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the ground or pavement surface where mounted, and shall contain a cord management system as described in e. below. Equipment mounted on pedestals, lighting posts, bollards, or other devices shall be designated and located as to not impede pedestrian travel, create trip hazards on sidewalks, or impede snow removal.

- e. Each EVSE shall incorporate a cord management system or method to minimize the potential for cable entanglement, user injury, or connector damage. Cords shall be retractable or have a place to hang the connector and cord a safe and sufficient distance above the ground or pavement surface. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, or passenger unloading area.
- f. Where EVSE is provided within a pedestrian circulation area, such as a sidewalk or other accessible route to a building entrance, the EVSE shall be located so as not to interfere with accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- g. Publicly-accessible EVSEs shall be maintained in all respects, including the functioning of the equipment. A 24-hour on-call contact shall be provided on the equipment for reporting problems with the equipment or access to it. To allow for maintenance and notification, the Borough of Union Beach shall require the owners/designee of publicly-accessible EVSE to provide information on the EVSE's geographic location, date of installation, equipment type and model, and owner contact information.

## 5. Signs

- a. Publicly-accessible EVSE shall have posted regulatory signs, as identified in this section, allowing only charging electric vehicles to park in such spaces. For purposes of this section, "charging" means that an electric vehicle is parked at an EVSE and is connected to the EVSE. If time limits or vehicle removal provisions are to be enforced, regulatory signs including parking restrictions shall be installed immediately adjacent to, and visible from the EVSE. For private EVSE, installation of signs and sign text is at the discretion of the owner.
- b. All regulatory signs shall comply with visibility, legibility, size, shape, color, and reflectivity requirements contained within the Federal Manual on Uniform Traffic Control Devices as published by the Federal Highway Administration.
- c. Wayfinding or directional signs, if necessary, shall be permitted at appropriate decision points to effectively guide motorists to the EVSE parking space(s). Wayfinding or directional signage shall be placed in a manner that shall not interfere with any parking space, drive lane, or exit and shall comply with b. above.
- d. In addition to the signage described above, the following information shall be available on the EVSE or posted at or adjacent to all publicly-accessible EVSE parking spaces:
  - 1) Hour of operations and/or time limits if time limits or tow-away provisions are to be enforced by the municipality or owner/designee;
  - 2) Usage fees and parking fees, if applicable; and
  - 3) Contact information (telephone number) for reporting when the equipment is not operating or other problems.

## 6. Usage Fees

- a. For publicly-accessible municipal EVSE: In addition to any parking fees, the fee to use parking spaces within the municipality identified as EVSE spaces shall be as set by resolution of the Governing Body.
- b. This fee may be amended by a resolution adopted by the governing body.
- c. Private EVSE: Nothing in this ordinance shall be deemed to preclude a private owner/designee of an EVSE from collecting a fee for the use of the EVSE, in accordance with applicable State and Federal regulations. Fees shall be available on the EVSE or posted at or adjacent to the EVSE parking space.

## **SECTION 2: SEVERABILITY**

If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

## **SECTION 3: REPEAL OF PRIOR ORDINANCES**

All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

## **SECTION 4: EFFECTIVE DATE**

This ordinance shall take effect after final passage and publication as provided by law.

**PUBLIC HEARING ON ORDINANCE NO. 2022-318 MEETING OF AUGUST 18, 2022:**

MAYOR COCUZZA OPENS THE MEETING TO PUBLIC HEARING ON ORDINANCE NUMBER 2022-318 AT \_\_\_\_\_ P.M.

MAYOR COCUZZA DECLARES THE PUBLIC HEARING CLOSED ON ORDINANCE NO. 2022-318 AT \_\_\_\_\_ P.M.

**RESOLUTION NO. 2022-130: AUTHORIZING FINAL ADOPTION OF ORDINANCE 2022-318 AND FURTHER AUTHORIZING CLERK TO ADVERTISE NOTICE OF FINAL ADOPTION OF ORDINANCE 2022-318 IN ASBURY PARK PRESS.**

Paper: The Asbury Park Press, Issue of August \_\_ , 2022

	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**APPROVAL OF MINUTES OF THE MEETING OF: July 28, 2022**

Motion moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved by voice vote.

**PRESENTATION OF COMMUNICATIONS; PETITIONS, ETC.**

APPLICATION FOR WEDDING TO BE HELD ON SEPTEMBER 10<sup>TH</sup> AT THE POINT/DOCK AND FRONT – RENEWAL OF VOWS – 20-30 PEOPLE. – 3-4 PM

Motion moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved by voice vote.

