

REGULAR/REORGANIZATIONAL MEETING MINUTES
JANUARY 10, 2022 MEETING

SALUTE TO FLAG

MEETING CALLED TO ORDER AT 7:05 PM BY MR. ROBERT CARROLL

ROLL CALL: PRESIDENT GERTRUDE BRUNELLI, VICE PRESIDENT TIMOTHY PERRELLA, MR. ROBERT CARROLL, MR. PETER PETROCELLI, COUNCILMAN ANTHONY CAVALLO, MATTHEW WYSOKINSKI & ALTERNATE NO. 1 BRUNA DEVINO, ALTERNATE NO. 3 LLOYD COFFEY

ABSENT:

MS. MEGAN ANDREUZZI, MRS. MARY CHEPULIS, MRS. SHARON SMITH, ALT.#2 KAREN KRAUT.

APPROVAL OF MINUTES: THE PRESIDENT ASKED IF THERE WERE ANY QUESTIONS ON THE MINUTES OF THE LAST MEETING. IF NO QUESTIONS, CALL FOR A MOTION AND SECOND TO APPROVE THE MINUTES.

MOTION TO ACCEPT WAS OFFERED BY PETER PETROCELLI, SECONDED BY ROBERT CARROLL, APPROVED BY UNANIMOUS VOICE VOTE .

CORRESPONDENCE: LETTER FROM BOROUGH CLERK AS TO UPDATE OF CHECKING ACCQUNTS. ADDITIONAL CORRESPONDENCE IS THE SIGNING OF THE CONTRACT FOR THE HUMANE SOCIETY

MOTION TO OPEN THE **REORGANIZATIONAL** PORTION OF THE MEETING FOR THE YEAR 2022 BY MRS. GERT BRUNELLI, SECONDED BY MR. ROBERT CARROLL AND APPROVED BY UNANIMOUS VOICE VOTE.

Reorganization Meeting called to order at 7:10 P.M. by the President

Roll Call: President, Gert Brunelli,, Vice President Timothy Perrella, Robert Carroll, Peter Petrocelli, Lloyd Coffey

Also Present:

Councilman Cavallo & Monmouth County Health Officer Matthew Wysokinski.

Election of Officers:

Vice President Perrella asks for nominations for the year 2022 for the Office of President and Vice President:

Mr. Robert Carroll nominates Pete Petrocelli for President for the year 2022

Volunteers – none

No other Nominations for President were received and nominations are now closed:

ROLL CALL VOTE:	Motion	Second	Ayes	Nays	Abstain	Absent
Mr. Pete Petrocelli					X	
Mr. Tim Perella			X			
Mrs. Gert Brunelli			X			
Mr. Robert Carroll	X		X			
Mrs. Sharon Smith						X
Ms. Megan Andreuzzi						X
Mrs. Mary Chapulis						X
Mrs. Bruna Devino			X			
Ms. Karen Kraut						X
Mr. Lloyd Coffey		X				

Election of Officers:

Vice President Perrella asks for nominations for the year 2022 for the Office of Vice President.

Mr. Robert Carroll nominates Tim Perrella for Vice President for the year 2022

Volunteers - none

Nominations are now closed:

ROLL CALL VOTE:	Motion	Second	Ayes	Nays	Abstain	Absent
Mr. Pete Petrocelli			X			
Mr. Tim Perella					X	
Mrs. Gert Brunelli		X	X			
Mr. Robert Carroll	X		X			
Mrs. Sharon Smith						X
Ms. Megan Andreuzzi						X
Mrs. Mary Chapulis						X
Mrs. Bruna Devino			X			
Ms. Karen Kraut						X
Mr. Lloyd Coffey						

MOTION TO CLOSE THE REORGANIZATIONAL MEETING OF THE BOARD OF HEALTH AND RETURN TO THE REGULAR JANUARY BOARD OF HEALTH MEETING BY MRS. BRUNELLI, SECONDED BY MR. PETE PETROCELLI AND VOTED TO RETURN TO REGULAR MEETING OF JANUARY 10, 2022 BY UNANIMOUS VOICE VOTE.

POINT OF ORDER: President Petrocelli now takes his seat and returns to the regular business of the Board of Health.

President Petrocelli reconvenes the meeting at 7:20 p.m.

Roll Call Vote of 2022 Board of Health:

ROLL CALL VOTE:	Absent
Mr. Pete Petrocelli	
Mr. Tim Perella	
Mrs. Gert Brunelli	
Mr. Robert Carroll	
Mrs. Sharon Smith	X
Ms. Megan Andreuzzi	X
Mrs. Mary Chapulis	X
Mrs. Bruna Devino	
Ms. Karen Kraut	X
Mr. Lloyd Coffey	

Correspondence:

2022 Contract for Humane Society is here for signature as it was received in October.
1 Dog / Dog Bite incident – Matt Wysokinski discusses with the Board- was dog licensed? Yes, as indicated on report – Both dogs were licensed one was visiting UB and the other was a resident.

Checked with Freddie – nothing to discuss

Public Discussion:

President Petrocelli opens the meeting for public comment at 7:24 p.m. With no one appearing to be heard, President Petrocelli closes the meeting for public comment.

