



Agenda
Borough of Union Beach
Thursday, May 15, 2014, 8:00 p.m.
Council Meeting Room, Municipal Building
650 Poole Avenue, Union Beach, NJ

CALL TO ORDER: Meeting called to order by Mayor Paul J. Smith, Jr. at _____ **P.M.**

SALUTE TO THE FLAG: Mayor Paul J. Smith, Jr.

ANNOUNCEMENT: By Mayor Paul J. Smith, Jr. of the Emergency Fire Exits.

SUNSHINE LAW NOTICE: Announced by Deputy Clerk

Adequate notice has been given to the public and press on the date, time and place of this meeting, in accordance with P.L 1975, chapter 231, "open public meetings act."

ROLL CALL: Council Members

Mr. Mascilak
Mr. Wicki
Ms. Roche
Mr. Williams
Mr. Andreuzzi
Mr. Cocuzza

Also Present:

Mayor Paul J. Smith, Jr.
Ed Broberg/Dennis Dayback, Engineers
John T. Lane, Jr., Attorney
Jennifer Maier, Borough Administrator
Carol Seney, Deputy Clerk

*Clerk absent.

SET ASIDE THE REGULAR ORDER OF BUSINESS

1. Presentation Retirement Award to Daniel Royle, - 26 years of service – Mayor Smith
2. Presentation of Civic Awards to Lillian O'Toole and Felicia Blozen efforts at Memorial School-Mayor Smith & Emergency Service Representatives.
3. Presentation of two beautification awards Angelo and Carolynne Gallicchio, 209 Park Avenue, Charles and Diane Lowther, 205 Arlington Avenue – Code Enforcer, Bob Parsells
4. Gary W. Whyte- Proclamation - Fibrodysplasia Ossificans Progressiva
5. Presentation of Rutgers Projects by Mr. Wolfram Hoefer and the Graduate students of Rutgers University.

Motion moved by _____, seconded by _____ and approved by voice vote.

Proclamation

Borough of Union Beach

WHEREAS, The Borough of Union Beach, having made this Proclamation on behalf of Fibrodysplasia Ossificans Progressiva known as FOP to hopefully one day display a Proclamation/Resolution book in Washington, D.C. on behalf and in support of the children/young adults in the state of New Jersey afflicted with FOP and equally show concern for all other children afflicted with FOP; and

WHEREAS, Gary W. Whyte, of Mountainside, New Jersey, having just completed his 13th Annual Comedy Show Fund Raiser for FOP in which monies raised go directly towards the purchase of research equipment. And Michele Charlesworth of Channel 7 Eyewitness News who attended the March fund raiser and spoke about it on her Sunday morning broadcast the next day; and

WHEREAS, Fibrodysplasia Ossificans Progressiva is a rare genetic condition in which the body makes additional bone where bone should not form, such as within muscle, tendons, ligaments and other connective tissues. Symptoms of FOP include excruciating pain and distortion of the existing skeletal frame; and

WHEREAS, A gene has been identified after 15 years of hard research by the University of Pennsylvania, the only known research facility currently investigating a cure for this; and

WHEREAS, Discoveries made in the FOP lab by scientists and researchers may aid in the treatment or cure for other genetic diseases such as osteoporosis, arthritis, and spinal cord injuries; and

WHEREAS, The symptoms of FOP usually begin in the first or second decade of life, with the majority of patients diagnosed by age 10, depriving children of normal development. One in every seven Americans suffers

from musculoskeletal impairment causing physical disability and severe long-term pain. FOP affects approximately 2,500 people worldwide; and

WHEREAS, The Borough of Union Beach commends Gary W. Whyte and his wife and three sons for their dedication in making others aware of this affliction and for their work and support for the benefit of FOP research;

THEREFORE, Honorable Paul J. Smith, Jr., Mayor of Union Beach does hereby Proclaim to acknowledge and help enlighten the people of the United States with the book being sent to Washington, D.C. emphasizing the needed awareness of FOP

BACK TO THE REGULAR ORDER OF BUSINESS:

Motion moved by _____, seconded by _____ and approved by voice vote.

APPROVAL OF MINUTES: April 17th, 2014 Council Meeting

Motion moved by _____, seconded by _____ and approved by voice vote.

PRESENTATION OF COMMUNICATIONS; PETITIONS, ETC.:

- a. Request of Chief Woolley to hold Flag Retirement Ceremony on Friday, June 13th.
- b. Request for EMS –Ad Book Donation – Page - \$100.00 and Plaque to be presented Banquet.
- c. Request for a donation of \$250 for Crohn’s and Colitis Foundation Request of one day vendor permits for May 24th Parade:
Bills Hot Dogs – Soccer Field Parking lot. – William McGuire – Frank Wells approved on behalf of American Legion.
- d. Request of Residents of 800 Block of 8th Street to hold a Block Party.

Motion moved by _____, seconded by _____ and approved by voice vote.

HEARINGS ON ORDINANCES AND OTHER PUBLIC HEARINGS, ETC.:

ORDINANCE NO. 2014-208 :

AN ORDINANCE AMENDING AN ORDINANCE ENTITLED “THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF UNION BEACH, 1980,” CHAPTER XIII, LAND USE AND DEVELOPMENT, SECTION 13-3.4, FEES, a.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF UNION BEACH that Chapter XIII, Land Use and Zoning, Section 13-3.4, Fees, is hereby amended as follows:

13-3.4 Fees.