**DATES TO REMEMBER:**

- CAR SEAT INSPECTIONS – AUGUST 20TH
- AUGUST 26<sup>TH</sup> – DEADLINE FOR FALL NEWSLETTER SUBMISSIONS TO DPW
- MC BOARD OF HEALTH COVID VACCINES: Sept. 12<sup>th</sup> 4-7 pm at Senior room
- AUGUST 27<sup>TH</sup> – WEDDING @ BEACHFRONT 1: PM
- SEPTEMBER 10<sup>TH</sup> – RECYCLING – SHRED TRUCK 9-1 AT DPW YARD
- SEPTEMBER 24<sup>TH</sup> – CLEAN COMMUNITIES DAY
- OCTOBER 1 – FALL FESTIVAL – RECREATION
- MVC MOBILE UNIT AT BOROUGH HALL BY APPT ONLY – OCTOBER 14TH
- OCTOBER 22<sup>ND</sup> – PD CAR SEAT INSTALLATION
- OCTOBER 22<sup>ND</sup> – PAUL SMITH MUNICIPAL BUILDING DEDICATION
- NOVEMBER 7<sup>TH</sup> – COLOR THE WORLD ORANGE DAY
- NOVEMBER 12<sup>TH</sup> – 10 AM – 12 NOON – RABIES CLINIC AT DPW
- NOVEMBER 14-17 – NJLM CONFERENCE – MONDAY THROUGH THURSDAY

**REPORTS OF COMMITTEES AND DEPARTMENT HEADS:**

- |                                      |   |
|--------------------------------------|---|
| <b><u>Councilman Wicki</u></b>       | <b><u>Finance, Personnel, Administration, Special Grants &amp; Shared Services</u></b>                                    |
| <b><u>Councilman Cavallo</u></b>     | <b><u>Seniors, Library, Community Alliance &amp; Health</u></b>   |
| <b><u>Councilwoman Roche</u></b>     | <b><u>Board of Education, American Legion &amp; Public Affairs</u></b>  |
| <b><u>Councilwoman Woodruff</u></b>  | <b><u>Recreation &amp; UBSA</u></b>   |
| <b><u>Councilman Andreuzzi</u></b>   | <b><u>Public Works, Building and Grounds &amp; Construction, Code Enforcement, Environmental &amp; Planning Board</u></b> |
| <b><u>Councilman Lewandowski</u></b> | <b><u>Public Safety, Court, OEM, Fire Dept., EMS</u></b>  |

**Robert M. Howard, Borough Administrator**

**MEETING OPEN FOR PUBLIC DISCUSSION: AUGUST 18, 2022**

Meeting opens for Public Discussion at \_\_\_\_\_ p.m.

Meeting closes for Public Discussion at \_\_\_\_\_ p.m.

**RESOLUTIONS: August 18, 2022**

**RESOLUTION NO. 2022-131:**

***Resolution for Renewal of Membership in the Monmouth Municipal Joint Insurance Fund***

WHEREAS, the Borough of Union Beach is a member of the Monmouth Municipal Joint Insurance Fund, and

WHEREAS, said renewed membership terminates as of December 31, 2022 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The Borough of Union Beach agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality’s intention to renew its membership

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**RESOLUTION NO. 2022-132:**

***RESOLUTION AUTHORIZING A REFUND FOR PAYMENT OF A DUPLICATE PARKING METER FEE***

**Whereas**, the following payment was collected on July 31, 2022 from Lu An Chonko, 184 4<sup>th</sup> Street, Hazlet Twp, NJ 07734, for duplicate payment of a parking fee – Meter MS-01, Transaction 00911 in the amount of \$5.00. Individual states that she had put in the card a second time as she believed that it had not registered her information

**Whereas**, said payments were received and recorded in the records of the Borough of Union Beach on the above date listed; and

**Whereas**, it was unknown by applicant that the payment was duplicated; and

**Now, Therefore, Be it Resolved**, by Mayor and Council of the Borough of Union Beach, that in accordance with the recommendations of the Borough Administrator, a refund is hereby authorized to Ms. Chonko as indicated above.

**Be it Further Resolved**, that the records of the Finance Departments be adjusted accordingly.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**RESOLUTION 2022 -133:**

**RESOLUTION APPROVING TAX EXEMPTION PURSUANT TO N.J.S.A. 54:4-3.30 ET SEQ.**

WHEREAS, Pursuant To Chapter 398 Of The Law Of 1971, (N.J.S.A. 54:4-31.31. Chapter 259 Of The Laws Of 1948) The Governing Body By The Appropriate Resolution Shall Allow A Full Exemption To A 100% Permanently Disabled Eligible Veteran Entitled

To The Same; And

WHEREAS, John Lederer, A 100% Disabled Veteran, Has Applied For The Deduction For Property Known As Block #154, Lot #5, For The Premises At 434 Bayview Avenue, Union Beach, New Jersey; And

WHEREAS, The Borough Tax Assessor, Michael Del Re, Has Researched Mr. Lederer's Request And Recommends The 100% Deduction For Block #154, Lot #5, 434 Bayview Avenue, Union Beach, New Jersey, Be Granted.

NOW, THEREFORE, BE IT RESOLVED, By Mayor And Council Of The Borough Of Union Beach, That In Accordance With The Recommendation Of The Tax Assessor, Michael Del Re, The Tax Assessor Is Hereby Authorized To Apply A Full Exemption To A 100% Permanently Disabled Veteran, John Lederer, For Property Located At 434 Bayview Avenue, Union Beach, New Jersey, Block #154, Lot #5, For The Period Commencing 03 August 2022.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**APPROVAL OF VOUCHERS AND PAYMENT OF BILLS:**  
**RESOLUTION 2022-134:**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

\*Councilman Lewandowski abstains on \_\_\_\_\_ Fire Department Vouchers/Purchase Orders.

