RE- ORGANIZATION MEETING   JANUARY 13, 2020

Meeting called to order at 7:00P.M. by the President, with a salute to the flag.

Roll Call: President. Gertrude Brunelli, , Vice President Robert Carroll, Mr. John Moniz, Mrs. Margaret Moniz, Mrs. Mary Chepulis, Alternate No. 1 Mrs. Sharon Smith & Monmouth County Health Officer Matthew Wysokinski.

ABSENT: Councilman Al Lewandowski, Ms. Megan Andreuzzi, Mr. Peter Petrocelli, Alternate No. 2 Mr. Tim Perrella.

Election of Officers:

President-Gert Brunelli: Nominated By: Bob Carroll

Seconded By: John Moniz

Voice Vote was unanimous

Vice-President-Robert Carroll: Nominated By: Mary Chepulis

Seconded By: John Moniz

Voice Vote was unanimous

Election of Officers Closed:

Motion offered by: Mary Chepulis

Seconded By: John Moniz

Voice Vote was unanimous

Order of Business @ Regular Meetings:

- **A) Salute to the flag**
- **B) Roll Call**
- **C) Approval of Minutes**
- **D) Correspondence**
- **E) Payment of Bills**
- **F) Public Voice**
- **G) Committee Reports**
- **H) Financial Report**
- **I) Old Business**
- **J) New Business**
- **K) Adjournment**

Motion Offered By: Robert Carroll

Second By: Margaret Moniz

Voice Vote was Unanimous

Duties of the Secretary:

A) Daily Hours: 9:00AM – 4:30PM
B) General Office Work Required to maintain records, minutes, funds spent & money received.
C) Report for Mayor & Council each month.
D) Submit financial report to Borough Treasurer each month.
E) Issue licenses pursuant to the animal ordinance
F) Issue food establishments & licenses.

Motion Offered By: John Moniz

Seconded By: Mary Chepulis

Roll Call-Vote: Mrs. Brunelli, Mr. Robert Carroll, Mrs. Mary Chepulis, Mr. John Moniz, Mrs. Margaret Moniz & Alternate No. 1 Mrs. Sharon Smith.

Member Attendance Required:

When a member misses two (2) consecutive meetings, without cause or without notifying the Secretary, President or Vice President as to the reason for not attending a meeting, his or her name will be sent to the Mayor and Council for removal as a Board of Health Member.

Motion Offered By: Mrs. Margaret Moniz

Seconded By: Vice President Mr. Robert Carroll

Roll Call-Vote: Mrs. Gertrude Brunelli, Mr. Robert Carroll, Mrs. Margaret Moniz, Mr. John Moniz, Mrs. Mary Chepulis, & Alternate No. 1 Mrs. Sharon Smith.

Appointment of a Board of Health Attorney:

A Board of Health Attorney will be hired if and when the Board Members decide an Attorney is needed.

Motion Offered By: Mrs. Mary Chepulis

Seconded By: Mr. Robert Carroll

Approved by unanimous voice vote.

Resolution:

Fixing the time and place of Regular Board of Health meetings for the year.. Be it resolved by the Board of Health of the Borough of Union Beach that the regular meeting dates of the Board of Health for the Year **2020** be held on the 3rd Monday of each month,@ 7:00PM in the Municipal Building, 650 Poole Avenue, Union Beach, NJ.

NOTE: When same falls on a Holiday, the same will be scheduled for the following Monday.

Resolution Offered By: Mr. John Moniz

Seconded By: Mrs. Margaret Moniz

Roll Call-Vote: Mrs. Gertrude Brunelli, Mr. Robert Carroll,   Mrs Mary Chepulis, Mr. John Moniz, Mrs. Margaret Moniz, Alternate No. 1 Mrs. Sharon Smith.

Resolution (Official Newspaper)

Be it resolved by the Board of Health of the Borough of Union Beach:

The Asbury Park Press

Be and the same, are hereby designated as the official newspaper for the publication of all Official Notices and Ordinances and other legal publications required by law.

Resolution Offered By: Mr. Robert Carroll

Seconded By: Mrs. Margaret Moniz

Roll Call-Vote: President Gertrude Brunelli, Vice President Robert Carroll,   Mrs. Mary Chepulis, Mr. John Moniz, Mrs. Margaret Moniz, & Alternate No. 1 Mrs. Sharon Smith.

ADJOURNMENT: The President called for a motion to adjourn the Re-Organization

Meeting of January 13, 2020 @ 7:15 P.M.

Motion by: Mrs. Mary Chepulis

Seconded by: Mrs. Margaret Moniz,

Voice vote was unanimous.

Respectfully Submitted,

Eileen Balut, Secretary