- a. Application for a Zoning/Development Permit. Twenty-five dollars (\$ 25.00) per permit.

BE IT FURTHER ORDAINED, that if any provision, paragraph, section or subsection of this chapter be found unconstitutional or invalid by a court of competent jurisdiction, the remaining provisions of this chapter shall remain in full force and effect and shall have continuing validity; and

BE IT FURTHER ORDAINED, that all other sections of the ordinance remain in full force and effect; and

BE IT FURTHER ORDAINED, that this ordinance shall take effect immediately upon final adoption in accordance with law.

THE CLERK PRESENTS AFFIDAVIT OF PUBLICATION SHOWING THAT THE ORDINANCE WAS DULY ADVERTISED IN THE ASBURY PARK PRESS, ON May 5, 2014, IN ACCORDANCE WITH LAW.

MAYOR SMITH DIRECTS THE CLERK TO READ THE ORDINANCE BY TITLE ONLY, ADVISING THAT SAID ORDINANCE WAS POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING AT LEAST ONE WEEK IN ADVANCE OF THIS PUBLIC MEETING, AND THAT COPIES OF SAID ORDINANCE WERE MADE AVAILABLE TO THE GENERAL PUBLIC UPON REQUEST.

Public Hearing on Ordinance No. 2014-208:

Mayor Smith opens the Meeting to the Public Hearing on Ordinance No. 2014-208 at ____ p.m.

Mayor Smith closes the Meeting to the Public Hearing on Ordinance No. 2014-208 at ____ p.m.

RESOLUTION NO 2014-99 : *Authorizing Final Adoption of Ordinance No. 2014-208,*
Be it Resolved, by the Mayor and Council of the Borough of Union Beach that;
Ordinance 2014-208:

**AN ORDINANCE AMENDING AN ORDINANCE ENTITLED "THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF UNION BEACH, 1980,"
CHAPTER XIII, LAND USE AND DEVELOPMENT, SECTION 13-3.4, FEES, a.**

Be passed and adopted as an Ordinance of the Borough of Union Beach and;
Be it further resolved, that the Clerk be and she is hereby authorized to advertise notice of final passage on the foregoing
Ordinances in the Asbury Park Press in the issue of May 21, 2014.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

**ORDINANCE NO. 2014- 209: REPEALING ORDINANCE 2003-36 WHICH ESTABLISHED A
HANDICAPPED PARKING SPACE IN FRONT OF 412 CENTRAL AVENUE AS PER POLICE DEPARTMENT.**

*WHEREAS, on January 22, 2004 the Borough Council adopted Ordinance 2003-36 which established a
handicapped parking space in front of 412 Central Avenue, in the Borough of Union Beach, New Jersey.*

*WHEREAS, Ann Kirse is deceased, and 412 Central Avenue has been sold, therefore there is no longer a need for
handicapped parking.*

*NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Union Beach, County of
Monmouth, State of New Jersey that Ordinance 2003-36 be and is hereby repealed, null and void. The Director of
Public Works is directed to remove the signage designating this space as restricted.*

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its enactment.

THE CLERK PRESENTS AFFIDAVIT OF PUBLICATION SHOWING THAT THE ORDINANCE WAS DULY
ADVERTISED IN THE ASBURY PARK PRESS, ON May 5, 2014, IN ACCORDANCE WITH LAW.

MAYOR SMITH DIRECTS THE CLERK TO READ THE ORDINANCE BY TITLE ONLY, ADVISING THAT SAID
ORDINANCE WAS POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING AT LEAST ONE WEEK IN
ADVANCE OF THIS PUBLIC MEETING, AND THAT COPIES OF SAID ORDINANCE WERE MADE AVAILABLE TO
THE GENERAL PUBLIC UPON REQUEST.

Public Hearing on Ordinance No. 2014-209:

Mayor Smith opens the Meeting to the Public Hearing on Ordinance No. 2014-209 at _____ p.m.

Mayor Smith closes the Meeting to the Public Hearing on Ordinance No. 2014-209 at _____ p.m.

RESOLUTION NO 2014-100 : *Authorizing Final Adoption of Ordinance No. 2014-209,*
Be it Resolved, by the Mayor and Council of the Borough of Union Beach that;

Ordinance 2014-209:

**AN ORDINANCE REPEALING ORDINANCE 2003-36 WHICH ESTABLISHED A
HANDICAPPED PARKING SPACE IN FRONT OF 412 CENTRAL AVENUE AS PER POLICE DEPARTMENT.**

Be passed and adopted as an Ordinance of the Borough of Union Beach and;
Be it further resolved, that the Clerk be and she is hereby authorized to advertise notice of final passage on the foregoing
Ordinances in the Asbury Park Press in the issue of May 21, 2014.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

REPORTS OF COMMITTEES AND DEPARTMENT HEADS:

- Councilman Mascilak: Library, Drug Alliance, EMS and Seniors
- Councilman Wicki: Finance, Personnel and Administration
- Councilwoman Roche: Public Works & Building and Grounds
- Councilman Williams Public Safety & Health (OEM,PD, Fire & Court
- Councilman Andreuzzi: Education, Recreation and Special Grants
- Councilman Cocuzza Public Affairs, Shared Services, Construction & Code Enforcement
- Borough Administrators Report Jennifer Maier