Finance: Current number of registered dogs : 97
\$941 was paid to the Humane Society for the month of December.
MC Board of Health will be submitting the listing of Vendor Inspections for the year 2022.

New Business: Snack Stands Inspections were not done in 2021. Snack Stands located at Scholer Park and Helen Hayes park must be inspected prior to use. Clerk will contact DPW for when permits are issued for contact person to reach out to Matt Wysokinski for inspections to be performed prior to seasonal use.

Old Business: Humane Society Contract

Discussion as to the duties of the Humane Society. Publishing the number of the Humane Society is a good idea. Animal enforcement and deceased animal pickup are most of the duties.

Discussion is also done on the trapping of rodents done by Cavanaugh's.

Order of Business @ Regular Meetings: MOVED TO FEB MTG.

- A) Salute to the flag
- B) Roll Call
- C) Approval of Minutes
- D) Correspondence
- E) Payment of Bills
- F) Public Voice
- G) Committee Reports
- H) Financial Report
- I) Old Business
- J) New Business
- K) Adjournment

Motion Offered By:

Second By:

Voice Vote:

Roll Call-Vote:

Duties of the Secretary: MOVE TO FEB MTG.

- A) General Office Work Required to maintain records, minutes, funds spent & money received.
- B) Report for Mayor & Council each month.
- C) Submit financial report to Borough Treasurer each month.
- D) Issue licenses pursuant to the animal ordinance
- E) Issue food establishments & licenses.

Motion Offered By:

Seconded By:

Roll Call-Vote:

Member Attendance Required: MOVE TO FEB MTG.

When a member misses two (2) consecutive meetings, without cause or without notifying the Secretary, President or Vice President as to the reason for not attending a meeting, his or her name will be sent to the Mayor and Council for removal as a Board of Health Member.

Motion Offered By:

MOTION TO CLOSE THE REORGANIZATIONAL MEETING OF THE BOARD OF HEALTH AND RETURN TO THE REGULAR JANUARY BOARD OF HEALTH MEETING BY MRS. BRUNELLI, SECONDED BY MR. PETE PETROCELLI AND VOTED TO RETURN BY UNANIMOUS VOICE VOTE.

Appointment of a Board of Health Attorney John Lane, Esq. MOVE TO FEB. MTG.

A Board of Health Attorney will be hired if and when the Board Members decide an Attorney is needed.

ROLL CALL VOTE:	Motion	Second	Ayes	Nays	Abstain	Absent
Mr. Pete Petrocelli						
Mr. Tim Perella						
Mrs. Gert Brunelli						
Mr. Robert Carroll						
Mrs. Sharon Smith						
Ms. Megan Andreuzzi						
Mrs. Mary Chapulis						
Mrs. Bruna Devino						
Ms. Karen Kraut						
Mr. Lloyd Coffey						

Resolution BH2022-01: - MOVE TO FEB MTG.

Fixing the time and place of Regular Board of Health meetings for the year 2022. Be it resolved by the Board of Health of the Borough of Union Beach that the regular meeting dates of the Board of Health for the Year 2022 be held on the 3rd Monday of each month, @ 7:00PM in the Municipal Building, 650 Poole Avenue, Union Beach, NJ.

****NOTE: When same falls on a Holiday, the same will be scheduled for the following Monday.

JANUARY 10TH

FEBRUARY 14TH

MARCH 21ST

APRIL 18TH

MAY 16TH

JUNE 20TH

JULY 18TH

AUGUST 15TH

SEPTEMBER 19TH

OCTOBER 17TH

NOVEMBER 21ST ? IT IS ALSO COUNCIL MTG

DECEMBER 19TH

ROLL CALL VOTE:	Motion	Second	Ayes	Nays	Abstain	Absent
Mr. Pete Petrocelli						
Mr. Tim Perella						
Mrs. Gert Brunelli						
Mr. Robert Carroll						
Mrs. Sharon Smith						
Ms. Megan Andreuzzi						
Mrs. Mary Chapulis						
Mrs. Bruna Devino						
Ms. Karen Kraut						
Mr. Lloyd Coffey						

Resolution BH2022-02 (Official Newspaper) MOVE TO FEB MTG.

Be it resolved by the Board of Health of the Borough of Union Beach:

The Asbury Park Press

Be and the same, are hereby designated as the official newspaper for the publication of all Official Notices and Ordinances and other legal publications required by law.

ROLL CALL VOTE:	Motion	Second	Ayes	Nays	Abstain	Absent
Mr. Pete Petrocelli						
Mr. Tim Perella						
Mrs. Gert Brunelli						
Mr. Robert Carroll						
Mrs. Sharon Smith						
Ms. Megan Andreuzzi						
Mrs. Mary Chapulis						
Mrs. Bruna Devino						
Ms. Karen Kraut						
Mr. Lloyd Coffey						

Monmouth County Sanitarian Report:

Matt will be reassigned and we are expecting a new representative named Chris who currently does this area. The County is reorganizing their inspectors. He may be at next month's meeting, February 14, 2022. He will go over the activity reports.

ADJOURNMENT: The President called for a motion to adjourn the Re-Organization

Meeting of January 10, 2022 @ 7:40 pm



Respectfully Submitted as Transcribed

Anne Marie Friscia, RMC