



**BOROUGH OF UNION BEACH  
MINUTES  
NOVEMBER 21, 2022 COUNCIL MEETING  
7:30 P.M.  
650 POOLE AVENUE, UNION BEACH**

**CALL TO ORDER:** Meeting called to order by Mayor Cocuzza at 7:30 p.m.

**ANNOUNCEMENT:** By Mayor Cocuzza of the Emergency Fire Exits.

**SALUTE TO THE FLAG:** Led by Mayor Cocuzza

**SUNSHINE LAW NOTICE:** Announced by Borough Clerk

Adequate notice has been given to the public and press on the date, time and place of this meeting, in accordance with P.L 1975, chapter 231, "open public meetings act." -

**ROLL CALL: Council Members**

Mr. Wicki  
Mr. Cavallo  
Mrs. Roche  
Mrs. Woodruff  
Mr. Andreuzzi  
Mr. Lewandowski

**Also Present:**

Mayor Charles W. Cocuzza  
John T. Lane, Jr., Borough Attorney  
Robert M. Howard, Jr. Borough Administrator  
Anne Marie Friscia, Borough Clerk

**MOTION TO SET ASIDE THE REGULAR ORDER OF BUSINESS: November 21, 2022**

Presentation of Certificate to Michael Minard, Grand Marshall of the Memorial Day Parade – Frank Wells Clean Communities Award Certificate presentation to participating groups.

Administer Oath's of Office to new Police Department Employees:

Motion moved by Councilwoman Roche, seconded by Councilman Cavallo voice vote.

**Presentation:** to Michael Minard, Grand Marshall of Memorial Day Parade participation by Mayor Cocuzza and Frank Wells, Commander of American Legion Post 321 and William Gilkison.

**Presentation:** to Clean Communications Volunteers by Mrs. Mary Mancini. She thanks all who volunteered their time and efforts, DPW, her Family, Organizations, Administration and Mayor and Council.

**RESOLUTION NO. 2022 -164:**

***Resolution Authorizing the appointment of a P/T Telecommunicator Trainee***

Whereas, the Borough of Union Beach is presently in need of a part-time Telecommunicator Trainee due to resignations and retirements; and

Whereas, a letter received from the Chief of Police on November 7, 2022 has been received requesting such appointments be filled;

Now, therefore be it resolved by the Governing Body of the Borough of Union Beach in accordance with the recommendations of the Chief of Police, Michael J. Woodrow that the Governing Body of the Borough of Union Beach hereby authorizes the appointment of the following named person as Telecommunicator Trainee (PART - TIME) Effective as of November 21, 2022, not to exceed one year at a salary set forth in the 2022 Salary Ordinance as follows:

**Yannis Gouzouassis, Port Monmouth**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki			X			
Mr. Cavallo			X			
Mrs. Roche			X			
Mrs. Woodruff			X			
Mr. Andreuzzi		X	X			
Mr. Lewandowski	X		X			

**OATH OF OFFICE ADMINISTERED TO TELECOMMUNICATOR TRAINEE – YANNIS GOUZOUASSIS BY MAYOR COCUZZA.**

**RESOLUTION NO. 2022- 165:**

***RESOLUTION AUTHORIZING THE HIRING OF A CLASS II, SPECIAL POLICE OFFICER  
IN THE UNION BEACH POLICE DEPARTMENT***

WHEREAS, a vacancy exists for the position of Class II Police Officer in the Union Beach Police Department; and,

WHEREAS, the Mayor and Council of the Borough of Union Beach have received a request and recommendation dated November 7, 2022 from Police Chief Woodrow to fill this position effective upon successful completion of Police Academy Special Officer Training;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Union Beach that the appointment of the following named person(s) as Class II Special Police Officer, (Part-Time) in the Police Department, at a salary as indicated in the current Salary Resolution (2022), not to exceed 28 hours per week. This appointment is effective as of successful completion of the Police Academy Special Officer Training in accordance with the recommendations of the Police Chief, and the same is hereby approved and confirmed:

Thomas Ray - Freehold

	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Wicki			X			
Mr. Cavallo			X			
Mrs. Roche			X			
Mrs. Woodruff		X	X			
Mr. Andreuzzi			X			
Mr. Lewandowski	X		X			

**OATH OF OFFICE ADMINISTERED TO CLASS II SPECIAL OFFICER THOMAS RAY BY MAYOR COCUZZA**

**\*Resolutions of hire were adopted at previous meeting of November 10, 2022:**

**\*OATH OF OFFICE ADMINISTERED TO FT TELECOMMUNICATIONS OFFICER CAITLYN ARTESE – BY MAYOR COCUZZA.**

**\*OATH OF OFFICE ADMINISTERED TO CROSSING GUARD: BONNIE JEAN HUBNET-MALLEN BY MAYOR COCUZZA.**

**MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS OF THE MEETNG OF November 21, 2022.**

Motion moved by Councilwoman Roche, seconded by Councilwoman Woodruff and approved by unanimous voice vote.

**PUBLIC HEARINGS ON ORDINANCES AND OTHER PUBLIC HEARINGS, ETC.:**

**MEETING OF November 21, 2022**

**PUBLIC HEARING ON FLOOD PLAIN MANAGEMENT UPDATE/PROGRESS PUBLIC HEARING tabled until December meeting.**

**APPROVAL OF MINUTES OF THE MEETING OF:** October 20, 2022 Minutes in Dropbox.

Motion moved by Councilman Lewandowski, seconded by Councilman Cavallo and approved by unanimous voice vote.

**PRESENTATION OF COMMUNICATIONS; PETITIONS, ETC.**

**Reminder:** All info for winter newsletter due to Mary Mancini by November 23<sup>rd</sup>.

Motion moved by Councilman Cavallo, seconded by Councilwoman Roche and approved by voice vote.

**DATES TO REMEMBER:**

NOVEMBER 24 – 25<sup>TH</sup> – THANKSGIVING DAY AND DAY AFTER – BOROUGH OFFICES CLOSED

DECEMBER 4<sup>TH</sup> – 6 PM TREE LIGHTING

RFP'S FOR 2023 DUE

JANUARY 6<sup>TH</sup>- 6:30 – REORGANIZATIONAL MEETING

**REPORTS OF COMMITTEES AND DEPARTMENT HEADS:**

**Councilman Wicki**

**Finance, Personnel, Administration, Special Grants & Shared Services**

Mr. Wicki discusses 2022 Best Practices Survey results and the requirement to discuss these results at a Public Meeting. This survey is utilized each year to review the Borough's adherence to State Statutes, Municipal Policies and Procedures, and Best Practices of how we go through our day-to-day operations. The scored results of this survey (41 scored questions) determine the percentage of State aid to be received. Some of the questions are financial policy and procedures, core competencies such as did we adopt our budget in accordance with time lines? Did we perform our audit in the required time frame? Did everyone comply with filing their Financial Disclosure statements? All these items have an impact on this survey. It goes into a lot of detail. Fortunately for this year, anyone who scored over 24, was able to retain 100% of their state aid for the year. We scored a 34. We were well above the minimum required. On behalf of the entire Council, he thanks our Administrative staff, our Financial Consultants, and all of our employees. Everyone has a hand in the day-to-day operations that come into play in this survey. He thanks all of our employees. Happy Thanksgiving to all! He requests closed session for tonight.