NEW BUSINESS AND INTRODUCTION OF ORDINANCES: NONE

ORDINANCES:

Ordinance No. 2014-210:

**AN ORDINANCE AMENDING AN ORDINANCE ENTITLED "2014 SALARY
ORDINANCE NO. 2014-205 TO INCLUDE THE FOLLOWING PART TIME TITLES**

**IT-1 AT AN HOURLY RATE OF \$25.00
IT-2 AT AN HOURLY RATE OF \$18.50.**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF UNION BEACH AS
FOLLOWS:

SECTION 1: THERE IS HEREBY CREATED THE POSITIONS OF "PART-TIME IT -1 AND PART TIME
IT-2 IN THE BOROUGH OF UNION BEACH.

SECTION 3: THE SALARY ORDINANCE 2014-205 SHALL INCLUDE THE POSITIONS OF PART TIME IT-1
AND PART TIME IT-2 AT AN HOURLY RATE OF \$25.00 FOR IT-1 AND \$18.25 FOR THE POSITION OF IT-2.

SECTION 4: ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE
SHALL BE DEEMED REPEALED TO THE EXTENT OF SUCH INCONSISTENCY.

SECTION 6: THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS ADOPTION.

Ordinance No. 2014-210 was introduced on First Reading by: _____ Seconded by: _____.

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTIONS:

**RESOLUTION NO. 2014-101 : Resolution Authorizing Amending Temporary Budget Appropriations
as supplied by Finance Department**

**EMERGENCY
RESOLUTION
N.J.S.A. 40A:4-20
(TEMPORARY APPROPRIATIONS)**

WHEREAS, pursuant to N.J.S.A. 40A:4-19 the Borough Council of the Borough of
Union
Beach adopted Resolution #2013-165, 2014-69 and 91 to provide temporary funds for the
period from Jan. 1, 2014 until the adoption of the Operating Budget for the Borough of
Union Beach, New Jersey; and

WHEREAS, additional appropriations will be required from May 15, 2014 until the
adoption of the budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides that the governing body by a two-third vote
may make temporary emergency appropriations for any purpose for which appropriations
may lawfully be made for the period between the beginning of the current fiscal year and the
date of the adoption of the budget for said year;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE
BOROUGH OF UNION BEACH, NEW JERSEY,
that:

1. The governing body by a two-third vote of its full membership hereby amends its
temporary budget by making the following emergency temporary appropriations:

CURRENT FUND

GENERAL GOVERNMENT

Administrative and Executive:

Salaries and Wages:

Governing Body

\$ 24,000.00

Administrator's Office

53,200.00

Borough Clerk

74,000.00

Other Expenses

35,000.00

Other Supplies

42,500.00

Elections:

Salaries and Wages

2,300.00

Other Expenses

3,650.00

Financial Administration:

Salaries and Wages

39,625.00

Other Expenses

39,750.00

Assessment of Taxes:

Salaries and Wages

9,250.00

Other Expenses

3,400.00

Collection of Taxes:

Salaries and Wages

42,250.00

Other Expenses

7,000.00

Tax Sale Cost

Liquidation of Tax Title Liens and Foreclosed Property:

Other Expenses

150.00

Legal Services and Costs:

Salaries and Wages

35,000.00

Other Expenses

80,000.00

Engineering Services and Costs:

Salaries and Wages

2,500.00

Other Expenses

55,000.00

Public Buildings and Grounds:

Salaries and Wages

165,500.00

Other Expenses

47,000.00

Zoning/Planning Board:

Salaries and Wages

5,250.00

Other Expenses

8,000.00

Borough Prosecutor:

Salaries and Wages

21,500.00

Insurance:

Insurance Waiver

7,500.00

Other Insurance

25,000.00

Workers Compensation

95,000.00

Group Insurance

519,760.00

PUBLIC SAFETY

Fire:

Aid to Volunteer Companies

90,000.00

Fire Alarm

6,500.00

Hydrant Service

90,000.00

Police:

Salaries and Wages

1,205,000.00

Other Expenses

47,500.00

Bayshore Task Force:

Other Expenses

2,200.00

Emergency Management Services:

Other Expenses

2,500.00

First Aid Organization:

Contribution

30,000.00

Clothing Allowance	1,500.00
<u>STREETS AND ROADS</u>	
Road Repair and Maintenance:	
Salaries and Wages	241,000.00
Other Expenses	24,000.00
Street Lighting	
Garbage and Trash Removal	145,000.00
Landfill Charges and Taxes	230,000.00
Recycling Costs:	
Salaries and Wages	57,000.00
Other Expenses	65,000.00
<u>HEALTH AND WELFARE</u>	
Board of Health:	
Salaries and Wages	34,750.00
Other Expenses	4,500.00
Recreation and Education:	
Other Expenses	16,000.00
Drug Alliance:	
Other Expenses	4,750.00
Bayshore Senior Center:	
Other Expenses	7,500.00
<u>STATE UNIFORM CONSTRUCTION CODE</u>	
Code Enforcement Officials:	
Salaries and Wages	142,625.00
Other Expenses	5,000.00
Code Enforcer:	
Salaries and Wages	39,500.00
Other Expenses	1,900.00
<u>UNCLASSIFIED:</u>	
Electricity	77,000.00
Gasoline	50,000.00
Heating Gas	8,500.00
Irrigation	6,000.00
Telephone	19,000.00
<u>STATUTORY EXPENDITURES</u>	
Contributions to:	
Social Security System (FICA)	199,606.40
<u>OTHER OPERATIONS</u>	
Municipal Court:	
Salaries and Wages	51,050.00
Other Expenses	7,000.00
Public Defender:	
Salaries and Wages	2,850.00
PERS Contribution	123,427.00
PFRS Contribution	245,584.00
Aid to Free Public Library	26,000.00
<u>TOTAL CURRENT FUND</u>	<u>\$ 4,752,827.40</u>
<u>DEBT SERVICE</u>	
Interest on Bonds	24,000.00
Payment of Bonds	115,000.00
Interest on Notes	121,200.00
Payment of Notes	9,485.00
Environmental Infrastructure Loan	14,000.00
Green Acres	67,000.00
<u>TOTAL DEBT SERVICE</u>	<u>\$ 350,685.00</u>

2. This action shall take effect May 15, 2014.

3. A copy of this resolution shall be immediately filed with the Director of Local Government Services by the Borough Clerk of the Borough of Union Beach.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION No. 2014-102: AUTHORIZING COMPUTING OF 2013 RESERVE FOR UNCOLLECTED TAXES PURSUANT TO N.J.S.A. 40A:4-41c(2)

WHEREAS, N.J.S.A. 40A:4-41(c), enacted into law (P.L. 1997, c. 28), provides alternate methods of calculating the reserve for uncollected taxes, and

WHEREAS, N.J.S.A. 40A:41c(2) permits the use of calculating the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of tax appeal judgments of the County Tax Board or State Tax Court, and

WHEREAS, the Borough of Union Beach has determined that it is advantageous to calculate the reserve for uncollected taxes under N.J.S.A. 40A:41c(2),

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Union Beach that the maximum percentage to be used for the reserve for uncollected taxes in the 2013 municipal budget is 97.75% based on N.J.S.A. 40A:41c(2).

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Union Beach, that the Director of the Division of Local Government Services in the Department of Community Affairs, be and is hereby requested to give his written consent to allow the Borough of Union Beach to compute the Reserve for Uncollected Taxes pursuant to the provisions of N.J.S.A. 40A:4-41c(2).

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be furnished to the Director of the Division of Local Government Services.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-103 : Authorizing Mayor to enter into PBA Contract on behalf of the Governing Body.

Be it Resolved, by the Mayor and Council of the Borough of Union Beach that:

Employment Agreement with the PBA Local 291, and the Borough of Union Beach for the period of July 1, 2011 through December 31, 2015 is hereby approved and;

Be it further Resolved, that the Mayor is hereby authorized to execute said agreement, attested to by the Borough Clerk on behalf of the Borough of Union Beach.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-104 : Authorizing Governing Body to award contract for the Reconstruction of Spruce Street, Center & Fifth Street Intersection and the Reconstruction of Pine and Third Street Intersection. Vendor recommended in Engineer's Letter of May 13, 2014

Award of Bid

"Reconstruction of Spruce, Center & Fifth Street Intersection and Reconstruction of Pine & Third Street Intersection"

Whereas, bids were received and opened in public on Friday, May 9, 2014 at 10 a.m. at the Municipal Building, 650 Poole Avenue, Union Beach, New Jersey, for the project **"Reconstruction of Spruce, Center & Fifth Street Intersection and Pine & Third Street Intersection**, and;

Whereas, in a letter dated May 13, 2014 from the Borough Engineer, Edward G. Broberg P.E. of T&M Associates, Middletown, New Jersey recommending award of bid to the low bidder, Lucas Construction, 173 Amboy

Road, Morganville, NJ 07751, and advising that the low bid for the base bid is within the funds available at this time, and therefore recommending award to Lucas Construction as follows:

<u>BIDDER:</u>	<u>BASE BID</u>
Lucas Construction	
173 Amboy Road	
Morganville, NJ 07751	\$508,999.99

Now, Therefore be it Resolved, by the Mayor and Council of the Borough of Union Beach, that bid is hereby awarded to Lucas Construction on their low base bid of \$508,999.99 for the Project ***“Reconstruction of Spruce, Center & Fifth Street Intersection and Pine & Third Street Intersection***, in accordance with the recommendations of the Borough Engineer, Edward G. Broberg, P.E. of T&M Associates, Middletown, NJ, and;

Be it Further Resolved, that said award be subject to funds being available; the approval of the Borough Attorney, John T. Lane, Jr., Esq. and the New Jersey Department of Labor, Office of Wage and Hour Compliance.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-105:

RESOLUTION TO AUTHORIZE THE BOROUGH'S APPLICATION FOR A POST-SANDY PLANNING ASSISTANCE GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

WHEREAS, the Governing Body of the Borough of Union Beach, Monmouth County desires to apply for and obtain a Post-Sandy Planning Assistance grant from the New Jersey Department of Community Affairs (DCA); and

WHEREAS, Borough of Union Beach, Monmouth County has attended an orientation session held by DCA explaining the grant application process; and