***Proclamation***  
***Borough of Union Beach***

**Whereas**, each year we lose thousands of people from drug overdose globally. Some survive but suffer a permanent injury, with devastating impact to their families and friends; and

**Whereas**, the Borough of Union Beach is not immune. You may have seen it; it has happened to people around you. Tomorrow, it could happen to someone you love. This is not an invisible issue; and

**Whereas**, International Overdose Awareness Day provides an opportunity for us to reflect on practical ways to prevent overdose in our community. Overdose is preventable. Knowing the real facts about drugs and what to do when you see someone experiencing an overdose DOES save lives. International Overdose Awareness Day events that aim to educate our communities about drugs can really help.

**Now, Therefore,** I, Charles W. Cocuzza, Mayor of the Borough of Union Beach, by the powers vested in me, do hereby proclaim August 31, 2022 as  
**INTERNATIONAL OVERDOSE AWARENESS DAY**  
 In the Borough of Union Beach and by doing so, making our citizens aware of this devastating situation.

*GIVEN UNDER MY HAND  
 AND SEAL OF THE  
 BOROUGH OF UNION BEACH,  
 THIS 18TH<sup>th</sup> DAY OF AUGUST, 2022*

\_\_\_\_\_  
*Charles W. Cocuzza  
 Mayor*

**BUSINESS ADDED TO THE AGENDA OF THE MEETING OF AUGUST 18:**

Mayor Cocuzza calls for a **Motion to Add:** Introduction of the Following Business to the Agenda:

1. **RESOLUTION NO. 2022-135 Award of Bid for Borough Hall Generator Replacement**
2. **RESOLUTION NO. 2022-136 Authorization of Mayor to sign Contract Documentation.**

**Motion to add business to Agenda** moved by \_\_\_\_\_ seconded by \_\_\_\_\_, voice vote.

**PROPOSED RESOLUTION NO. 2022-135:**

***AWARD OF THE BID FOR BOROUGH HALL GENERATOR REPLACEMENT***

Whereas, bids were received and opened in public on Thursday, August 11, 2022 at 10 a.m. at the Municipal Building, 650 Poole Avenue, Union Beach, New Jersey, for the project **“Borough Hall Generator Replacement”** and;

Whereas, in letter dated August 15, 2022 from the Borough Engineer, Edward G. Broberg P.E. of T&M Associates, Middletown, New Jersey recommending award of bid to: Electro Maintenance, Inc., 5133 W. Hurley Pond Road, Building #3, Farmingdale, NJ 07727 (low bidder) as follows:

<b><u>BIDDER:</u></b>	<b><u>BASE BID</u></b>
Electro Maintenance, Inc. 5133 Hurley Pond Road Building #3 Farmingdale, NJ 07727	\$160,000.00

Now, Therefore, be it Resolved, by the Mayor and Council of the Borough of Union Beach, that the contract for the project **“Borough Hall Generator Replacement”** be awarded to : Electro Maintenance, Inc., 5133 W. Hurley Pond Road, Building #3, Farmingdale, NJ 07727 on their low base bid of \$160,000.00 for the project, **“Borough Hall Generator Replacement”** in accordance with the recommendations of the Borough Engineer, Edward G. Broberg, P.E. of T&M Associates, Middletown, New Jersey, and:

Be it Further Resolved, that said award be subject to funds being available; the approval of the Borough Attorney, John T. Lane, Jr., Esq., and the New Jersey Dept. of Labor, Office of Wage and Hour Compliance.

Be it also Resolved, that the Mayor is authorized to sign said contract on behalf of the Governing Body of the Borough of Union Beach and Clerk is hereby authorized to attest to same.

	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**PROPOSED RESOLUTION 2022-136:**

***AUTHORIZING MAYOR COCUZZA TO EXECUTE DOCUMENTATION ON BEHALF OF THE BOROUGH OF UNION BEACH***

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Cavallo						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**EXECUTIVE SESSION: RESOLUTION NO. 2022-: MEETING OF AUGUST 18, 2022.**

Be it Resolved, by the Governing Body of the Borough of Union Beach that;  
 The Governing Body retire into Closed Session for the exclusion of public subject matter of discussion under N.J.S.A 10:4-12 ( ) Same to be determined by the Governing Body as to the time when and the circumstances under which the closed session discussion of the Governing Body can be made public.

**Motion** moved by \_\_\_\_\_ seconded by \_\_\_\_\_ and approved by unanimous voice vote.

The Governing Body retired into executive session for a matter of \_\_\_\_\_ at \_\_\_\_\_ **p.m.**

**RECONVENE MEETING: \_\_\_ pm**

**Motion** to reconvene meeting moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved by unanimous voice vote.

**ROLL CALL: Council Members**

**Also Present:**

**ATTORNEY: PURPOSE OF CLOSED SESSION:**

**ADJOURNMENT:** Motion moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved by unanimous Voice Vote. \_\_\_\_\_ P.M.