**Councilman Cavallo**

**Seniors, Library, Community Alliance & Health**

The Board of Health rabies clinic inoculated 62 dogs and 9 cats.

Community Alliance is gearing up for future events.

The Library is holding a Police Department K9 Demo on November 28<sup>th</sup>.

December 12<sup>th</sup> is Scrooge for the Holidays and they will be selling trees shortly.

**Councilwoman Roche**

**Board of Education, American Legion & Public Affairs**

The Board of Education Meeting is scheduled for tomorrow. The American Legion had Russell Nalick from the Community Alliance. He brought a guest from the Unbroken Warriors Program with his dog to spread awareness about information on drugs, ptsd, suicide prevention, mental health crises, etc. It is a non-profit health program for veterans. The American Legion, the Auxiliary and the SAL all donated money to this cause. They have a bus trip to Atlantic City on November 26<sup>th</sup>. Faith Chapel has donated 275 pairs of Bomba socks for the Christmas packages going out to the Menlo Park Veterans and they are looking for all types of donations of socks, underwear, sweatpants, sweatsuits, etc. in large sizes for the veterans. You can drop them at the Legion and there is also a donation site there for nonperishable foods for Faith Chapel. They have Christmas Cards that are being sent out to the veterans. There is a chili cook off on December 10<sup>th</sup>. The volunteers are making food on Sundays for the games for a small fee if you wish to partake of their food at the games. Cigar night was a great success. Thank you all for attending. Shuffleboard will start again in January. December 3<sup>rd</sup> is a prime rib dinner for members only cooked by Bill Schultz and Bill Gilkison. The next pancake breakfast is 12/18 – Santa will be there.

**Councilwoman Woodruff**

**Recreation & UBSA**

Mrs. Woodruff states that Soccer is officially over for the season. There is one team left to play this weekend. All travel teams are done. It was a successful season. The Soccer Association sent a thank you letter to the Aberdeen Recreation thanking them for the use of their fields. They also donated two (2) brand new picnic tables to them as a thank you. They did not have them there. They are officially closed until the spring. They also had a team that won their flight. It was their first season. They were 7-year-old boys that made it to the end undefeated. They did a great job.

The Recreation meeting is next Monday. They will be hosting on December 4<sup>th</sup> the annual tree lighting ceremony at 6:00 p.m. at Scholer Park. They will also be having their annual house decorating contest which they will be promoting at that event. She invites all to the tree lighting.

**Councilman Andreuzzi**

**Public Works, Building and Grounds & Construction, Code Enforcement, Environmental & Planning Board**

Mr. Andreuzzi discusses the Planning Committee and the status of the redevelopment zones remain as previously reported with the former Cervino site and former Car Wash site on Route 36 and the property on the corner of Florence Avenue and Front Street. The plan for the Union Avenue site was previously approved with amendments at the April Planning Board meeting.

**Building and Code Enforcement Reports:**

**CODE ENFORCEMENT MONTHLY REPORT**

**COMPLAINTS**

NUMBER OF NEW COMPLAINTS RECEIVED – 26  
 NUMBER OF LETTERS SENT OUT TO RESIDENTS – 70  
 NUMBER OF COMPLAINTS RESOLVED – 54  
 NUMBER OF O.P.R.A. REQUEST RESOLVED - 7

**FORECLOSURE HOUSES**

NUMBER OF STARTED FORECLOSURE - 65

**VACANT BUILDING REGISTRATIONS**

TOTAL REGISTRATIONS THIS MONTH – 1  
 1ST REGISTRATION FEES COLLECTED – 1  
 \$500.00 x 1 = \$500.00

**TOTAL FEES COLLECTED FROM VACANT BUILDINGS - \$ 500.00**

**TENANT/LANDLORD REGISTRATIONS**

TOTAL REGISTRATIONS DONE THIS MONTH – 6  
 TOTAL PAST DUE REGISTRATIONS DONE THIS MONTH - 6  
 TOTAL PAID REGISTRATIONS DONE THIS MONTH - 12  
 \$50.00 x 12 = \$600.00

**TOTAL FEES COLLECTED FROM T/L REGISTRATIONS – \$600.00**

**CERTIFICATE OF OCCUPANCY**

TWO & MULTI FAMILY DWELLINGS & COMMERCIAL – 1 \$125.00 x 1 = \$125.00

**TOTAL FEES COLLECTED FROM CO'S – \$825.00**

**LEAD INSPECTIONS**

TOTAL CERTIFICATES DONE – 1  
 \$20.00 x 1 = \$20.00  
 TOTAL CERTIFICATES DONE THIS MONTH – 8  
 ONE FAMILY DWELLING – 7  
 \$100.00 x 7 = \$700.00

**DEPARTMENT OF PUBLIC WORKS**

NUMBER OF COMPLAINTS SENT TO DPW THIS MONTH -1  
 NUMBER OF RESOLVED CASES FROM DPW THIS MONTH -5  
**TOTAL FROM ALL SOURCES THIS MONTH - \$1,945.00**

**BOROUGH OF UNION BEACH**  
 650 Paolo Avenue  
 Union Beach, NJ, 07736  
 (732)526-8687 FAX (732)217-1288

**Summary Report**  
 Permits for the Period 10/01/2022 thru 10/31/2022

**FROM THE PERMITS FILE**

Number of Permits Processed	Ownership	Housing Unit Changes		Rental
		Sale	Change	
Permits 21	Private 21	Gained 0	0	0
Certificates 1	Public 0	Lost 0	0	0
		Change 0	0	0

Type of Work	Number	Fee Summary (From the PERMITS FILE. Does not include Walkthru & Ongoing)					
		Type	Inspection	Admin	Total	Waived	Net
New Building	1	Building	2,887	0	2,887	275	2,612
Additions	0	Electric	2,140	0	2,140	0	2,140
Alterations	20	Fire	325	0	325	0	325
Demolitions	0	Plumbing	1,695	0	1,695	0	1,695
		Elevator	0	0	0	0	0
		Mechanical *	1,174	0	1,174	0	1,174
		Other	0	----	0	0	0
		DCA	486	----	486	----	486
		Cert & Misc	276	----	276	----	276
		<b>Totals</b>			<b>6,983</b>	<b>275</b>	<b>\$,708</b>