WHEREAS, Borough of Union Beach, Monmouth County intends to apply for Post-Sandy Planning Assistance grant money for the following planning activities and in the following amounts:

1. Master Plan Reexamination Report
\$50,000
2. Permit Application Process Quality Improvement
\$25,000
3. Revitalization and Redevelopment Plan of the Route 36 Corridor
\$50,000
4. Relocation and Redevelopment Plan for the Current DPW Site Plan
\$40,000
5. Design Standards Plan (Area north of Brook Avenue)
\$35,000
6. Capital Improvement Plan
\$30,000
7. GIS Development
\$50,000

NOW THEREFORE BE IT RESOLVED that the Governing Body of Borough of Union Beach, Monmouth County does hereby authorize the application for the above grant(s); and

BE IT FURTHER RESOLVED that Borough of Union Beach, Monmouth County has sustained a ratable loss attributable to Super Storm Sandy of at least 1 percent or \$1 million dollars, as indicated by the attached documentation from the tax assessor; and

BE IT FURTHER RESOLVED that Borough of Union Beach, Monmouth County recognizes and accepts that DCA may offer a lesser or greater amount of grant funding than that requested; and

BE IT FURTHER RESOLVED that Borough of Union Beach, Monmouth County authorizes the execution of the grant agreement in the amount offered and approved by DCA and further authorizes the expenditure of funds pursuant to the terms of the grant agreement entered into by Borough of Union Beach, Monmouth County and DCA; and

BE IT FURTHER RESOLVED that Borough of Union Beach, Monmouth County agrees to comply with all CDBG-DR regulations, Post Sandy Planning Assistance Guidelines and also accepts that the proposed use(s) of CDBG-DR funds are not reimbursable by FEMA, SBA or other federal agencies; and

BE IT FURTHER RESOLVED the persons whose names appear below (or any successor or assign) are authorized to sign the grant agreement or any other document in connection therewith.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-106 :

**RESOLUTION AUTHORIZING MEMBERSHIP
IN A MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN THE BOROUGH OF UNION BEACH AND
THE BOROUGH OF KEYPORT**

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, Emergency Medical Services, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to *N.J.S.A. 40A: 14-26 and 40A: 14-156.1*; and

WHEREAS, the President of the United States, in Homeland Security Presidential Directive 5 (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App. A9-33 et seq., provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency, giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," *N.J.A.C. 52:14E-11 et seq.*, commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" *N.J.A.C. 5:75A et seq.*, and

WHEREAS, it would be in the best interests of the residents of the Borough of Union Beach and the Borough of Keyport, County of Monmouth (Participating Units) to enter into a mutual aid and assistance agreement; and

WHEREAS, this mutual aid and assistance will include, but not be limited to, law enforcement, Emergency Medical Services, fire service, public works, and emergency management, which will provide additional protection to the Participating Units against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough Of Union Beach of the County of Monmouth that the Borough of Union Beach shall enter into the attached Mutual Aid and Assistance Agreement.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and they are hereby authorized to execute the Agreement on behalf of the borough of Union Beach.

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this Resolution and an executed copy of the Agreement to the New Jersey State Police, Office of Emergency Management.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-107 : *Authorizing the purchase of the Fire Chief Command Vehicle. 2103 Chevy Tahoe Command Vehicle. Total cost \$58,700.00 to be financed. Vendor is First Priority Emergency Vehicles.*

Be it Resolved by the Governing Body of the Borough of Union Beach that the purchase of a 2013 Chevy Tahoe Command Vehicle from First Priority Emergency Vehicles in the amount of \$58,700.00 is hereby authorized.

Be it Further Resolved that the Clerk is authorized to provide a copy of this Resolution to the Finance Department.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-108: Authorizing the purchase of the Police Department vehicle 2014 Chevrolet Tahoe PPV. Total cost \$38,200.00. Vendor Ford Motor Company.

Be it Resolved by the Governing Body of the Borough of Union Beach that the purchase of a 2014 Chevy Tahoe PPV from Ford Motor Company in the amount of \$38,200.00 is hereby authorized.

Be it Further Resolved that the Clerk is authorized to provide a copy of this Resolution to the Finance Department.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-109: Resolution Authorizing the Mayor to sign shared service agreement with Memorial School as hereby annexed to this resolution.

THIS SHARED SERVICE AGREEMENT ("Agreement") is made this 15th day of May, 2014 by and between the BOROUGH OF UNION BEACH, a body politic of the State of New Jersey, County of Monmouth, having its principal offices located at 650 Poole Avenue, Union Beach, NJ 07735 (hereinafter referred to as the "Borough", and Memorial School, having its principal offices at 1205 Florence Avenue, Union Beach, NJ 07735.

