



**BOROUGH OF UNION BEACH
AGENDA
COUNCIL MEETING
OF JANUARY 18, 2024
650 Poole Avenue
Union Beach, NJ**

CALL TO ORDER: Meeting called to order by Mayor Charles Cocuzza at ____ p.m.

ANNOUNCEMENT: By Mayor Cocuzza of the Emergency Fire Exits.

SALUTE TO THE FLAG: Mayor Cocuzza

SUNSHINE LAW NOTICE: Announced by Borough Clerk

Adequate notice has been given to the public and press on the date, time and place of this meeting, in accordance with P.L 1975, chapter 231, "open public meetings act." -

ROLL CALL: Council Members

- Mr. Wicki
- Mr. Riccardi
- Mrs. Roche
- Mrs. Woodruff
- Mr. Andreuzzi
- Mr. Lewandowski

Also Present:

- Mayor Charles W. Cocuzza
- John T. Lane, Jr., Borough Attorney
- Robert M. Howard, Jr. Borough Administrator
- Anne Marie Friscia, Borough Clerk
- Carol Seney, Deputy Clerk

MOTION TO SET ASIDE THE REGULAR ORDER OF BUSINESS: January 18, 2024

Motion moved by _____ seconded by: _____ voice vote.

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS OF THE MEETING OF January 18, 2024

Motion moved by _____ seconded by: _____ voice vote.

**PUBLIC HEARINGS ON ORDINANCES AND OTHER PUBLIC HEARINGS, ETC.:
MEETING OF January 18, 2024 (none)**

APPROVAL OF MINUTES OF THE MEETING OF: Meeting of January 5, 2024 Reorg Mtg.

Motion moved by _____, seconded by _____ and approved by voice vote.

PRESENTATION OF COMMUNICATIONS; PETITIONS, ETC.

CORRESPONDENCE PACKAGE NO. 1 – JANUARY 2024 MEETING

2024-01-01 ABC application for a Social Affairs Permit for the American Legion for February 10th – Murder Mystery Dinner

Motion moved by _____, seconded by _____ and approved by voice vote.

REPORTS OF COMMITTEES AND DEPARTMENT HEADS:

Councilman Wicki

Councilman Riccardi
Councilwoman Roche
Councilwoman Woodruff
Councilman Andreuzzi

Councilman Lewandowski

Finance, Personnel, Administration, Special Grants & Shared Services
Seniors, Library, Community Alliance & Health
Board of Education, American Legion & Public Affairs
Public Works, Building and Grounds & Recreation & UBSA
Construction, Code Enforcement, Environmental & Planning Board
Public Safety, Court, OEM, Fire Dept., EMS

Robert M. Howard, Borough Administrator

MEETING OPEN FOR PUBLIC DISCUSSION: January 18, 2024

Meeting opens for Public Discussion at _____ p.m.

Meeting closes for Public Discussion at _____ p.m.

UNFINISHED BUSINESS:

NEW BUSINESS AND INTRODUCTION OF ORDINANCES:

ORDINANCES: Meeting of January 18, 2024

ORDINANCE NO.: 2024 -332 :

An Ordinance Amending and Supplementing Ordinance No. 2021-310 Adopted December 16, 2021 Fixing the Minimum and Maximum Salary Ranges of Certain Officials and Employees of the Borough of Union Beach, County of Monmouth, State of New Jersey.

WHEREAS, the Borough of Union Beach has adopted Salary Ordinance No. 2021-310 which establishes a minimum and maximum salary range for certain positions within the Borough; and

WHEREAS, the Borough finds it necessary to amend and supplement said Ordinance No. 2021-310 as shown below.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Union Beach that Ordinance No. 2021-310 adopted on December 16, 2021 is amended and supplemented as follows:

Section 1. The salary range of the below listed titles is amended to read as shown below:

	<u>Minimum</u>	<u>Maximum</u>
Borough Administrator F/T	\$80,000.00	\$195,000.00
Municipal Court Administrator F/T	\$50,000.00	\$ 95,000.00
Municipal Court Violations Clerk P/T	\$15.00 per hr	\$25.00 per hr

Section 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 3. Pursuant to the provisions of N.J.S.A. 40:69A-181 (b), this ordinance shall take effect twenty (20) days after its final passage by the Borough Council and approval by the Mayor where such approval is required by law.

Motion to introduce Ordinance 2024-332___on First Reading by _____seconded by_____ and approved by the following Roll Call Vote with advertisement in Asbury park Press in issue of January __, 2024 for Public Hearing to be held on February 15, 2024 at 7:30 pm.