\* Per State Instructions, MECHANICAL is combined with OTHER for transmittal

Certificates	Number	Summary Statistics	
		Public	Non-Public
Certif. of Occup.	0	Total Area	0
Certif. of Approvl	1	Total Volume	0
Other	0	Total Value of Constr.	0
		Total Value of Alterns	0

**FROM THE PAYMENTS FILE** (Includes fees paid in-period against permits issued outside of report date range)

Category	Amount	Category	Amount	Category	Amount
Violations/Penalties	0	Elevator Ongoing	0	Permit fees (DCA) Inc Part Pymt	8,708
Contractor Licenses	0	Pool Ongoing	0	Adjustments	0
Misc Fees	100.00	Other Ongoing	0	Net	\$8,708
				Ongoing Total	0
				Walkthru	0
				Part Pd, e.g. Review	0
				<b>PERMIT TOTAL</b>	<b>\$8,708</b>
				<b>GRAND TOTAL</b>	<b>\$8,808.00</b>

Report Date: 11/01/22

**ENVIRONMENTAL:**

The Save Coastal Wildlife Group is sponsoring workshops both on Zoom and in person for purposes of seal watching. See this same coastal wildlife website for registration information. Twenty-five volunteers braved the cold temperatures this past Sunday, November 20<sup>th</sup> to do a Clean Communities partnership clean-up at Sandy Hook removing over 400 lbs. of trash, tires

and plastics. The next volunteer clean-up will be held on Sunday, December 18<sup>th</sup> at Plum Island, Sandy Hook.

## **DEPARTMENT OF PUBLIC WORKS**

Inspections continue at all Borough public areas as we prepare for the winter weather. The DPW helped to ready the beachfront in preparation of Union Beach Day and were on hand to assist throughout the day. DPW also assisted at movie night. Potholes repairs and crack sealing endeavors continue. Leaf pick up has begun in the Borough.

Congratulations to the Union Beach Fire Department on their 100<sup>th</sup> Anniversary. God Bless those men and women and Happy Thanksgiving to Everybody!

**Councilman Lewandowski**

**Public Safety, Court, OEM, Fire Dept., EMS**

### **MUNICIPAL COURT REPORT – OCTOBER 2022**

Amount Collected for Title 39	
Split/Contempt/Fines/Costs	\$ 4,442.46
Amount Collected for Public Defender	0
Amount Collected for POAA	\$ 2.00

## **FIRE DEPARTMENT:**

During the month of October 2022, the Union Beach Fire Department responded to the following calls:

First Responder/EMS Assists 1  
Fire Alarm 5  
Mutual Aid/RIT 8  
Structure Fires 1  
Water Rescue/Emergency 1  
Motor Vehicle Accidents 3  
Rubbish/Trash Fire 1  
Carbon Monoxide Alarm 1  
TOTAL: 21

The total operational man hours for the month were: 161 hours 58 minutes.

The man hour total does not include training, cleanup or administrative hours.

Training:

The District suspended the October training following the death of Chief Timothy Pflieger in Keyport. November and December Live Burn training have been scheduled for the annual SCBA re-certification qualifications.

The Ladder is back and in the process of getting all of the certifications – so far it has passed the ground ladders and aerial ladder. They are awaiting the pump certification in order to be put back in full service.

## **EMS REPORT:**

UBEMS WAS DISPATCHED TO 78 CALLS AND ANSWERED 78 CALLS.

UNION BEACH CALLS: 46

MUTUAL AID TO OTHER JURISDICTIONS: 32

MUTUAL AID INTO UNION BEACH: 0

IN TOWN ANALYSIS:

UNION BEACH CALLS YTD: 421

UNION BEACH CALLS ANSWERED YTD: 398

UNION BEACH CALL RESPONSE PERCENTAGE: 94.53%

MUTUAL AID ANALYSIS:

MUTUAL AID INTO UNION BEACH YTD: 23

MUTUAL AID TO OTHER JURISDICTIONS YTD: 218

MONTHLY CALL BREAKDOWN:

EMERGENCY CALLS: 61

FIRE CALL STANDBY: 4

RESIDENT TRANSPORT: 1

CANCELED CALLS: 10

COMMUNITY EVENT / STANDBY: 2

MAN HOURS: THIS MONTH YTD  
CALL HOURS: 223.5 1,762.2  
WORK HOURS / CLEAN UPS: 76.5 626.75  
TRAINING HOURS: 25 125.6  
ADMIN HOURS: 85.5 682.5  
TOTAL HOURS: 410.5 3,197.05

**COVID-19:**

WE ARE CONTINUING TO MONITOR THE VARIANTS AND ARE CONSTANTLY ADJUSTING APPROPRIATELY. MEMBERS CONTINUE TO FOLLOW MEDICAL DIRECTION REGARDING PPE USE TO MINIMIZE EXPOSURE RISK.

- TO DATE, NO EMS MEMBER HAS CONTRACTED THE VIRUS VIA CALL RESPONSE
- INCREASE OF COVID CALLS THIS PAST MONTH

**TRAINING:**

- WEDNESDAY OCTOBER 12 - THE SQUAD HELD IN HOUSE CPR TRAINING. SEVERAL MEMBERS RECEIVED RECERTIFICATION.

**FUNDRAISERS:**

- WE HELD OUR ANNUAL WATER DRIVE SATURDAY OCT 22 & SUNDAY OCT 23. IT WAS SUCCESSFUL.
- AT UNION BEACH DAY THE SQUAD DID SOME FUNDRAISING BY SELLING FOOD & DRINKS AND RAISED \$454

**UPCOMING EVENTS:**

- NEXT MONTHLY MEETING IS TO BE HELD ON MONDAY JANUARY 9, 2023.
- SQUAD HOLIDAY DINNER - TBD

**ELECTIONS:**

- ANNUAL ELECTIONS WERE HELD AT OUR NOVEMBER 7 MEETING. THE ELECTED LINE OFFICERS & ADMINISTRATION FOR 2023 ARE AS FOLLOWS:

LINE OFFICERS

CHIEF TAMI NELSON 65-50  
CAPTAIN EDWARD SCHROEDER 65-51  
LIEUTENANTS CARLY LEWANDOWSKI 65-52  
ADAM SAMPSON 65-53

ADMINISTRATION

PRESIDENT JARRED WOODHEAD  
VICE PRESIDENT MICHAEL DERUPO  
SECRETARY VICTORIA WHITE  
TREASURER ANTHONY FRATE

**NOTES:**

- NEW AMBULANCE - SQUAD WAS APPROVED FOR FINANCING FOR THE NEW RIG.