IT IS AGREED:

1. The Borough will perform snow plowing and salting of the parking lot adjacent to the School Administration offices located at 1205 Florence Avenue, during the interim of the Union Beach Municipal Construction Offices occupying a portion of the building.
2. The Borough will loan its backhoe, or provide a backhoe and an operator for the filling of a depression in one of the school athletic fields.
3. It is understood that other shared services requested by either party that are at no cost or disturbance to either party and are in the interest of protecting the health, safety and welfare of Union Beach as a whole. Whatever minimal cost incurred due to labor and materials will be absorbed by the entity providing the service, with the Borough Governing Body being advised prior to the services being provided.
4. This agreement is permitted under the New Jersey Uniform Shared Services and Consolidation Act pursuant to N.J.S.A. 40A:65-1, et seq.
5. The Borough shall defend, indemnify and save harmless Memorial School, its officers, agents, and employees from and against all suits, costs (including attorney fees and costs, and court costs), claims, expenses, liabilities, and judgments of every kind to which Memorial School may be subjected by reason of any actions or inactions by the Borough's officers, agents and employees.
6. Memorial School shall defend, indemnify and save harmless the Borough, its officers, agents, and employees from and against all suits, costs (including attorney fees and costs, and court costs), claims, expenses, liabilities, and judgments of every kind to which the Borough may be subjected by reason of any actions or inactions by Memorial School's officers, agents and employees.
7. Either party may terminate this Agreement with minimum ninety (90) days written notice, with or without cause.
8. The Borough Clerk shall file a fully executed copy of this Agreement with the Division of Local Government Services, NJ Department of Community Affairs.
9. Each party to this agreement represents to the other party that its governing body has duly adopted a resolution authorizing the execution of this agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed, attested and sealed by their respective and duly authorized officials.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-110 : Resolution to hire part time, seasonal parking meter attendants start date of May 9, 2014 and expiring on September 2, 2014.

Be it resolved, by the Borough Council of the Borough of Union Beach that:

The Appointment of the following person(s) as "Parking Meter Enforcer" (Part-Time Status) in the Borough of Union Beach at a salary of \$10.00 per hour not to exceed 28 hours per week, effective as of May 9, 2014, in accordance with the recommendations of the Parking Committee, are hereby approved and confirmed:

1. John C. Lacari
728 Third Street
Union Beach, NJ 07735
2. Ryan Calmon
609 Edmunds Avenue
Union Beach, NJ 07735

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-111 : Resolution authorizing the Disposal of surplus material/property for Auction to be held by Gov-Deals during the month of June 2014.

Authorizing Disposal of Surplus Property

WHEREAS, the Borough of Union Beach is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Governing Body of the Borough of Union Beach are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Borough and Council of the Borough of Union Beach, County of Monmouth, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Commissioners of the Fire District.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Borough of Union Beach reserves the right to accept or reject any bid submitted.

OFFICE FURNITURE

QUANTITY	DESCRIPTION	SERIAL/MODEL/ITEM #
4	BROWN SWIVEL CHAIRS WITH ARMS AND CASTERS/STEEL	
5	OFFICE CHAIRS WITH ARMS/STEEL	
	1-BROWN	
	1-GREEN	
	1-BEIGE	
	1-ORANGE	
	1-RUST	

OFFICE EQUIPMENT

14	BELL ATLANTIC MERIDIAN PHONES
1	SANYO ANSWERING MACHINE
2	GE ANSWERING SYSTEMS
1	CALIFONE RECORDER
1	REALISTIC TAPE RECORDER

- 1 CANNON SUPER G3 FAX
- 1 REGENCY 2 WAY RADIO
- 1 HP LASER JET 2100 PRINTER/WORKING CONDITION

- 2 **HARD DRIVE REMOVED-EMACHINES-ONE** T3104
WITH CD
- 1 GE power supply/protection tower 4332340/DC84RAU33A
- 1 HP COLOR laser-jet printer C9707A
- 1 HP laser jet printer 4100N
- 2 steel file cabinets
- 3 CANNON TONER GPR22
- 1 CANNON TONER GPR8
- 1 CANNON TONER GPR15

POLICE

- 7 NEW expandable batons
- 1 box NEW & USED baton holders
- 21 Riot gear Helmets
- 1 **BULLHORN S-168M** Audio Hailer. 16 Watts model S-168M serial
Output Professional hand-held unit. # 19072
- 19 NEW mouth guards
- 5 NEW goggles-headband style
- 1 Magnavox Video Camera
- 4 Motorola Maxtrac installation kit P/N HLN9404AR
- 1 S&W Stephenson Model Radar built in serial 06917
electronic to 60 MPH
- 4 GE Phoenix 5X radios
- 1 Hitachi portable video recorder VT6500A
- 1 Hitachi Video Tuner VT-TU65A
- 1 Sirchie Comparator Finger printer FC281
- 1 MPH Industries hand held & dash mount 38574K-15
radar and accessories
- 1 NEC COLOR home Video Monitor C12-202A
- 1 Grafles Camera Kit
- 1 Faurot Foto Focus 1541
- 1 MPO videotronics box camera w/mount EX200T/N
- 2 Everfocus box camera w/mount
- 3 amseco indoor use adapters

- 1 Huffy 5 speed black bike

CARS DONATED AFTER STORM

#11 FROM TINTON FALLS
2007 FORD CROWN VIC 106,134 MILES
INTAKE MANIFOLD NEEDS REPLACEMENT \$1100.00

MULTIPLE O2 SENSORS \$200-250 EACH
OVERDUE INSPECTION
BATTERY \$120

#15 FROM WILMINGTON SC
2003 FORD CROWN VIC 140,518 MILES
INTAKE MANIFOLD NEEDS REPLACEMENT \$1100.00

FRONT BRAKES \$500
BATTERY \$120

#4 FROM TINTON FALLS
2005 FORD CROWN VIC 91,490 MILES
INTAKE MANIFOLD NEEDS REPLACEMENT \$1100

INSPECTION OVERDUE
BATTERY 4120

#13 FROM MONMOUTH COUNTY SHERIFF'S DEPARTMENT
2004 DODGE DURANGO K-9 103,206 MILES
DOES NOT RUN
EXHAUST MANIFOLD \$300
D/S HEAD NEEDS TO BE REPLACED WITH NEW INTAKE \$3200