RESOLUTION 2024 -30: AUTHORIZING ADVERTISEMENT FOR PUBLIC HEARING ON ORDINANCE 2024-332

Paper: The Asbury Park Press, issue of January __, 2024

Hearing Date: February 15, 2024

Time: Commencing at 7:30 pm

Place: Municipal Building, 650 Poole Avenue, Union Beach, NJ

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Riccardi						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

PROPOSED RESOLUTIONS: Meeting of January 18, 2024

RESOLUTION 2024- 31:

Authorizing Ed Broberg, Engineer of T&M Associates to prepare an Environmental Study of the Block 29, Lot 3 – 711 Front Street.

Be it Resolved, by the Mayor and Council of the Borough of Union Beach that:

The Mayor and Council hereby authorize the Borough Engineer, Edward G. Broberg, P.E. of T& M Associates, 11 Tindall Road, Middletown, NJ to prepare an Environmental Study for the Block 29, Lot 3, 711 Front Street Union Beach, NJ

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Riccardi						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

RESOLUTION 2024- 32:

Authorizing Ed Broberg, Engineer of T&M Associates to apply to the DEP on behalf of the Borough of Union Beach for a new DEP Beach Maintenance Permit

Be it Resolved, by the Mayor and Council of the Borough of Union Beach that:

The Mayor and Council hereby authorize the Borough Engineer, Edward G. Broberg, P.E. of T& M Associates, 11 Tindall Road, Middletown, NJ to apply to the DEP on behalf of the Borough of Union Beach for a new DEP Beach Maintenance Permit.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Riccardi						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

RESOLUTION 2024- 33:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES

WHEREAS, the Borough of Union Beach has a need to acquire services of an Attorney-At-Law for labor relations matters as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and,

WHEREAS, the anticipated term of this contract is 1 year from January 1, 2024 through December 31, 2024; and

WHEREAS, Cleary, Giacobbe, Alfieri & Jacobs, LLC has submitted a proposal indicating he will provide the legal representation for \$175.00 (one hundred seventy-five dollars) per hour, not to exceed \$17,500.00 (seventeen thousand five hundred); and

WHEREAS, Cleary, Giacobbe, Alfieri & Jacobs, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Cleary, Giacobbe, Alfieri & Jacobs, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Union Beach in the previous one year, and that the contract will prohibit Cleary, Giacobbe, Alfieri & Jacobs, LLC from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the *Mayor and Council of the Borough of Union Beach* authorizes the *Mayor, Charles W. Cocuzza* to enter into a contract with *Cleary, Giacobbe, Alfieri & Jacobs, LLC, 955 State Route 34, Suite 200, Matawan, NJ 07747* as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Riccardi						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

RESOLUTION 2024-34: APPROVAL OF VOUCHERS AND PAYMENT OF BILLS:

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Riccardi						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

*Councilman Lewandowski abstains on all Fire Department Vouchers/Purchase Orders.

** Councilman Riccardi abstains on all Board of Education and T&M Vouchers.

BUSINESS ADDED TO THE AGENDA OF THE MEETING OF January 18, 2024:

Mayor Cocuzza calls for a **Motion to Add:** Introduction of the Following Business to the Agenda:

1. RESOLUTION NO. 2024-35: Authorizing MOU between Borough and UBPD – Security Officer Assignment.

Motion to add business to Agenda moved by _____ seconded by _____, voice vote.

PROPOSED RESOLUTION 2024-35:

Resolution Authorizing The signing of the Memorandum of Understanding between the Borough of Union Beach, the Union Beach Police Department and the Union Beach Board of Education for the purpose of assignment of a Security Officer.

Be it Resolved, that the Mayor is hereby authorized to execute said Memorandum of Understanding (MOU) for the 2023-2024 school year, attested to by the Borough Clerk, on behalf of the Borough of Union Beach after review by the Borough Attorney of such documentation.

(Said MOU is on file at the Borough Clerk’s Office and annexed to the Resolution)

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Riccardi						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

**EXECUTIVE SESSION: RESOLUTION NO. 2024 - : MEETING OF
JANUARY 18, 2024, _____ p.m.**

Be it Resolved, by the Governing Body of the Borough of Union Beach that;
The Governing Body retire into Closed Session for the exclusion of public subject matter of discussion under N.J.S.A 10:4-12 (_____) Same to be determined by the Governing Body as to the time when and the circumstances under which the closed session discussion of the Governing Body can be made public.

Motion moved by _____ seconded by _____ and approved by unanimous voice vote.

The Governing Body retired into executive session for a matter of _____ at _____ **p.m.**

RECONVENE MEETING: _____ pm

Motion to reconvene meeting moved by _____, seconded by _____ and approved by unanimous voice vote.

ROLL CALL: Council Members

Also Present:

ATTORNEY: PURPOSE OF CLOSED SESSION:

PROPOSED RESOLUTION 2024- : (if necessary)

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Wicki						
Mr. Riccardi						
Mrs. Roche						
Mrs. Woodruff						
Mr. Andreuzzi						
Mr. Lewandowski						

ADJOURNMENT: Motion moved by _____, seconded by _____ and approved by unanimous Voice Vote. _____ P.M.