**POLICE DEPARTMENT:**

Calls for Service 1,049

69 were traffic stops

5 Warrant Arrests

19 Summonses

11 Motor Vehicle Crashes

Detective Bureau – 5 Fire Arm Permits, 11 Background Investigations for new employment.

Records received \$85 for discovery fees, \$100 received for fire arm permits, OPRA requests received 8, email/correspondence MCPO – 6.

The Union Beach Police Department participated in Union Beach Day with traffic and security and they also had a tent. The Honor Guard participated in the Dedication of the Paul J. Smith, Jr. Municipal Complex.

The Department was found in compliance for their audits with MEL JIF and the LETF. The Police Department presented an award to the Union Beach Fire Department.

Mr. Lewandowski wishes all a Happy Thanksgiving and congratulations the Mayor on the great job with the building dedication for the past Mayor, Paul Smith.

**POINT OF ORDER:**

Mayor Cocuzza congratulates the White Company, Fire Company on their 100-year anniversary. Mayor and Council attended their anniversary dinner on Friday night. They did a great job. Also, he thanks Anne Marie, Carol and Alexandra for the work done regarding the NJLM Convention. He wishes all a Happy Thanksgiving.

## **MEETING OPEN FOR PUBLIC DISCUSSION: November 21, 2022**

Meeting opens for Public Discussion at 8:05 p.m.

With no one appearing to be heard, Mayor Cocuzza closes the Meeting for Public Discussion at 8:05 p.m.

## **UNFINISHED BUSINESS:**

## **NEW BUSINESS AND INTRODUCTION OF ORDINANCES:**

### **ORDINANCES: Meeting of November 21, 2022**

**ORDINANCE NO. 2022-320:**

**MEETING OF NOVEMBER 21, 2022**

#### **ORDINANCE ESTABLISHING PERMITTING PROCESS FOR CLOSURE OF MUNICIPAL ROADWAYS FOR SPECIAL EVENTS**

**WHEREAS**, the Borough of Union Beach (the "Borough") periodically receives requests or experiences situations where local municipal roadways are closed without proper authorization for special events such as street fairs or neighborhood block parties; and

**WHEREAS**, in order to protect the public health, safety and welfare, the Borough is establishing a permitting process and standards for the closure of municipal roadways for special events.

**NOW, THEREFORE, BE IT ORDAINED** by the Borough Council in the Borough of Union Beach in the County of Monmouth, State of New Jersey, as follows:

**SECTION 1. Street Closings for Special Events.** No municipal street, roadway or right of way shall be closed for any special event without first receiving a permit issued by the Borough's designee. A special event may be a street fair, block party, or any other private or public function that requires the closure of a public street under the Borough's jurisdiction.

**SECTION 2. Application for Street Closing Permit.** Applications for street closings for special events may be obtained from the Borough Clerk's Office, and must be filed at least three (3) full weeks prior to the scheduled event. The application form utilized may be developed and periodically amended by Borough Council in consultation with the Borough Administrator, Borough Clerk, Director of Public Works and Borough Attorney, but must minimally require the following:

- (a) names and contact information of the organizers of the special event, who shall be the responsible parties;
- (b) location of the special event with diagram or sufficient description of area of street to be closed, along with a description of the nature of the event and any equipment or amenities (chairs, tables, grills, tents, stages, bounce houses, etc.) that may be placed within the closed street;
- (c) the proposed times of the special event and time required for the street closure, including set-up and take down (no more than eight (8) hours);
- (d) a representation by the responsible parties that they have or will provide a minimum of three (3) weeks notice to the neighbors immediately affected by the area of the street to be closed, with a copy of such notice being provided with the application.
- (e) If the special event involves any incorporated entity or vendor, a certificate of insurance must be provided naming the Borough as an additional insured in a form satisfactory to the Borough; and
- (f) All organizers of special events seeking a street closing, regardless of whether an incorporated entity or individual(s), must execute a Hold harmless Agreement included with their application.

**SECTION 3. Application Approval.** Any application may be granted or denied at the discretion of the Borough's designee, based on any number of factors, such as, but not necessarily limited to:

- (a) the impact that the street closure may have on access for emergency services;
- (b) the traffic impacts the street closure may have in the area of the special event;
- (c) significant objections from affected neighbors;
- (d) the public resources required to ensure the safety of the event participants and drivers on municipal roadways; and/or
- (e) failure to agree to any of the conditions imposed upon issuance of a street closing permit by the Borough, Chief of Police or their designee.

**SECTION 4. Non-applicability.** This ordinance shall not apply to road construction addressed by other ordinances, running or bicycle races, and public marches or protests that are not stationary in nature requiring only temporary street closures.

**SECTION 5. Violations.** Any person, corporation or other legal entity violating any provisions of this ordinance shall be subject to penalty as stated in Chapter 3, Section 3-1 of the Code of the Borough of Union Beach.

**SECTION 6. Repealer.** Any article, section, paragraph, subsection, clause, or other provision of the Code of the Borough of Union Beach inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

**SECTION 7. Severability.** If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

**SECTION 8. Effective Date.** This ordinance shall take effect upon its final passage and publication as provided for by law.

Motion to Introduce Ordinance 2022-320 by Councilman Wicki, seconded by Councilman Andreuzzi and approved by Roll Call Vote:

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki	X		X			
Mr. Cavallo			X			
Mrs. Roche			X			
Mrs. Woodruff			X			
Mr. Andreuzzi		X	X			
Mr. Lewandowski			X			

**RESOLUTION 2022 - 163:**

AUTHORIZING ADVERTISEMENT FOR PUBLIC HEARING ON ORDINANCE 2022-320

Paper: The Asbury Park Press, issue of December 1, 2022

Hearing Date: December 15, 2022

Time: Commencing at 7:30 pm

Place: Municipal Building, 650 Poole Avenue, Union Beach, NJ

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki			X			
Mr. Cavallo			X			
Mrs. Roche			X			
Mrs. Woodruff		X	X			
Mr. Andreuzzi			X			
Mr. Lewandowski	X		X			



**RESOLUTIONS:**

**RESOLUTION NO. 2022-166:**

***RESOLUTION AUTHORIZING A REFUND FOR PAYMENT OF A DUPLICATE  
CERTIFICATE OF OCCUPANCY APPLICATION FEE***

Whereas, the following payment was collected from Northsight Management, LLC, 8901 E. Mountain View Rd., Ste 100, Scottsdale, AZ 85258-4421 for a C/O payment in the amount of \$100 for 219 Poole Avenue in September of 2022, Registration Number 2022-121 which was not required as T/L in amount of \$50.00 was received.