#14 FROM MADISON BOROUGH
2001 FORD CROWN VIC 61,986 MILES
INTAKE MANIFOLD NEEDS REPLACEMENT \$1100

O2 SENSORS \$200-250 EACH

#16 FROM MADISON BOROUGH
2005 FORD CROWN VIC 81,949 MILES
STEERING RACK \$1000
NEEDS 2 WAY RADIO

#18 FROM MONMOUTH COUNTY SHERIFF'S DEPARTMENT
2001 FORD CROWN VIC 168,273 MILES
EXHAUST LEAK AT MOTOR \$1800
LOOSE FRONT END \$ UNKNOWN

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-112 :

**IN SUPPORT OF
AN INCREASE IN THE DEDICATED \$25 MILLION ANNUAL ALLOCATION
FOR THE SHORE PROTECTION FUND**

WHEREAS, the dedicated \$25 million annual allocation for the New Jersey Shore Protection Fund has supported a unique and successful cost-sharing partnership with the federal government in replenishing eroded beaches along the 137 mile Jersey coast from Middlesex to Cape May County and provides needed matching funds for the NJ DEP's numerous other municipal coastal projects; and

WHEREAS, Super Sandy demonstrated the value of well-nourished wide beaches with dune systems in protecting life and property along the coast and preventing more extensive damage to critical infrastructure; and

WHEREAS, healthy beaches, coastal ocean front, and bayside shorelines fuel our State's economy, bringing in \$19 billion in tourism revenue annually. People invest in the Jersey Shore because we have recreational and protective beaches and waterfronts; and

WHEREAS, we must be proactive, not reactive, in preparing for the inevitable onset of more frequent Sandy-like storms in light of sea level rise, climate change and increasing development along the coast; and

WHEREAS, New Jersey, working with the Army Corps of Engineers, must develop a more comprehensive plan that includes inland waterways that increasingly flood coastal and urban communities, including the back bays and barrier islands; and

WHEREAS, the \$25 million allocated from the Shore Protection Fund will not be enough to meet current and anticipated future matching costs of Corps of Engineers and State replenishment projects and other needed coastal protection projects by the numerous coastal municipalities in New Jersey. Further, the 2015 proposed federal budget for beach replenishment projects is the lowest it has been in the past decade; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of (MUNICIPALITY) as follows:

The New Jersey Legislature is urged to increase funding for the dedicated \$25 million New Jersey Shore Protection Fund to be used for future coastal protection projects and provide a further incentive for federal matching funds.

Further, the Clerk is hereby directed and authorized to send copies of this Resolution to the members of the New Jersey Legislature.

And, be it further resolved that a copy of this Resolution shall be forwarded to the Jersey Shore Partnership and to Governor Chris Christie.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

RESOLUTION NO. 2014-113 : *Authorizing the Acceptance of the DCA Zoning Grant and use as in Sub-recipient Agreement in the amount of \$59,849.12.*

Be it Resolved, by the Governing Body of the Borough of Union Beach that;

The Zoning Code Enforcement Grant along with the Sub-recipient Agreement in the amount of \$59,849.12 awarded by the New Jersey Department of Community Affairs, (DCA), is hereby approved and confirmed, and

Be it further resolved, that the Mayor is hereby authorized to execute said agreement on behalf

of the Borough of Union Beach, and attested to by the Borough Clerk.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

PROPOSED RESOLUTION NO. 2014-114 : *Authorizing the hiring of two part time IT / Data Entry personnel for the Construction Zoning Office for 28 hours per week at a rate of \$25.00 for IT-1 employee and \$18.25 for IT-2 employee per hour not to exceed one year. – to be enacted after the termination of the Workforce development period has expired. Employees are currently working through the Monmouth County Workforce Development Grant due to expire on May 23, 2014,(IT-1) and June 24, 2014, (IT-2)*

These expenses will be reimbursed by the DCA Zoning Grant for the two employees as listed below with the approval of the Construction / Code Official, Robert Burlew:

***DAVID LIPMAN, 84B Atlantic Avenue, Long Branch, NJ
PAUL VAN BLAKE, 718 Pearl Street, Elizabeth, NJ***

Resolution to Hire the following two Part Time IT Personnel in the Zoning Code Enforcement Office, as provided for in the DCA Grant and Sub-recipient Agreement awarded to the Borough of Union Beach in the amount of \$59,849.12 to be enacted as the Monmouth County Workforce Development Grant funds have been depleted not to exceed 28 hours per week and period not to exceed 1 year.