PERMIT NO.	AMOUNT PAID	ADDRESS	BLOCK	LOT	REFUND DUE	DATE REC.	
							CHECK #
#2022-142	\$100.00	219 Poole Ave	102	11.01	\$100.00	9/30/22	#4834

Whereas, said payments were received and recorded in the records of the Borough of Union Beach on the above dates listed; and

Whereas, it was unknown by applicant that the property paid for an application previously; and

Whereas, Mr. Amado Benscome, Code Enforcement Officer for the Borough of Union Beach, has made application to the Finance Officer to grant a refund listed above to Northsight Management, LLC, 8901 E. Mountain View Rd., Ste 100, Scottsdale, AZ 85258-4421 in the amount of \$100.00;

Now, Therefore, Be it Resolved, by Mayor and Council of the Borough of Union Beach, that in accordance with the recommendations of the Borough Administrator, a refund is hereby authorized to Northsight Management, LLC, 8901 E. Mountain View Rd., Ste 100, Scottsdale, AZ 85258-4421 as indicated above.

Be it Further Resolved, that the records of the Construction and Finance Departments be adjusted accordingly.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki			X			
Mr. Cavallo			X			
Mrs. Roche			X			
Mrs. Woodruff		X	X			
Mr. Andreuzzi			X			
Mr. Lewandowski	X		X			

**RESOLUTION NO. 2022-167:**

***AUTHORIZING THE SIGNING OF THE 2023 NJ DOT SCAT AGREEMENT***

Be it Resolved, by the Governing Body of the Borough of Union Beach that;  
An Agreement with the County Commissioners of the County of Monmouth, and the Borough of Union Beach, for Special Citizens Area Transportation System (SCAT) for the year 2023 for one-half day per week at a cost of \$78.00 per week, be and the same is hereby approved and confirmed, and

Be it Further Resolved, that the Mayor is hereby authorized to execute said agreement on behalf of the Borough of Union Beach, and attested to by the Borough Clerk.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki			X			
Mr. Cavallo	X		X			
Mrs. Roche		X	X			
Mrs. Woodruff			X			
Mr. Andreuzzi			X			
Mr. Lewandowski			X			

**RESOLUTION 2022-168:**

***AWARD OF THE BID FOR WINTERIZATION OF BOROUGH OWNED IRRIGATION SYSTEMS***

Whereas, informal proposals were solicited from three vendors and opened on October 27, 2022 and for the project "Winterization of Borough Owned Irrigation Systems" and;

Whereas, in letter dated November 7, 2022 from the Borough Engineer, Edward G. Broberg, P.E. of T&M Associates, Middletown, New Jersey recommending award of bid to: Down to Earth Landscaping, 705 Wright DeBow Road, Jackson NJ 08527, (low bidder) as follows:

**BIDDER:**

**BASE BID**

Down to Earth Landscaping  
705 Wright DeBow Road, Jackson, NJ

\$820.00

Now, Therefore, be it Resolved, by the Mayor and Council of the Borough of Union Beach, that the contract for the project “Winterization of Borough Owned Irrigation Systems” be awarded to: Down to Earth Landscaping, 705 Wright DeBow Road, Jackson NJ 08527 on their low base bid of \$820.00 for the project, “Winterization of Borough Owned Irrigation Systems” in accordance with the recommendations of the Borough Engineer, Edward G. Broberg, P.E. of T&M Associates, Middletown, New Jersey, and:

Be it Further Resolved, that said award be subject to funds being available; the approval of the Borough Attorney, John T. Lane, Jr., Esq., and the New Jersey Dept. of Labor, Office of Wage and Hour Compliance.

Be it also Resolved, that the Mayor is authorized to sign said contract on behalf of the Governing Body of the Borough of Union Beach and Clerk is hereby authorized to attest to same.

	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Wicki			X			
Mr. Cavallo			X			
Mrs. Roche			X			
Mrs. Woodruff		X	X			
Mr. Andreuzzi	X		X			
Mr. Lewandowski			X			

**RESOLUTION NO. 2022-169:**

**URGING LOCAL, COUNTY AND STATE OFFICIALS TO OPPOSE THE CURRENT PROPOSAL TO DEFUND ‘THE SOURCE’ AT RED BANK REGIONAL HIGH SCHOOL**

**WHEREAS**, The Governing Body of the Borough of Union Beach along with all the sending districts oppose the current proposal to defund The Source at Red Bank Regional High School. For over twenty years, The Source has provided mental health, well-being and educational services to all students.; and

**WHEREAS**, in addition to wellness and mental health services, The Source provides comprehensive counseling services, advocacy, academic support, employment services, family engagement, basic need fulfillment, public education forums and collaborative programming with Red Bank Regional’s sending districts. This program is too important to the communities it serves to be eliminated; and

**WHEREAS**, now more than ever, there is a need for The Source. Remote learning and separation from fellow classmates during Covid have had profound negative impacts on our children. As leaders, we share the responsibility of making sure our children receive the services necessary for their well-being and educational success. Eliminating an established and trusted school-based program which achieves these goals is not sound public policy; and

**WHEREAS**, we ask that the implementations of the State’s NJ4S proposal as defunding The Source be re-evaluated, as it will have serious and long-lasting negative consequences for the students, and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Union Beach as follows:

1. The Mayor and Borough Council urge government officials at the local, county and state level reconsider defunding The Source
2. The Borough Clerk is directed to forward copies of this resolution to:

Dr. Louis Moore, Superintendent, Red Bank Regional  
Robert C. Neff, Jr., Mayor, Little Silver  
Pasquale Menna, Mayor, Red Bank  
Senator Vin Gopal  
Assemblywoman Vicky Flynn  
Assemblyman Gerard Scharfenberger  
Assemblywoman Kimbely Eulner  
Assemblywoman Marilyn Piperno  
Senator Declan O’Scanlon

Commissioner Thomas A. Arnone  
 Commissioner Susan M. Kiley  
 Commissioner Lillian G. Burry  
 Commissioner Nick DiRocco  
 Commissioner Ross F. Licitra  
 Christine Norbut Beyer, Commissioner, Department of Children and Families  
 Office of Intergovernmental Affairs

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki	X		X			
Mr. Cavallo			X			
Mrs. Roche		X	X			
Mrs. Woodruff			X			
Mr. Andreuzzi			X			
Mr. Lewandowski			X			

**RESOLUTION 2022-170:**

**RESOLUTION AUTHORIZING A REFUND  
 AS PER STATE TAX APPEAL  
 DOCKET #006890-2020**

**WHEREAS**, A State Tax Appeal Has Been Awarded On Property Known As Block #89, Lot #2, Further Known As 812 Saint John’s Avenue, In The Borough Of Union Beach, Owned By Valentina Tartivita, And;

**WHEREAS**, The New Assessed Value Of \$180,000, Which Was Awarded Via The State Tax Appeal, Was Not Correctly Updated, And

**WHEREAS**, The Billing For 2022 Was Based On The Assessed Value Of \$230,000., An Overpayment Of Taxes Occurred Once The 2022 Fourth Quarter Was Paid, And

**WHEREAS**, Ms. Tartavita Has Requested A Refund Of Overpayment, With Said Letter Annexed Hereto And Made Part Of This Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, By Mayor And Council Of The Borough Of Union Beach, That In Accordance With The Recommendations Of The Tax Collector, A Refund In The Total Of \$1,140.67 (\$1,1140.50 + \$0.17 statutory interest) Is Hereby Authorized To Valentina Tartivita.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki	X		X			
Mr. Cavallo			X			
Mrs. Roche			X			
Mrs. Woodruff		X	X			
Mr. Andreuzzi			X			
Mr. Lewandowski			X			

**RESOLUTION 2022-171:**

**BOROUGH OF UNION BEACH  
COUNTY OF MONMOUTH  
RESOLUTION  
TRANSFER OF CY 2022 BUDGET APPROPRIATIONS**

**WHEREAS**, Certain Appropriations for the Budget Calendar Year 2022 require modifications in order to balance the cost of operations for said calendar year; and

**WHEREAS**, N.J.S.A. 40A:4-58 provides that during the last two months of the budget year transfers may be made from unexpended balances to those appropriations

deemed insufficient to fulfill the purpose of such appropriations.

THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Union Beach, County of Monmouth that the following transfers in the amount of \$31,500.00 for the Current Fund Budget between CY 2022 Budget Appropriations:

**Current Fund**

	<b><u>From</u></b>	<b><u>To</u></b>
Operations - within "CAPS":		
General Government		
Public Building and Grounds:		
Other Expenses	\$	\$ 10,000.00
Public Works		
Road Repair and Maintenance:		
Other Expenses	(10,000.00)	
Unclassified		
Heating		
Gas	(7,500.00)	
Telephone	(14,000.00)	
Irrigation		7,500.00
Gasoline		14,000.00
<b>Total Expenditure Municipal Within " CAPS "</b>	<b>(31,500.00)</b>	<b>31,500.00</b>
	\$	
<b>Total Transfers</b>	<b>(31,500.00)</b>	<b>\$ 31,500.00</b>

	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Wicki			X			
Mr. Cavallo			X			
Mrs. Roche			X			
Mrs. Woodruff		X	X			
Mr. Andreuzzi			X			
Mr. Lewandowski	X		X			

**APPROVAL OF VOUCHERS AND PAYMENT OF BILLS:**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF UNION BEACH THAT THE FOLLOWING LISTED PURCHASE ORDERS AND VOUCHERS BE PAID TO THE PERSONS HEREINAFTER NAMED IN THE AMOUNT SET OPPOSITE THEIR NAMES AND ENDORSED AND APPROVED ON SAID PURCHASE ORDERS AND VOUCHERS, AND:

BE IT FURTHER RESOLVED THAT THE PROPER OFFICERS ARE HEREBY AUTHORIZED AND DIRECTED TO EXECUTE AND ISSUE CHECKS OR WARRANTS FOR PAYMENT OF SAID PURCHASE ORDERS AND VOUCHERS, BUT ONLY WHEN AND IF CONDITIONS OF THE BOROUGH TREASURY PERMIT.

PURCHASE ORDERS

ADMINISTRATION

Table with 4 columns: PO #, Vendor, Amount, PO Type. Rows include CABLE VISION, NET CARRIER, JOHN T. LANE, JR., ESQ., JOHN T. LANE, JR., ESQ., MON. CTY CLERK, COUNTY TAX BOARD.

COUNTY TAXES

Table with 4 columns: PO #, Vendor, Amount, PO Type. Row: MON. CTY TREASURER.

HEALTH BENEFITS

Table with 4 columns: PO #, Vendor, Amount, PO Type. Row: TREASURER, STATE OF NJ.

BOND PAYMENT

Table with 4 columns: PO #, Vendor, Amount, PO Type. Row: US BANK.

PAYROLL

Table with 4 columns: PO #, Vendor, Amount, PO Type. Rows: UNION BEACH PAYROLL, UNION BEACH PAYROLL, UNION BEACH PAYROLL.

POLICE

Table with 4 columns: PO #, Vendor, Amount, PO Type. Rows: SALS KAR CARE CENTER, NAYLORS AUTO PARTS.

BOH

Table with 4 columns: PO #, Vendor, Amount, PO Type. Rows: DR. KERRY L. HAUPT, TIM PERRELLA, GERTRUDE BRUNELLI, PETE PETROCELLI, BOB CARROLL, LLOYD COFFEY, CAVANAUGH'S.

O.E.M

Table with 4 columns: PO #, Vendor, Amount, PO Type. Rows: SALS CAR CARE CENTER, UB FIRE DEPARTMENT.

PUBLIC WORKS

Table with 4 columns: PO #, Vendor, Amount, PO Type. Rows: STAVOLA COMPANIES, OSWALD ENTERPRISES, CUSTOM BANDAG, BC'S TOWING.

UTILITIES

Table with 4 columns: PO #, Vendor, Amount, PO Type. Rows: CTY MONMOUTH GASOLINE, NJ AMERICAN WATER, JCP&L.

COURT

Table with 4 columns: PO #, Vendor, Amount, PO Type. Row: UB COURT.

VOUCHERS

Table with 4 columns: PO #, Vendor, Amount, PO Type. Rows: UNION BEACH DAY, 517 ORIENTAL TRADING, 523 SEASHORE AMUSEMENTS.

PLANNING BOARD ESCROW VOUCHERS

Table with 4 columns: PO #, Vendor, Amount, PO Type. Row: 524 T&M ASSOCIATES.

November 18, 2022 04:00 PM

UNION BEACH BOROUGH Bill List By P.O. Number

Page No: 1

P.O. Type: All Range: First to Last Format: Condensed Vendors: All Rcvd Batch Id Range: First to Last Include Non-Budgeted: Y

Main PO list table with columns: PO #, PO Date, Vendor, PO Description, Status, Amount, Void Amount, PO Type. Contains 100+ rows of purchase order details.