*IT-1 - \$25.00 per hour – Mr. David Lipman, 84B Atlantic Avenue, Long Branch, NJ
IT-2 - \$18.25 per hour – Mr. Paul Van Blake, 718 Pearl Street, Elizabeth, NJ*

WHEREAS, the Borough of Union Beach is presently in need of Part Time Employees in the Construction Code; Enforcement Office and, Mr. Litpan and Mr. Van Blake have been working under the M.C. Workforce Development program for 6 months time in the Borough of Union Beach

WHEREAS, the Mayor and Council desire to appoint Mr. Lipman and Mr. Van Blake as It Personnel for the Borough of Union Beach, effective May 23rd and June 24th respectively for a term not to exceed one year; and

WHEREAS, Mr.Lipman's salary for the position of IT-1 (part time) is as authorized in the Borough of Union Beach at a rate of \$25.00 per hour not to exceed 28 hours per week and Mr. Van Blake's salary for the position of IT-2 (part-time) is authorized in the Borough of Union Beach at a rate of \$18.25 per hour not to exceed 28 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Union Beach, County of Monmouth, State of New Jersey, as follows:

1. That Mr. Lipman and Mr. Van Blake, are hereby appointed as part time IT personnel in the Construction Office, effective May 23rd and June 24th respectively for a term not to exceed one year.

2. That Mr. Lipman shall be compensated with a salary at the rate of \$25.00 per hour not to exceed 28 hours per week and Mr. Van Blake shall be compensated with a salary at a rate of \$18.25 per hour not to exceed 28 hours per week. There are no additional benefits associated with these positions.

That a certified copy of this resolution be forwarded to Mr. Lipman, Mr. Van Blake and the Personnel Committee and the Finance Departments.

Resolution Offered by: _____ Seconded by: _____

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

PROCLAMATION : for the Awareness of Fibrodysplasia Ossificans Progressive (F.O.P)
(previously presented)

**PROCLAMATION: ANNOUNCEMENT BY MAYOR THAT
NATIONAL PUBLIC WORKS WEEK MAY 18-24 (Proclamation to be provided by DPW Director)**

PROCLAMATION: In Support of Click it or Ticket Program

Proclamation

Borough of Union Beach

Whereas, there were 545 motor vehicle fatalities in New Jersey in 2013; and

Whereas, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

Whereas, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

Whereas, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

Whereas, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 19 – June 1, 2014 in an effort to raise awareness and increase seat belt usage through a combination of enforcement and education; and

Whereas, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 91% to 92%; and

Whereas, a further increase in seat belt usage in New Jersey will save lives on our roadways;

Therefore, be is resolved that the Borough of Union Beach declares it's support for the *Click It or Ticket* seat belt mobilization both locally and nationally from May 19 – June 1, 2014 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

APPROVAL OF VOUCHERS, AND PAYMENT OF BILLS:

RESOLUTION NO. 2014-115: Offered by Councilman Wicki

Approval of Vouchers/Purchase Orders /Add on List
And Payment of Bills:

Seconded by: _____

BUSINESS ADDED TO THE AGENDA OF THE MEETING OF MAY 15, 2014:

Mayor Smith calls for a **Motion to Add:** Introduction of the Following Business to the Agenda:

1. Introduction of Ordinance 2014- 211 :

Purpose: Addition of a 4 way stop sign at the intersections of Park and Pine Streets in the Borough of Union Beach

Motion moved by _____, seconded by _____ and approved by voice vote.

ORDINANCE NO. 2014-211:

AN ORDINANCE AMENDING AN ORDINANCE ENTITLED "THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF UNION BEACH, 1980," CHAPTER VII, TRAFFIC, SECTION 7-6.2, STOP INTERSECTIONS, SCHEDULE VIII

Whereas, the Mayor and Council have determined that due to traffic frequency and conflicting flows of traffic that the intersection of Park Avenue and Spruce Street requires a four (4) way stop signs with traffic on both street being required to make a full stop.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF UNION BEACH that Chapter VII, Traffic, Section 7-6.2, Stop Intersections, Schedule VII, is hereby amended to include the following:

Park Avenue and Pine Street

The intersection of Park Avenue and Pine Street shall be designated a FOUR-WAY-STOP, with appropriate stop signs on each corner.

BE IT FURTHER ORDAINED, that Public Works shall erect stop signs on all four corners in accordance with all applicable NJDOT signs designs and location; and

BE IT FURTHER ORDAINED, that if any provision, paragraph, section or subsection of this chapter be found unconstitutional or invalid by a court of competent jurisdiction, the remaining provisions of this chapter shall remain in full force and effect and shall have continuing validity; and

BE IT FURTHER ORDAINED, that all other sections of the ordinance remain in full force and effect; and

BE IT FURTHER ORDAINED, that this ordinance shall take effect immediately upon final adoption in accordance with law.

Ordinance No. 2014-211 was introduced on First Reading by: _____ Seconded by: _____.

Roll Call Vote: Mr. Mascilak _____ Mr. Wicki _____ Ms. Roche _____

Mr. Williams _____ Mr. Andreuzzi _____ Mr. Cocuzza _____

EXECUTIVE SESSION: (if necessary) RESOLUTION NO. 2014-____:

Motion moved by _____, seconded by _____ and approved by unanimous voice vote.
The Governing Body retired into executive session for a matter of:

RECONVENE MEETING:

Motion to reconvene meeting moved by _____, seconded by _____ and approved by unanimous voice vote.

ATTORNEY: PURPOSE:

ROLL CALL:

ADJOURNMENT:

Motion moved by _____, seconded by _____ and approved by unanimous Voice Vote.
Mayor Smith declares the meeting adjourned at _____ p.m.