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
22-01195	10/31/22	DELTA	DELTA DENTAL	Open	3,106.47	0.00	
22-01196	11/01/22	BLACKBAU	BLACKBAUD	Open	50.00	0.00	
22-01197	11/01/22	GSCOUT60	GIRL SCOUT TROOP 60003	Open	100.00	0.00	
22-01198	11/01/22	GRACE	GRACE UNITED METHODIST CHURCH	Open	100.00	0.00	
22-01199	11/01/22	BAYLACRO	RARITAN BAY LACROSSE CLUB	Open	80.00	0.00	
22-01200	11/01/22	NJNG1	NEW JERSEY NATURAL GAS	Open	1,386.79	0.00	
22-01201	11/01/22	OPTIMUM	CABLEVISION OF RARITAN VALLEY	Open	58.11	0.00	
22-01202	11/01/22	RICOH2	RICOH USA, INC.	Open	734.94	0.00	
22-01203	11/01/22	KONICA	KONICA MINOLTA PREMIER FINANCE	Open	327.32	0.00	
22-01204	11/01/22	UPS CORP	UPS	Open	11.69	0.00	
22-01205	11/01/22	GCODELLC	GENERAL CODE LLC	Open	1,195.00	0.00	
22-01207	11/01/22	BCTOWING	BC'S TOWING	Open	85.00	0.00	
22-01208	11/01/22	GENCODE	GENERAL CODE	Open	49.00	0.00	
22-01209	11/01/22	CTYTAX	COUNTY TAX ADMINISTRATOR	Open	852.85	0.00	
22-01210	11/02/22	NJ-DCA	Treasurer, State of New Jersey	Open	1,595.00	0.00	
22-01211	11/02/22	ALLCOVER	All Covered	Open	1,130.15	0.00	
22-01212	11/02/22	IPS	IPS Group, Inc.	Open	108.00	0.00	
22-01215	11/02/22	CORELOGI	Corelogic R.E. Tax Service	Open	3,163.26	0.00	
22-01217	11/02/22	VERIZON3	VERIZON	Open	706.67	0.00	
22-01218	11/03/22	HUNGRY	Hungry Puppy	Open	258.96	0.00	
22-01219	11/03/22	LANIGAN	LANIGAN ASSOC. INC.	Open	256.00	0.00	
22-01220	11/03/22	VERALPH	V. E. RALPH & SON INC.	Open	187.20	0.00	
22-01221	11/03/22	NAYLORS	NAYLORS AUTO PARTS	Open	49.89	0.00	
22-01223	11/03/22	NAYLORS	NAYLORS AUTO PARTS	Open	187.59	0.00	
22-01224	11/03/22	BLUEWAVE	BLUE WAVE AUTO SPA	Open	124.47	0.00	
22-01225	11/03/22	SHERIFF	MONMOUTH COUNTY TREASURER	Open	1,500.00	0.00	
22-01227	11/03/22	NAYLORS	NAYLORS AUTO PARTS	Open	10.99	0.00	
22-01229	11/03/22	NJD0H	NJD0H, IZDP	Open	1.20	0.00	
22-01230	11/03/22	NAYLORS	NAYLORS AUTO PARTS	Open	42.56	0.00	
22-01231	11/07/22	FSOIL	Freehold Soil Conservation	Open	1,340.00	0.00	
22-01232	11/07/22	RICHO3	RICHO USA, INC	Open	299.85	0.00	
22-01233	11/07/22	STAPLEAD	STAPLES ADVANTAGE	Open	181.66	0.00	
22-01236	11/07/22	ASBURY	ASBURY PARK PRESS	Open	62.28	0.00	
22-01239	11/07/22	WALLING	WALLING LOCKSMITH	Open	265.00	0.00	
22-01240	11/07/22	HUMANESO	ASSOCIATED HUMANE SOCIETY INC.	Open	1,041.66	0.00	
22-01241	11/09/22	CAVANAU	CAVANAUGH'S INC.	Open	35.00	0.00	
22-01242	11/09/22	TM A	T&M ASSOCIATES	Open	1,550.50	0.00	
22-01243	11/09/22	DEARBORN	DEARBORN FARMS, INC.	Open	144.99	0.00	
22-01244	11/09/22	TM ASSOC	T & M ASSOCIATES	Open	24,011.60	0.00	
22-01245	11/09/22	RECLAMA	Treasurer, County of Monmouth	Open	1,561.35	0.00	
22-01250	11/10/22	LINCOL	Lincoln Financial Advisors	Open	38,000.00	0.00	
22-01251	11/10/22	SALS	SALS KAR CARE CENTER LLC	Open	216.00	0.00	
22-01252	11/10/22	NAYLORS	NAYLORS AUTO PARTS	Open	416.65	0.00	
22-01253	11/10/22	MON TREA	MONMOUTH COUNTY TREASURER	Open	517,764.55	0.00	
22-01254	11/10/22	NJHEALTH	TREASURER, STATE OF NJ	Open	69,126.61	0.00	
22-01255	11/11/22	UBPAY	UNION BEACH PAYROLL ACCOUNT	Open	204,167.15	0.00	
22-01256	11/11/22	UBPAY	UNION BEACH PAYROLL ACCOUNT	Open	169,703.81	0.00	
22-01257	11/16/22	SALS	SALS KAR CARE CENTER LLC	Open	1,108.97	0.00	
22-01258	11/16/22	CABLE	Cablevision LIGHTPATH LLC	Open	1,178.81	0.00	
22-01259	11/16/22	NETCARR	NetCarrier Telecom, Inc.	Open	934.69	0.00	
22-01260	11/16/22	FIRE UB	UNION BEACH FIRE COMPANY	Open	510.00	0.00	
22-01262	11/17/22	HAUPT	Dr. Kerry L. Haupt	Open	300.00	0.00	
22-01263	11/17/22	PERRELLA	TIM PERRELLA	Open	20.00	0.00	
22-01264	11/17/22	BRUNELLI	Gertrude Brunelli	Open	20.00	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
22-01265	11/17/22	PETROCEL	Pete Petrocelli	Open	20.00	0.00	
22-01266	11/17/22	CARROLL	Bob Carroll	Open	20.00	0.00	
22-01267	11/17/22	LCOFFEY	LLOYD COFFEY	Open	20.00	0.00	
22-01268	11/18/22	LANE	JOHN T. LANE, JR., ESQ.	Open	1,275.00	0.00	
22-01269	11/18/22	LANE A	JOHN T. LANE, JR., ESQ.	Open	1,230.00	0.00	
22-01272	11/18/22	USBANK	US BANK	Open	174,225.00	0.00	
22-01273	11/18/22	UBPAY	UNION BEACH PAYROLL ACCOUNT	Open	221,629.07	0.00	
22-01274	11/18/22	UBCOURT	Union Beach Municipal Court	Open	3.50	0.00	
22-01275	11/18/22	RIN	Monmouth County Clerk	Open	3,500.00	0.00	
22-01276	11/18/22	CAVANAU	CAVANAUGH'S INC.	Open	195.00	0.00	
22-01277	11/18/22	COUNTY 1	COUNTY OF MONMOUTH	Open	6,938.85	0.00	
22-01278	11/18/22	WATER585	NEW JERSEY AMERICAN WATER	Open	20,129.58	0.00	
22-01279	11/18/22	JCPL	JCP&L	Open	8,914.34	0.00	

Total Purchase Orders: 115 Total P.O. Line Items: 0 Total List Amount: 8,221,696.04 Total Void Amount: 0.00

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki	X		X			
Mr. Cavallo			X			
Mrs. Roche			X			
Mrs. Woodruff			X			
Mr. Andreuzzi		X	X			
Mr. Lewandowski			X			

\*Councilman Lewandowski abstains on all Fire Department Vouchers/Purchase Orders.

**EXECUTIVE SESSION: RESOLUTION NO. 2022-173: MEETING OF NOVEMBER 21, 2022.**

Be it Resolved, by the Governing Body of the Borough of Union Beach that;  
The Governing Body retire into Closed Session for the exclusion of public subject matter of discussion under N.J.S.A 10:4-12 Personnel, Resolution 2022-174, Amending Borough Handbook and Personnel Policies in regards to Employee Dating and Promotional Resolution 2022-175 naming someone to be promoted to Captain and Purchase of real property by the Borough of Union Beach and strategy to achieve it - Same to be determined by the Governing Body as to the time when and the circumstances under which the closed session discussion of the Governing Body can be made public.

**Motion** moved by Councilman Lewandowski seconded by Councilwoman Roche and approved by unanimous voice vote.

**POINT OF ORDER:** Attorney, John T. Lane, Jr. announces that we plan to take action upon return to Council Meeting.

The Governing Body retired into executive session for a matter of Personnel at **8:09 p.m.**

**RECONVENE MEETING: 8:45 pm**

**Motion** to reconvene meeting moved by Councilman Lewandowski, seconded by Councilwoman Woodruff and approved by unanimous voice vote.

**ROLL CALL: Council Members**

- Mr. Wicki
- Mr. Cavallo
- Mrs. Roche
- Mrs. Woodruff
- Mr. Andreuzzi
- Mr. Lewandowski

**Also Present:**

- Mayor Charles W. Cocuzza
- John T. Lane, Jr., Borough Attorney
- Robert M. Howard, Jr. Borough Administrator
- Anne Marie Friscia, Borough Clerk

**ATTORNEY: PURPOSE OF CLOSED SESSION:**

Personnel, Resolution 2022-174, Amending Borough Handbook and Personnel Policies in regards to Employee Dating and Promotional Resolution 2022-175 naming someone to be promoted to Captain and Purchase of real property by the Borough of Union Beach and strategy to achieve it. To be disclosed at a later date once terms have been negotiated.

**BUSINESS ADDED TO THE AGENDA OF THE MEETING OF November 21, 2022:**

Mayor Cocuzza calls for a **Motion to Add:** Introduction of the Following Business to the Agenda:

1. RESOLUTION NO. 2022-174:
2. RESOLUTION NO. 2022-175:

**Motion to add business to Agenda** moved by Councilman Wicki, seconded by Councilwoman Roche and approved by roll call vote.

	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Wicki	X		X			
Mr. Cavallo			X			
Mrs. Roche		X	X			
Mrs. Woodruff			X			
Mr. Andreuzzi			X			
Mr. Lewandowski			X			

**RESOLUTION NO. 2022-174:**

***RESOLUTION AMENDING THE BOROUGH "EMPLOYEE HANDBOOK/PERSONNEL POLICIES AND PROCEDURES MANUAL"AS TO "EMPLOYEE DATING POLICY" (P.67)***

**WHEREAS**, the Borough of Union Beach pursuant to Resolution 2021-155 has in place an "Employee Handbook/Personnel Policies and Procedures Manual" setting forth general policies on various employment/personnel terms of employment, and

**WHEREAS**, periodically various terms or provisions are appropriate for revision due to changing circumstances or evolving legal standard, and

**WHEREAS**, as part of that Employee Personnel manual at p. 67, there is a "Employee Dating Policy" related to employees involved in a consensual social or intimate relationship with another employee, and due to changing circumstances, it has been recommended by the Borough Special Attorney and the Borough Attorney that the Dating Policy as stated in the Manual be amended and revised as set forth in the Exhibit A attached. The balance of the "Employee Dating Policy" as set for the currently shall remain as stated.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Union Beach that the "Employee Handbook/Personnel Policies and Procedure Manual" at the "Employee Dating Policy" (p. 67) be amended and revised as stated in Exhibit A attached hereto. All other terms of the Manual and Employee Dating Policy remain as currently stated.

The Borough Administrator is further directed to provide appropriate notification to Borough employees of the amended Policy and to effectuate such Policy and the execution of the Agreement specified therein as set forth in appropriate circumstances.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki			X			
Mr. Cavallo			X			
Mrs. Roche	X		X			
Mrs. Woodruff		X	X			
Mr. Andreuzzi			X			
Mr. Lewandowski			X			

**RESOLUTION NO. 2022-175:**

***A RESOLUTION PROMOTING  
FRANK TADDEO TO THE RANK OF CAPTAIN  
IN THE UNION BEACH POLICE DEPARTMENT***

**WHEREAS**, due to an impending retirement, one (1) vacancy will exist in the position of Captain in the Union Beach Police Department; and,

**WHEREAS**, the Governing Body of the Borough of Union Beach requested from the State of New Jersey, Civil Service Commission a new list of persons eligible to be promoted to the rank of Captain in the Union Beach Police Department; and,

**WHEREAS**, the State of New Jersey, Civil Service Commission conducted a test and provided a Certification List of Eligibles for Appointment (PL221643) dated November 14, 2022; and

**WHEREAS**, the Governing Body, after factoring in ranking on the Civil Service Commission Certification, found Sgt. Frank Taddeo as being the best qualified overall candidate to be promoted to Captain.

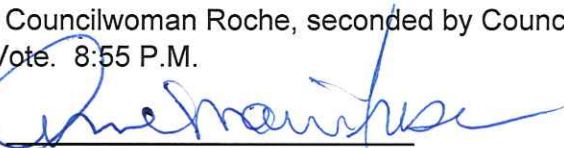
**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Union Beach that Sgt. Frank Taddeo is hereby promoted to Captain effective as of January 19, 2023 with compensation to be determined prior to said date within the range for said title as shown in Ordinance #2022-312 adopted on February 17, 2022.

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized to forward the necessary forms to the State Civil Service Commission for said appointment and that a certified copy of this resolution be forwarded to the appointed candidate and the Finance Department.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki			X			
Mr. Cavallo			X			
Mrs. Roche			X			
Mrs. Woodruff		X	X			
Mr. Andreuzzi			X			
Mr. Lewandowski	X		X			

**ADJOURNMENT:** Motion moved by Councilwoman Roche, seconded by Councilwoman Woodruff and approved by unanimous Voice Vote. 8:55 P.M.

**RESPECTFULLY SUBMITTED BY:**

  
Anne Marie Friscia, RMC